

**CDC KLA Committee on English Language Education
(2002-2003)
Second Meeting**

Dear Member

CDC Key Learning Area Committee on English Language Education 2002-2003

Please be informed that the second meeting of the captioned committee will be held on 26 November 2002 at 4:30p.m. in Room 1024A, 10/F Wu Chung House, 213 Queen's Road East, Wan Chai, Hong Kong.

Agenda

1. Confirmation of the minutes of the meeting held on 9 October 2002
2. Matters arising from the minutes
3. Discussion of Proposed Descriptors of Learning Outcomes (LO) and Basic Competency (BC) at the end of KS3 (S3) and KS4 (S5) (Tryout Version 1)
4. A.O.B.

— Please bring along the enclosed copies of (1) the minutes of the previous meeting, and (2) the proposed LO and BC descriptors for KS3 and KS4. We look forward to seeing you.

Yours faithfully

(Raymond NG)

Secretary

CDC KLA Committee on English Language Education