

中華人民共和國香港特別行政區政府總部教育局  
Education Bureau, Government Secretariat,  
Government of the Hong Kong Special Administrative Region  
The People's Republic of China

Our Ref. : EDB(CD)\_PE/ADM/60/1/2

Telephone : 2624 4744

Your Ref. :

Fax Line : 2761 4291

Date : 29 March 2010

School Head,

[Session: ]

[Sch\_id: ]

Fax No.:

Dear Sir/Madam,

### School Physical Fitness Award Scheme (SPFAS) 2009/10

Thank you for participating in the SPFAS. I would like to seek your cooperation in updating the participation figures in 2009/10 and applying for certificates for students, teachers and your school. You may refer to the EDB website at <http://www.edb.gov.hk/index.aspx?nodeid=3186&langno=1> for detailed instructions. For your easy reference, the basic steps are:

1. login the Hong Kong Childhealth Foundation (HKCHF) website (<http://www.childhealthhongkong.com/spfas/registration20092010>) and enter the number of student's certificates required and the names of teachers;
2. print out the approval letter for collecting student's certificates;
3. bring along the approval letter to collect the blank certificate(s) at the venue specified below. Certificates would be available from 12 April 2010; and
4. print out the certificates according to the instructions using the blank copies.

Please note that the HKCHF no longer sends certificates to schools by mail. Participating schools may collect certificates in the following two ways.

	Method A : <b>Free of charge</b>	Method B : An <b>administration fee</b> of <b>HK\$20.00</b> for each collection is charged
<b>Venue</b>	Physical Fitness Association of Hong Kong, China Ltd.	Manson Co. Stationery and Paper G/F, 247 Queen's Road East, Hong Kong.
<b>Date</b>	<b>9 to 11 June 2010</b>	Year round (except Sundays and public holidays)
<b>Time</b>	Wednesday to Friday, from 10:00 am. to 6:00 pm.	Monday to Saturday, from 10:00 am. to 6:00 pm. (From 12 April 2010 and onwards)
<b>Remarks</b>	New Edition Certificates	New Edition Certificates

Thank you once again for your support towards the School Physical Fitness Award Scheme. For enquiries, please contact the Hong Kong Childhealth Foundation (phone: 8208 0727, email: [spfas@childhealthhongkong.com](mailto:spfas@childhealthhongkong.com) or fax: 28863166), or the Physical Education Section on 2624 4278.

Yours sincerely,

(Tony Y K LAI)

for Secretary for Education