

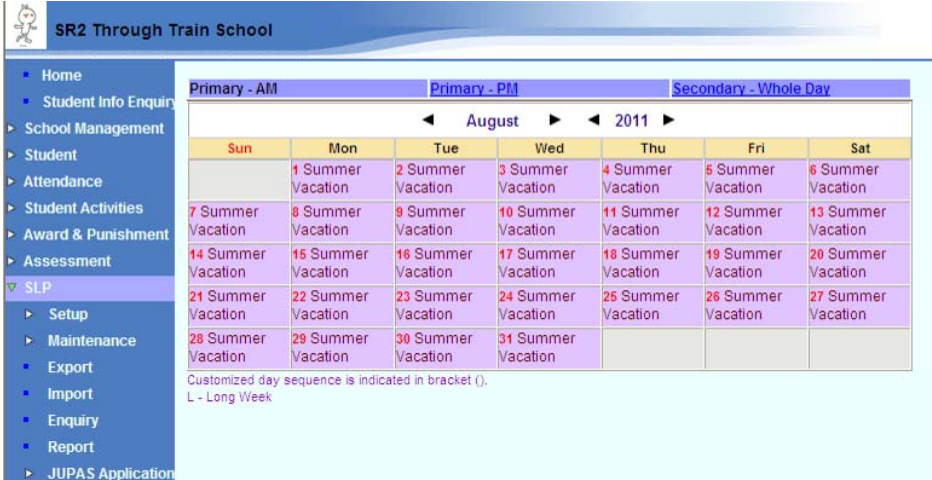
Introduction on WebSAMS enhancement to cater for JUPAS application

JUPAS Application for teachers/system administrator/SLP administrator

User Account: sysadmin

Password: wsadmin

Login the user interface for teachers/system administrator/SLP administrator



The screenshot shows the SR2 Through Train School WebSAMS interface. On the left is a navigation menu with the following items: Home, Student Info Enquiry, School Management, Student, Attendance, Student Activities, Award & Punishment, Assessment, SLP (selected), Setup, Maintenance, Export, Import, Enquiry, Report, and JUPAS Application. The main content area displays a calendar for August 2011, with tabs for Primary - AM, Primary - PM, and Secondary - Whole Day. The calendar shows a grid of dates from Sunday to Saturday, with each date labeled as 'Summer Vacation'. Below the calendar, a note states: 'Customized day sequence is indicated in bracket (L - Long Week)'.

August 2011						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1 Summer Vacation	2 Summer Vacation	3 Summer Vacation	4 Summer Vacation	5 Summer Vacation	6 Summer Vacation
7 Summer Vacation	8 Summer Vacation	9 Summer Vacation	10 Summer Vacation	11 Summer Vacation	12 Summer Vacation	13 Summer Vacation
14 Summer Vacation	15 Summer Vacation	16 Summer Vacation	17 Summer Vacation	18 Summer Vacation	19 Summer Vacation	20 Summer Vacation
21 Summer Vacation	22 Summer Vacation	23 Summer Vacation	24 Summer Vacation	25 Summer Vacation	26 Summer Vacation	27 Summer Vacation
28 Summer Vacation	29 Summer Vacation	30 Summer Vacation	31 Summer Vacation			

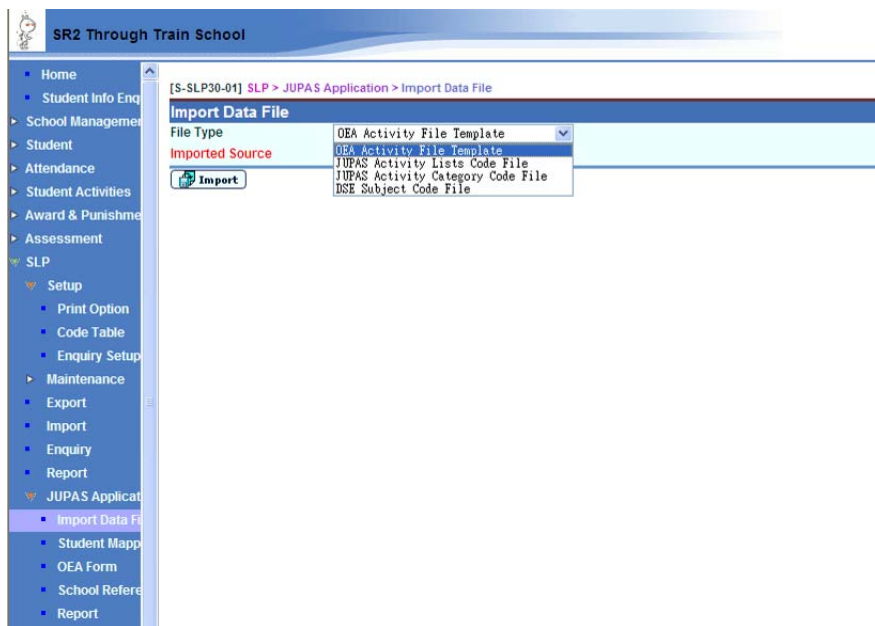
Customized day sequence is indicated in bracket (L - Long Week)

Introduction on WebSAMS enhancement to cater for JUPAS application**Data File**

The following four data files are to be imported into WebSAMS before using related functions of JUPAS application. The updated files are downloaded from JUPAS online interface.

- OEA Activity File: Student file to be enriched to submit the OEA information
- JUPAS Activity Lists Code File: JUPAS activity list
- JUPAS Activity Category Code File: Category code file
- DSE Subject Code File: Subject code file containing DSE code

- (1) Access SLP → JUPAS Application → Data File
- (2) Select file type
- (3) Import corresponding files into the system. If the file format does not match, an error message will be prompted.



Introduction on WebSAMS enhancement to cater for JUPAS application**Student Mapping****(1) Access SLP → JUPAS Application → Student Mapping**

WebSAMS				JUPAS				
Eng Name	Class	Cls No	HKID / Passport No	Application No	Last Name	First Name	HKID / Passport No	
Ng AA VV	6B	5	Z3996493	40002296	NG	Aavv	Z399649(3)	<input checked="" type="checkbox"/>
Lee BB WW	6B	1	Y686546A	40002220	LEE	Bb Ww	Y686546(A)	<input checked="" type="checkbox"/>
Lee BB EE	6B	2	Z3989209	40002246	LEE	Bb Ee	Z398920(9)	<input checked="" type="checkbox"/>
Lee BB FF	6B	3	Z3989829	40002270	LEE	Bb Ff	Z398982(9)	<input checked="" type="checkbox"/>
Ng AA UU	6B	4	Z3995535	40002288	NG	Aa Uu	Z399553(5)	<input checked="" type="checkbox"/>
Ng AA WW	6B	6	Z4068824	40002199	NG	Aa Ww	Z406882(4)	<input checked="" type="checkbox"/>
Ng AA XX	6B	7	Z4087454	40002212	NG	Aa Xx	Z408745(4)	<input checked="" type="checkbox"/>
Ng AA YY	6B	8	Z4099940	40002238	NG	Aa Yy	Z409994(0)	<input checked="" type="checkbox"/>
Lee BB GG	6B	9	H20202020	40002254	LEE	Bb Gg	H20202020	<input checked="" type="checkbox"/>
Wong BB XX	6B	10	H10101010	40002262	WONG	Bb Xx	H10101010	<input checked="" type="checkbox"/>
BHFUSG BMS			Q9176636					<input type="checkbox"/>
Chan BB ZZ	6B	11	H12345678					<input type="checkbox"/>
Wong BB YY	6B	12	H20000000					<input type="checkbox"/>
Lee AA AA	6B	13	Z4151543					<input type="checkbox"/>
Lee AA BB	6B	14	Z4154763					<input type="checkbox"/>
Lee AA CC	6B	15	Z4162598					<input type="checkbox"/>
Ng AA ZZ	6B	16	Z420891A					<input type="checkbox"/>
Lee BB HH	6B	17	Z4211546					<input type="checkbox"/>
Ng BB AA	6B	18	Z4213220					<input type="checkbox"/>
Lee BB II	6B	19	Z4215150					<input type="checkbox"/>
Ng BB BB	6B	20	Z4217315					<input type="checkbox"/>
Ng BB CC	6B	21	Z4219474					<input type="checkbox"/>
Lee BB JJ	6B	22	Z4223137					<input type="checkbox"/>
Ng BB DD	6B	23	Z4228708					<input type="checkbox"/>
Lee BB KK	6B	24	Z422916A					<input type="checkbox"/>
Lee BB LL	6B	25	Z4229607					<input type="checkbox"/>

You need to check the box on the right to confirm the mapping. The system will basically match the HKID / Passport No. For records with same HKID / Passport No. but with different names, you need to confirm its correctness by manually checking the boxes on the right.

Set up for Non-school Activity

You could include Performance / awards gained outside school as “Attended as non-school activity”. Please set up as follows:

- (1) Select “Set up” tag.
- (2) Check the box. (If this box is unchecked, students could still get access to performance / awards outside school, but all these items would only be included as school activity.)

[S-SLP31-02] SLP > JUPAS Application > Set Up

Student Mapping Set Up

Setup for Generation of OEA Activity File

☒ Include students' OEA activities "Attended as non-school activity"

Save

Introduction on WebSAMS enhancement to cater for JUPAS application**OEA Code Mapping**

Existing Other Learning Experiences and Awards issued by school could be mapped to JUPAS OEA on selection the category.

- (1) Access SLP → JUPAS Application → OEA Form → OEA Code Mapping
- (2) Select “Add Mapping-OLE” for adding mapping for Other Learning Experiences. (Other Learning Experiences are saved in three files, ECA, Inter-school and Services in existing SLP module.) Select “Add Mapping-Award” for adding mapping for Awards issued by school.
- (3) The mapping OEA information would be automatically mapped to selected programmes upon student’s selection.

SR2 Through Train School User: sysadmin Login Time: 09/08/2011 14:12 Logout
Current School Year: 2010

[S-SLP35-01] SLP > JUPAS Application > OEA Form > OEA Code Mapping

OEA Code Mapping Verify OEA Activity Verify OEA Additional Info Prepare Data File

Type ☐ OLE ☐ ECA ☐ Inter-school ☐ Service
☐ AWARD
☒ ALL

Search

No	Type	Code	Event (Eng)	Event (Chu)	Category	
1	OLE	0001	Community Youth Club	公益少年團	05 Moral and Civic Education	01297 Lions International Youth Environmental Camps
2	OLE	1001	Art Club	美術會	04 Aesthetic Development	00957 ICYAF KOREA International Child & Young Art Festival
3	OLE	1005	Chess Club	棋藝學會	05 Moral and Civic Education	02000 Testing OEA Activity
4	OLE	1006	Folk Dance Club	中國舞學會	04 Aesthetic Development	00957 ICYAF KOREA International Child & Young Art Festival
5	OLE	1006	Folk Dance Club	中國舞學會	04 Aesthetic Development	00956 Hong Kong Open International Dance Sport Championships 香港國際體育舞蹈公開賽
6	OLE	1022	Hong Kong St. John Ambulance Brigade	香港聖約翰救傷隊義勇隊	01 Community Service	01318 St. John Ambulance International First Aid Competition
7	OLE	5008	Kung Fu Fighting	散打	03 Physical Development	00382 Basketball Competition (National)
8	OLE	5009	Testing	測試	01 Community Service	01766 Subject Leaders
9	OLE	01	Hong Kong Schools Music Festival	香港學校音樂節	04 Aesthetic Development	00943 Hedy King Robinson Prize for Theory of Music
10	OLE	03	Hong Kong School Drama Festival	香港學校戲劇節	04 Aesthetic Development	00957 ICYAF KOREA International Child & Young Art Festival
11	OLE	04	School Dance Festival	學校舞蹈節	04 Aesthetic Development	00956 Hong Kong Open International Dance Sport Championships 香港國際體育舞蹈公開賽
12	OLE	05	Inter-school/sports events organised by HESSF/HESAM	由香港學界體育協會/香港殘疾人士體育協會舉辦的校際或地區運動項目	03 Physical Development	00414 IRSA World Championships and Games 世界盲人運動會
13	OLE	5005	Community Service Pioneer	社區服務先鋒社服務隊	01 Community Service	01646 Voluntary work experience
14	OLE	5005	Community Service Pioneer	社區服務先鋒社服務隊	01 Community Service	01649 廣西農村義工服務計劃

Introduction on WebSAMS enhancement to cater for JUPAS application**Verify OEA Activity**

Teachers/System Administrators/SLP Administrators could verify OEA Activity by selecting individual student.

- (1) Access SLP → JUPAS Application → OEA Form → Verify OEA Activity and select a student. You may sort the order of display in selected field, such as the class no.

[S-SLP34-01] SLP > JUPAS Application > OEA Form > Search Student

English Name: Application No:
 Reg No: Class Name: 6B

JUPAS Application No	Class	CIs No	Reg No	Eng Name	Chi Name	Sex	Status
40002199	6B	6	1999011	Ng AA WW	吳三二	F	Active
40002212	6B	7	1999014	Ng AA XX	吳三三	M	Active
40002220	6B	1	100010244	Lee BB WW	李五七	M	Active
40002238	6B	8	1999016	Ng AA YY	吳三四	F	Active
40002246	6B	2	1999002	Lee BB EE	李三十	F	Active
40002254	6B	9	1999017	Lee BB GG	李四二	M	Active
40002262	6B	10	1999019	Wong BB XX	王五八	F	Active
40002270	6B	3	1999004	Lee BB FF	李四文	F	Active
40002288	6B	4	1999007	Ng AA UU	吳二十	F	Active
40002296	6B	5	1999008	Ng AA VV	吳三文	F	Active

- (2) Select a programme. For programme with changed data (as compared to the original SLP record), an asterisk would be displayed in the Remarks column.

[S-SLP34-03] SLP > JUPAS Application > OEA Form > Verify OEA Activity

Student Name: LEE Bb Ee Application No: 40002246
 HKID: Z398920(9) Passport No: 9980
 Issue Country: 5B School Code: 2
 Class: Group

Programme Name (SLP)	OEA Activity Name	Category Code#	Year From	Year To	Participation	Award-bearing Activity	Award Nature	Participation Mode	Award Type	Remarks
Hong Kong Schools Music Festival	Asia-Pacific Regional Award for Outstanding Scouts	01	2010	2011	Attended as school activity	Yes	By competition	Leader	Champion / Gold Medal	*
Winner of Outstanding Student Scheme, HMS	Cultural Star of Wing Lung [永隆文學之星 中國中學生作文大賽(香港賽區)]	04	2008	2010	Attended as school activity	Yes	By nomination	Committee Member	1st Runner-up / 2nd Runner-up / Silver / Bronze Medal	
Olympics OLE Programme										
Hong Kong School Drama Festival										
OLE Programme										
Winner of Outstanding Student Scheme, HMS										
JUPAS related programme										

01 - Community Service; 02 - Career-related Experiences; 03 - Physical Development; 04 - Aesthetic Development; 05 - Moral and Civic Education; 06 - Others
 * The default values for Activity Name, Year From, Year To and Participation have been changed by student

Introduction on WebSAMS enhancement to cater for JUPAS application

- (3) Verify on the data. For changed data (as compared to the original SLP data), an asterisk will be displayed beside the field.

[S-SLP34-04] SLP > JUPAS Application > OEA Form > Verify OEA Activity

OEA Code Mapping **Verify OEA Activity** **Verify OEA Additional Info** **Prepare Data File**

Student Particulars

Student Name	LEE Bk Be	Application No	40002246
HKID	Z398920(9)	Passport No	
Issue Country		School Code	9980
Class	6B	Student No	2
Group			

SLP - List of Awards and Major Achievements Issued by the School

Year	Awards and Achievements	Remarks
2010	Winner of Outstanding Student Scheme, HIMS	Good student

Other Experiences and Achievements in competitions / activities (OEA)

☒ JUPAS OEA coded activity Key word search on activities (Eng / Chi) Enter key word(s) here

OEA Activity: 00352 Asia-Pacific Regional Award for Outstanding Scouts Category Code#: 01

☐ Non-coded Activity

Activity Code: 00000 Activity Name: Category Code#: 06

Year From	Year To	Participation	Award-bearing Activity	Award Nature	Participation Mode	Award Type
2010	2011	** Attended as school activity	Yes	By competition	Leader	Champion/Gold Medal

Description:

01 - Community Service; 02 - Career-related Experiences; 03 - Physical Development; 04 - Aesthetic Development; 05 - Moral and Civic Education; 06 - Others
 ** The default values for Activity Name, Year From, Year To and Participation have been changed by student.
 There is a separate function on JUPAS online system for entering the Music Qualifications. You don't need to enter these qualifications on JUPAS OEA Form. For list of the Music Qualifications, please refer to the JUPAS web page at www.jupas.edu.hk.

- (4) Teachers/System Administrators/SLP Administrators may change the data. For changed data, teachers have to inform the student through personal channel.

[S-SLP34-04] SLP > JUPAS Application > OEA Form > Verify OEA Activity

Record(s) saved successfully.

OEA Code Mapping **Verify OEA Activity** **Verify OEA Additional Info** **Prepare Data File**

Student Particulars

Student Name	LEE Bk Be	Application No	40002246
HKID	Z398920(9)	Passport No	
Issue Country		School Code	9980
Class	6B	Student No	2
Group			

SLP - List of Awards and Major Achievements Issued by the School

Year	Awards and Achievements	Remarks
2010	Winner of Outstanding Student Scheme, HIMS	Good student

Other Experiences and Achievements in competitions / activities (OEA)

☒ JUPAS OEA coded activity

00352 Asia-Pacific Regional Award for Outstanding Scouts Category Code#: 01

☐ Non-coded Activity

Activity Code: 00000 Activity Name: Category Code#: 06

Year From	Year To	Participation	Award-bearing Activity	Award Nature	Participation Mode	Award Type
2010	2011	** Attended as school activity	Yes	By nomination	Leader	Champion/Gold Medal

Description:

01 - Community Service; 02 - Career-related Experiences; 03 - Physical Development; 04 - Aesthetic Development; 05 - Moral and Civic Education; 06 - Others
 ** The default values for Activity Name, Year From, Year To and Participation have been changed by student.
 There is a separate function on JUPAS online system for entering the Music Qualifications. You don't need to enter these qualifications on JUPAS OEA Form. For list of the Music Qualifications, please refer to the JUPAS web page at www.jupas.edu.hk.

In the coming version in early Oct 2011, there would be a “verify” flag to indicate verified student’s records / verified programme. A report on verified student’s record will be available for reference by school.

Introduction on WebSAMS enhancement to cater for JUPAS application

(5) Teacher may navigate through OEA record of the same student using <OEA Record> button

Verify OEA Additional Information

Teachers/System Administrators/SLP Administrators could verify OEA Additional Information by selecting individual student.

(1) Access SLP → JUPAS Application → OEA Form → Verify OEA Additional Info and select a student.

[S-SLP45-01] SLP > JUPAS Application > OEA Form > Search Student

English Name Application No
 Reg No Class Name

JUPAS Application No	Class	CIs No	Reg No	Eng Name	Chi Name	Sex	Status
40002199	6B	6	1999011	Ng AA WW	吳三二	F	Active
40002212	6B	7	1999014	Ng AA XX	吳三三	M	Active
40002220	6B	1	100010244	Lee BB WW	李五七	M	Active
40002238	6B	8	1999016	Ng AA YY	吳三四	F	Active
40002246	6B	2	1999002	Lee BB EE	李三十	F	Active
40002254	6B	9	1999017	Lee BB GG	李四二	M	Active
40002262	6B	10	1999019	Wong BB XX	王五八	F	Active
40002270	6B	3	1999004	Lee BB FF	李四文	F	Active
40002288	6B	4	1999007	Ng AA UU	吳二十	F	Active
40002296	6B	5	1999008	Ng AA VV	吳三文	F	Active

(2) Teachers/System Administrators/SLP Administrators may edit the content. For edited content, teachers have to inform student through personal channel.

[S-SLP45-03] SLP > JUPAS Application > OEA Form > Verify OEA Additional Info

Student Particulars

Student Name	LEE Bb Ee	Application No	40002246
HKID	Z398920(9)	Passport No	
Issue Country		School Code	9980
Class	6B	Student No	2
Group			

Student's 'Self-Account'

The two Cheung Chau bun makers, slapped on the wrist by the government for food safety violations at the annual festival, have promised to stamp messages on the buns inside their premises from next year. The owner of Grand Plaza Cake Shop, Kwok Yu-chuen, told The Standard he may move his bakery to a bigger place so he can do the stamping inside his store.

Kwok said that although stamping messages on buns is a tradition, it should be done inside the bakery for health and safety reasons. "When I was stamping the buns outside my shop, I saw lots of visitors taking photos. They were happy to see that," he said. ADVERTISEMENT Kwok ignored a Food and Environmental Hygiene Department's warning. He continued to stamp his buns outside his store at the island festival on Tuesday. But he said he was not worried about being prosecuted. "I believe they would continue to show us some understanding," he said. A spokesman for the department did not say whether it would prosecute the owner. Those convicted of handling food outside the premises can face a fine of up to HK\$10,000 and a jail term of three months. The Kwok Kam Kee Cake Shop was closed on Tuesday as a symbolic gesture against the notice. But owner Kwok Kam-chuen said he will follow the department's order and stamp messages on buns inside the

OEA Additional Information

Please describe in not more than 300 words (in either English or Chinese) an interest or experience that has been particularly meaningful to you, or has affected your personal growth and life goals.

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CIs No

Introduction on WebSAMS enhancement to cater for JUPAS application

(3) Teachers/System Administrators/SLP Administrators could navigate through class no by using the <Cls No> button.

Prepare OEA data File

(1) Access SLP → JUPAS Application → OEA Form → Prepare Data File

(2) Select OEA Activity File / OEA Additional Information File

(3) Select Proceed to choose relevant students' information to be included in the file.

[S-SLP40-01] SLP > JUPAS Application > OEA Form > Prepare Data File

OEA Code Mapping		Verify OEA Activity	Verify OEA Additional Info	Prepare Data File
	File Description	Status	Extract	
<input checked="" type="radio"/>	OEA Activity File	Prepared	<input type="button" value="Extract"/>	
<input type="radio"/>	OEA Additional Information File	Prepared	<input type="button" value="Extract"/>	
<input type="button" value="Proceed"/>				

(5) Select students.

(6) You may use “Preview excluded students” to confirm the excluded list.

(7) Select Save and Confirm.

[S-SLP40-02] SLP > JUPAS Application > OEA Form > Prepare OEA Activity File

OEA Code Mapping		Verify OEA Activity	Verify OEA Additional Info	Prepare Data File	
Reg No	Eng Name	Class	Cls No	STRN	
100010244	Lee BB WW	S6 - 6B	1	Y686546A	<input checked="" type="checkbox"/>
1999002	Lee BB EE	S6 - 6B	2	Z3989209	<input checked="" type="checkbox"/>
1999004	Lee BB FF	S6 - 6B	3	Z3989829	<input checked="" type="checkbox"/>
1999007	Ng AA UU	S6 - 6B	4	Z3995535	<input type="checkbox"/>
1999008	Ng AA VV	S6 - 6B	5	Z3996493	<input type="checkbox"/>
1999011	Ng AA WW	S6 - 6B	6	Z4068824	<input checked="" type="checkbox"/>
1999014	Ng AA XX	S6 - 6B	7	Z4087454	<input checked="" type="checkbox"/>
1999016	Ng AA YY	S6 - 6B	8	Z4099940	<input checked="" type="checkbox"/>
1999017	Lee BB GG	S6 - 6B	9	Z4117272	<input checked="" type="checkbox"/>
1999019	Wong BB XX	S6 - 6B	10	Z4129971	<input checked="" type="checkbox"/>

Introduction on WebSAMS enhancement to cater for JUPAS application

- (8) Select Extract to extract relevant file in pre-defined format required by JUPAS. The Extract button would be dimmed if students have not been selected.

SR2 Through Train School

User: sysadmin Login Time: 09/08/2011 15:11
Current School Year:

[S-SLP40-01] SLP > JUPAS Application > OEA Form > Prepare Data File
Interface file prepared successfully.

OEA Code Mapping Verify OEA Activity Verify OEA Additional Info Prepare Data File

	File Description	Status	Extract
<input checked="" type="radio"/>	OEA Activity File	Prepared	<input type="button" value="Extract"/>
<input type="radio"/>	OEA Additional Information File	Prepared	<input type="button" value="Extract"/>

Proceed

http://nat132.websams.edu.gov.hk/jsp/slp/jupas/prepareOEAFormDataFile.do?slpact=extract&fileTyp - Windows Internet ...

Application Number													
A1	A	B	C	D	E	F	G	H	I	J	K	L	
1	Application	School Co	HKID	Passport	N Issue	Cour	Last Name	First Name	Class	Student N	Group	Sequence	Activit
2	40002220	9980	Y686546(A				LEE	Bb Ww	6B	1	Science	00051	
3	40002220	9980	Y686546(A				LEE	Bb Ww	6B	1	Science	00000	Commr
4	40002220	9980	Y686546(A				LEE	Bb Ww	6B	1	Science	00000	Peer C
5	40002220	9980	Y686546(A				LEE	Bb Ww	6B	1	Science	00414	
6	40002220	9980	Y686546(A				LEE	Bb Ww	6B	1	Science	00000	OLE F
7	40002220	9980	Y686546(A				LEE	Bb Ww	6B	1	Science	00410	
8	40002220	9980	Y686546(A				LEE	Bb Ww	6B	1	Science	00957	
9	40002220	9980	Y686546(A				LEE	Bb Ww	6B	1	Science	00000	Olymp
10	40002220	9980	Y686546(A				LEE	Bb Ww	6B	1	Science	00383	
11	40002220	9980	Y686546(A				LEE	Bb Ww	6B	1	Science	00002	
12	40002220	9980	Y686546(A				LEE	Bb Ww	6B	1	Science	00473	
13	40002246	9980	Z398920(G				LEE	Bb Ee	6B	2		00352	
14	40002246	9980	Z398920(G				LEE	Bb Ee	6B	2		00648	
15	40002270	9980	Z398982(G				LEE	Bb Ff	6B	3		01324	
16	40002199	9980	Z406882(4				NG	Aa Ww	6B	6		00957	
17	40002199	9980	Z406882(4				NG	Aa Ww	6B	6		01343	
18	40002199	9980	Z406882(4				NG	Aa Ww	6B	6		01708	
19	40002199	9980	Z406882(4				NG	Aa Ww	6B	6		00000	Hong I
20	40002212	9980	Z408745(4				NG	Aa Xx	6B	7		00382	
21	40002212	9980	Z408745(4				NG	Aa Xx	6B	7		01297	
22	40002238	9980	Z409994(0				NG	Aa Yy	6B	8		01646	
23	40002254	9980		H2020202(SGP			LEE	Bb Gg	6B	9		00957	
24	40002254	9980		H2020202(SGP			LEE	Bb Gg	6B	9		02000	
25	40002262	9980		H1010101(SGP			WONG	Bb Xx	6B	10		00383	

Introduction on WebSAMS enhancement to cater for JUPAS application**School Reference Report**

School is required to submit students' academic performance in percentile and overall rating, and their personal and general abilities to JUPAS.

Percentile and default overall rating

Teachers/System Administrators/SLP Administrators could set a default for the percentile and overall rating.

- (1) Access SLP → JUPAS Application → School Reference Report → Percentile and Overall Rating

SR2 Through Train School

[S-SLP37-01] SLP > JUPAS Application > School Reference Report > Percentile and Overall Rating

Percentile and Overall Rating Gen Academic Performance Info Maint Academic Performance

Academic Performance (Add Subjects) Maint Personal and General Abilities Prepare Data File

Percentile	Overall Rating
1 - "Top 10%"	Excellent
2 - "11% - 25%"	Excellent
3 - "26% - 50%"	Excellent
4 - "51% - 75%"	Very Good
5 - "Bottom 25%"	Good

Save

Introduction on WebSAMS enhancement to cater for JUPAS application**Subject mapping with DSE code and academic results**

Teachers/System Administrators/SLP Administrators could set the subject mapping with DSE code and select the academic results to be made reference for generating the academic performance.

- (1) Access SLP → JUPAS Application → School Reference Report → Gen Academic Performance Info

SR2 Through Train School User: sysadmin Login

[S-SLP36-01] SLP > JUPAS Application > School Reference Report > Gen Academic Performance Info

Percentile and Overall Rating Gen Academic Performance Info Maint Academic Performance

Academic Performance (Add Subjects) Maint Personal and General Abilities Prepare Data File

List Component ☒ Mathematics ☒ Technology & Living

Search

Assign "Academic Result Retrieved From" for All Subjects S6(2010) Assign

Assign "Assessment" for All Subjects T1A1 Assign

WebSAM Subject / Component	MOI	Academic Result Retrieved From	Assessment	HKDSE Subject Auto Map
045 Biology	Chinese (Cantonese)/English	S6(2010)	T1A1	A130 Biology
080 Chinese Language	Chinese (Cantonese)	S6(2010)	T1A1	A010 Chinese Language
135 Economics	English	S6(2010)	T1A1	A080 Economics
165 English Language	Chinese (Cantonese)/English	S6(2010)	T1A1	A020 English Language
243 Technology and Living	Chinese (Cantonese)	S6(2010)	T1A1	Inapplicable
- Food Science & Technology	Chinese (Cantonese)	S6(2010)	T1A1	A210 Technology and Living (Food Science and Technology)
- Fashion, Clothing & Textiles	Chinese (Cantonese)	S6(2010)	T1A1	A211 Technology and Living (Fashion, Clothing and Textiles)
265 Liberal Studies	Chinese (Cantonese)	S6(2010)	T1A1	A040 Liberal Studies
280 Mathematics	Chinese (Cantonese)	S6(2010)	T1A1	A030 Mathematics (Compulsory part)
- 01	Chinese (Cantonese)	S6(2010)	T1A1	A031 Mathematics (Extended part - Calculus and Statistics)
- 02	Chinese (Cantonese)	S6(2010)	T1A1	A032 Mathematics (Extended part - Algebra and Calculus)
951 Mathematics (Module 1)	English	S6(2010)	T1A1	Inapplicable
952 Mathematics (Module 2)	English	S6(2010)	T1A1	Inapplicable

Reset Save Generate

- (2) You may list the components for Mathematics and Technology & Living
- (3) You may select the assessments from S.5 or S.6 in generating the percentiles for individual subject/component or for all subjects/components.
- (4) You may map the DSE subject code or choose Automap button to have a preliminary matching.

Introduction on WebSAMS enhancement to cater for JUPAS application

- (5) Choose Generate to generate the percentiles. Please note that if the percentiles have been maintained, an alert message would be prompted to confirm if the newly generated percentiles would overwrite the old ones.

The screenshot shows the 'SR2 Through Train School' application. The top right corner displays 'User: sysadmin Login Time: 09/08/2011' and 'Current School'. The main content area is titled '[S-SLP36-01] SLP > JUPAS Application > School Reference Report > Gen Academic Performance Info'. Below this, there are tabs for 'Percentile and Overall Rating', 'Gen Academic Performance Info', and 'Maint Academic Performance'. The 'Maint Academic Performance' tab is active, showing a table with columns: 'WebSAM Subject/Component', 'MOI', 'Academic Result Retrieved From', 'Assessment', and 'HKDSE Subject'. The table lists various subjects like Biology, Chinese Language, Economics, English Language, Technology and Living, and Mathematics. A confirmation dialog box is overlaid on the table, asking 'Academic performance information has been generated before. If it is generated again, the academic performance previously maintained would be cleared. Are you sure to continue?'. The dialog has '确定' (OK) and '取消' (Cancel) buttons. At the bottom of the table, there are buttons for 'Reset', 'Save', and 'Generate'.

Maintain Academic Performance

- (1) Access SLP → JUPAS Application → School Reference Report → Maint Academic Performance
- (2) The percentile and overall rating would be generated according to the default figures. Teachers/System Administrators/SLP Administrators may update and save the information.
- (3) On Reset, the data would be reset to previously saved figures.
- (4) On Delete, you may delete subjects that are not taken the students. For example, if a student took Economics at S.5 but dropped at S.6, if S.5 results are made reference to when generating the percentiles, the entry would be displayed for this student. You may need to use this function to remove the record from this student.
- (5) On Add, on wrongly remove a record, you may use Add to include the entry again.

Introduction on WebSAMS enhancement to cater for JUPAS application

[S-SLP38-03] SLP > JUPAS Application > School Reference Report > Maintain Academic Performance

Percentile and Overall Rating Gen Academic Performance Info Maintain Academic Performance
 Academic Performance (Add Subjects) Maint Personal and General Abilities Prepare Data File

Student Particulars

Student Name	LEE Bb Be	Application No	40002246
HKID	Z396920(9)	Passport No	
Issue Country		School Code	9980
Class	6B	Student No	2
Group			

Academic Performance

	School Subject / Component	HKDSE Subject	Percentile					Overall Rating				
			Top 10%	11% - 25%	26% - 50%	51% - 75%	Bottom 25%	Excellent	Very Good	Good	Average	Below Average
<input type="checkbox"/>	Chinese Language	Chinese Language	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
<input type="checkbox"/>	English Language	English Language	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
<input type="checkbox"/>	Mathematics	Mathematics (Compulsory part)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
<input type="checkbox"/>	Liberal Studies	Liberal Studies	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
<input type="checkbox"/>	Economics	Economics	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
<input type="checkbox"/>	Biology	Biology	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
<input type="checkbox"/>	Technology and Living Food Science & Technology	Technology and Living (Food Science and Technology)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
<input type="checkbox"/>	Technology and Living Fashion, Clothing & Textiles	Technology and Living (Fashion, Clothing and Textiles)	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
<input type="checkbox"/>	Mathematics 01	Mathematics (Extended part - Calculus and Statistics)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
<input type="checkbox"/>	Mathematics 02	Mathematics (Extended part - Algebra and Calculus)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

< Cts No >

Add Subjects not handled in WebSAMS

Teachers/System Administrators/SLP Administrators may add subjects not currently handled in WebSAMS, for example the Applied Learning courses.

- (1) Access SLP → JUPAS Application → School Reference Report → Academic Performance (Add Subjects)

[S-SLP46-01] SLP > JUPAS Application > School Reference Report > Academic Performance (Add Subjects)

Percentile and Overall Rating Gen Academic Performance Info Maintain Academic Performance
 Academic Performance (Add Subjects) Maint Personal and General Abilities Prepare Data File

Category

HKDSE Subject Group

	No.	Category	HKDSE Subject
<input type="checkbox"/>	1	New Senior Secondary Subjects	Combined Science
<input type="checkbox"/>	2	New Senior Secondary Subjects	Business, Accounting and Financial Studies
<input type="checkbox"/>	3	New Senior Secondary Subjects	Visual Arts
<input type="checkbox"/>	4	Applied Learning Subjects	Sports Coaching and Management
<input type="checkbox"/>	5	Applied Learning Subjects	Aviation Studies
<input type="checkbox"/>	6	Other Language Subjects	Spanish

- (2) Choose Add to add subjects

Introduction on WebSAMS enhancement to cater for JUPAS application

(3) Click on HKDSE subject to input the percentile and overall rating.

[S-SLP46-02] SLP > JUPAS Application > School Reference Report > Academic Performance (Add Subjects)

[Percentile and Overall Rating](#)
[Gen Academic Performance Info](#)
[Maint Academic Performance](#)

[Academic Performance \(Add Subjects\)](#)
[Maint Personal and General Abilities](#)
[Prepare Data File](#)

Category: Applied Learning Subjects HKDSE Subject Group B640 Aviation Studies
 Class:

Search

[Bottom](#)

Academic Performance (Add Subject)															
JUPAS Application No	Class	Cls No	Eng Name	Chi Name	Percentile					Overall Rating					
					Top 10%	11% - 25%	26% - 50%	51% - 75%	Bottom 25%	Excellent	Very Good	Good	Average	Below Average	
<input type="checkbox"/> 40002199	6B	6	Ng AA PW	吳三二											
<input type="checkbox"/> 40002212	6B	7	Ng AA YX	吳三三											
<input type="checkbox"/> 40002220	6B	1	Lee BB WW	李五七											
<input type="checkbox"/> 40002238	6B	8	Ng AA YY	吳三四											
<input type="checkbox"/> 40002246	6B	2	Lee BB EE	李三十											
<input type="checkbox"/> 40002254	6B	9	Lee BB GG	李四二											
<input type="checkbox"/> 40002262	6B	10	Wong BB XX	王五八											
<input type="checkbox"/> 40002270	6B	3	Lee BB FF	李四文											
<input type="checkbox"/> 40002288	6B	4	Ng AA UU	吳二十											
<input type="checkbox"/> 40002296	6B	5	Ng AA VV	吳三文											

Save Clear Back

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Introduction on WebSAMS enhancement to cater for JUPAS application

Maintain Personal and General Abilities

- (1) Access SLP → JUPAS Application → School Reference Report → Maint Personal and General Abilities

[S-SLP39-01] SLP > JUPAS Application > School Reference Report > Search Student

Percentile and Overall Rating Gen Academic Performance Info Maint Academic Performance

Academic Performance (Add Subjects) Maint Personal and General Abilities Prepare Data File

English Name Application No

Reg No Class Name All

Bottom

JUPAS Application No	Class	Cls No	Reg No	Eng Name	Chi Name	Sex	Status
40002199	6B	6	1999011	Ng AA WW	吳三二	F	Active
40002212	6B	7	1999014	Ng AA XX	吳三三	M	Active
40002220	6B	1	100010244	Lee BB WW	李五七	M	Active
40002238	6B	8	1999016	Ng AA YY	吳三四	F	Active
40002246	6B	2	1999002	Lee BB EE	李三十	F	Active
40002254	6B	9	1999017	Lee BB GG	李四二	M	Active
40002262	6B	10	1999019	Wong BB XX	王五八	F	Active
40002270	6B	3	1999004	Lee BB FF	李四文	F	Active
40002288	6B	4	1999007	Ng AA UU	吳二十	F	Active
40002296	6B	5	1999008	Ng AA VV	吳三文	F	Active

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- (2) Select a student to maintain his/her personal and general abilities.

SR2 Through Train School

[S-SLP39-03] SLP > JUPAS Application > School Reference Report > Maintain Personal and General Abilities

Percentile and Overall Rating Gen Academic Performance Info Maint Academic Performance

Academic Performance (Add Subjects) Maint Personal and General Abilities Prepare Data File

Student Particulars

Student Name	LEE Bb Ee	Application No	40002246
HKID	Z398920(9)	Passport No	
Issue Country		School Code	9980
Class	6B	Student No	2
Group			

Personal and General Abilities

From your knowledge of the applicant and, where appropriate, in comparison with other S6 candidates in your school, please rate the applicant on the following attributes by ticking the appropriate boxes against such attributes below.

Attributes	Excellent	Good	Average	Below Average	Unable to Judge
Ability to communicate	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Ability to work with others	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Analytical power	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Conduct	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Creativity	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Independence of mind	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Industriousness	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Initiative	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Leadership	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Maturity	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Perseverance	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Sense of responsibility	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Overall evaluation	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

<Cls No>

- (3) Teachers/System Administrators/SLP Administrators may navigate through <Cls No> button.

Introduction on WebSAMS enhancement to cater for JUPAS application**Prepare data file for school reference report**

- (1) Access SLP → JUPAS Application → School Reference Report → Prepare Data File

[S-SLP42-01] SLP > JUPAS Application > School Reference Report > Prepare Data File

Percentile and Overall Rating Gen Academic Performance Info Maint Academic Performance			
Academic Performance (Add Subjects) Maint Personal and General Abilities Prepare Data File			
	File Description	Status	Extract
<input checked="" type="radio"/>	Subject List File	Prepared	<input type="button" value="Extract"/>
<input type="radio"/>	Academic Performance File	Prepared	<input type="button" value="Extract"/>
<input type="radio"/>	Personal and General Ability File	Prepared	<input type="button" value="Extract"/>
<input type="button" value="Proceed"/>			

Prepare Subject List File

- (1) Choose Proceed and Extract.
- (2) The corresponding subject list file to be uploaded on JUPAS would be prepared.

Prepare Academic Performance File

- (1) Choose Proceed to select students.

<ul style="list-style-type: none"> Home Student Info Enq School Management Student Attendance Student Activities Award & Punishment Assessment SLP <ul style="list-style-type: none"> Setup Maintenance Export Import Enquiry Report JUPAS Application <ul style="list-style-type: none"> Import Data File Student Mapping OEA Form School Reference Report Report 	[S-SLP42-02] SLP > JUPAS Application > School Reference Report > Prepare Academic Performance					
	Percentile and Overall Rating Gen Academic Performance Info Maint Academic Performance					
	Academic Performance (Add Subjects) Maint Personal and General Abilities Prepare Data File					
	Reg No	Eng Name	Class	Cls No	STRN	<input checked="" type="checkbox"/>
	100010244	Lee BB WW	S6 - 6B	1	Y686546A	<input checked="" type="checkbox"/>
	1999002	Lee BB EE	S6 - 6B	2	Z3989209	<input checked="" type="checkbox"/>
	1999004	Lee BB FF	S6 - 6B	3	Z3989829	<input checked="" type="checkbox"/>
	1999007	Ng AA UU	S6 - 6B	4	Z3995535	<input checked="" type="checkbox"/>
	1999008	Ng AA VV	S6 - 6B	5	Z3996493	<input checked="" type="checkbox"/>
	1999011	Ng AA WW	S6 - 6B	6	Z4068824	<input checked="" type="checkbox"/>
	1999014	Ng AA XX	S6 - 6B	7	Z4087454	<input checked="" type="checkbox"/>
	1999016	Ng AA YY	S6 - 6B	8	Z4099940	<input checked="" type="checkbox"/>
	1999017	Lee BB GG	S6 - 6B	9	Z4117272	<input checked="" type="checkbox"/>
	1999019	Wong BB XX	S6 - 6B	10	Z4129971	<input checked="" type="checkbox"/>
<input type="button" value="Save"/> <input type="button" value="Preview Excluded Students"/> <input type="button" value="Confirm"/> <input type="button" value="Back"/>						

- (2) You may preview excluded students.

Introduction on WebSAMS enhancement to cater for JUPAS application**(3) Choose Save and Confirm.**

[S-SLP42-04] SLP > JUPAS Application > School Reference Report > Prepare Academic Performance

Percentile and Overall Rating Gen Academic Performance Info Maint Academic Performance

Academic Performance (Add Subjects) Maint Personal and General Abilities Prepare Data File

The following student(s) has/have more than 10 subjects included in the data file. Each student should have a maximum of 10 subjects included. Please select the subjects.

Reg No	Eng Name	Class	Cls No	HKDSE subject	
100010244	Lee BB WW	S6 - 6B	1	Chinese Language	<input checked="" type="checkbox"/>
				English Language	<input checked="" type="checkbox"/>
				Mathematics (Compulsory part)	<input checked="" type="checkbox"/>
				Mathematics (Extended part - Calculus and Statistics)	<input checked="" type="checkbox"/>
				Mathematics (Extended part - Algebra and Calculus)	<input type="checkbox"/>
				Liberal Studies	<input checked="" type="checkbox"/>
				Economics	<input checked="" type="checkbox"/>
				Biology	<input checked="" type="checkbox"/>
				Technology and Living (Food Science and Technology)	<input type="checkbox"/>
				Technology and Living (Fashion, Clothing and Textiles)	<input type="checkbox"/>
				Visual Arts	<input checked="" type="checkbox"/>
				Sports Coaching and Management	<input type="checkbox"/>
				Spanish	<input type="checkbox"/>
1999002	Lee BB EE	S6 - 6B	2	Chinese Language	<input checked="" type="checkbox"/>
				English Language	<input checked="" type="checkbox"/>
				Mathematics (Compulsory part)	<input checked="" type="checkbox"/>
				Mathematics (Extended part - Calculus and Statistics)	<input checked="" type="checkbox"/>
				Mathematics (Extended part - Algebra and Calculus)	<input type="checkbox"/>
				Liberal Studies	<input checked="" type="checkbox"/>
				Economics	<input checked="" type="checkbox"/>
				Biology	<input checked="" type="checkbox"/>
				Technology and Living (Food Science and Technology)	<input type="checkbox"/>
				Technology and Living (Fashion, Clothing and Textiles)	<input type="checkbox"/>
				Visual Arts	<input checked="" type="checkbox"/>
				Sports Coaching and Management	<input checked="" type="checkbox"/>

(4) Choose Extract to prepare the data file.

[S-SLP42-01] SLP > JUPAS Application > School Reference Report > Prepare Data File

Percentile and Overall Rating Gen Academic Performance Info Maint Academic Performance

Academic Performance (Add Subjects) Maint Personal and General Abilities Prepare Data File

File Description	Status	Extract
<input type="radio"/> Subject List File	Prepared	<input type="button" value="Extract"/>
<input checked="" type="radio"/> Academic Performance File	Prepared	<input type="button" value="Extract"/>
<input type="radio"/> Personal and General Ability File	Prepared	<input type="button" value="Extract"/>

http://uat132.websams.edb.gov.hk/slp/jupas/prepareRefRptDataFile.do?slpact=extract&fileType = Windows Internet E...

A1		Application Number											
	A	B	C	D	E	F	G	H	I	J	K	L	
	Application	School Co	HKID	Passport	Issue	Cour	Last Name	First Name	Class	Student No	Group	Subject Co	Perce
2	40002220	9980	Y686546/A				LEE	Bb Ww	6B	1	Science	A010	P1
3	40002220	9980	Y686546/A				LEE	Bb Ww	6B	1	Science	A020	P2
4	40002220	9980	Y686546/A				LEE	Bb Ww	6B	1	Science	A030	P2
5	40002220	9980	Y686546/A				LEE	Bb Ww	6B	1	Science	A031	P3
6	40002220	9980	Y686546/A				LEE	Bb Ww	6B	1	Science	A040	P5
7	40002220	9980	Y686546/A				LEE	Bb Ww	6B	1	Science	A080	P4
8	40002220	9980	Y686546/A				LEE	Bb Ww	6B	1	Science	A130	P2
9	40002220	9980	Y686546/A				LEE	Bb Ww	6B	1	Science	A230	P1
10	40002246	9980	Z398920/G				LEE	Bb Ee	6B	2		A010	P4
11	40002246	9980	Z398920/G				LEE	Bb Ee	6B	2		A020	P4
12	40002246	9980	Z398920/G				LEE	Bb Ee	6B	2		A030	P4
13	40002246	9980	Z398920/G				LEE	Bb Ee	6B	2		A031	P4
14	40002246	9980	Z398920/G				LEE	Bb Ee	6B	2		A040	P3
15	40002246	9980	Z398920/G				LEE	Bb Ee	6B	2		A080	P5
16	40002246	9980	Z398920/G				LEE	Bb Ee	6B	2		A130	P5
17	40002246	9980	Z398920/G				LEE	Bb Ee	6B	2		A230	P1
18	40002246	9980	Z398920/G				LEE	Bb Ee	6B	2		B590	P3
19	40002270	9980	Z398982/G				LEE	Bb Ff	6B	3		A010	P4
20	40002270	9980	Z398982/G				LEE	Bb Ff	6B	3		A020	P4
21	40002270	9980	Z398982/G				LEE	Bb Ff	6B	3		A030	P5
22	40002270	9980	Z398982/G				LEE	Bb Ff	6B	3		A031	P5
23	40002270	9980	Z398982/G				LEE	Bb Ff	6B	3		A032	P5
24	40002270	9980	Z398982/G				LEE	Bb Ff	6B	3		A040	P2
25	40002270	9980	Z398982/G				LEE	Bb Ff	6B	3		A080	P4
26	40002270	9980	Z398982/G				LEE	Bb Ff	6B	3		A130	P2
27	40002270	9980	Z398982/G				LEE	Bb Ff	6B	3		A210	P3
28	40002270	9980	Z398982/G				LEE	Bb Ff	6B	3		A211	P2

Introduction on WebSAMS enhancement to cater for JUPAS application

[S-SLP42-02] SLP > JUPAS Application > School Reference Report > Prepare Academic Performance
Record(s) saved successfully.

Percentile and Overall Rating Gen Academic Performance Info Maint Academic Performance

Academic Performance (Add Subjects) Maint Personal and General Abilities Prepare Data File

Reg No	Eng Name	Class	Cls No	STRN	
100010244	Lee BB WW	S6 - 6B	1	Y686546A	<input checked="" type="checkbox"/>
1999002	Lee BB EE	S6 - 6B	2	Z3989209	<input checked="" type="checkbox"/>
1999004	Lee BB FF	S6 - 6B	3	Z3989829	<input checked="" type="checkbox"/>
1999007	Ng AA UU	S6 - 6B	4	Z3995535	<input checked="" type="checkbox"/>
1999008	Ng AA VV	S6 - 6B	5	Z3996493	<input checked="" type="checkbox"/>
1999011	Ng AA WW	S6 - 6B	6	Z4068824	<input checked="" type="checkbox"/>
1999014					
1999016					
1999017					
1999019					

網頁訊息

There is/are HKDSE subject(s) [A170 Business, Accounting and Financial Studies, A165 Combined Science] missing in the Academic Performance File. Are you sure to prepare the data file?

確定 取消

Save Preview Excluded Students Continue Back

If there are subjects without percentiles / overall rating for selected students, an alert message would be prompted.

Introduction on WebSAMS enhancement to cater for JUPAS application**Prepare Personal and General Abilities**

- (1) Choose Proceed to select students.
- (2) You may preview excluded students.
- (3) Choose Save and Confirm.

[S-SLP43-02] SLP > JUPAS Application > School Reference Report > Prepare Personal and General Ability

Percentile and Overall Rating Gen Academic Performance Info Maint Academic Performance

Academic Performance (Add Subjects) Maint Personal and General Abilities Prepare Data File

Reg No	Eng Name	Class	Cls No	STRN	
100010244	Lee BB WW	S6 - 6B	1	Y696546A	<input checked="" type="checkbox"/>
1999002	Lee BB EE	S6 - 6B	2	Z3989209	<input checked="" type="checkbox"/>
1999004	Lee BB FF	S6 - 6B	3	Z3989829	<input checked="" type="checkbox"/>
1999007	Ng AA UU	S6 - 6B	4	Z3995335	<input checked="" type="checkbox"/>
1999008	Ng AA VV	S6 - 6B	5	Z3996493	<input checked="" type="checkbox"/>
1999011	Ng AA WW	S6 - 6B	6	Z4068824	<input checked="" type="checkbox"/>
1999014	Ng AA XX	S6 - 6B	7	Z4087454	<input checked="" type="checkbox"/>
1999016	Ng AA YY	S6 - 6B	8	Z4099940	<input checked="" type="checkbox"/>
1999017	Lee BB QQ	S6 - 6B	9	Z4117272	<input checked="" type="checkbox"/>
1999019	Wong BB XX	S6 - 6B	10	Z4129971	<input checked="" type="checkbox"/>

Save Preview Excluded Students Confirm Back

- (4) Choose Extract to prepare the data file.

[S-SLP42-01] SLP > JUPAS Application > School Reference Report > Prepare Data File

Interface file prepared successfully.

Percentile and Overall Rating Gen Academic Performance Info Maint Academic Performance

Academic Performance (Add Subjects) Maint Personal and General Abilities Prepare Data File

File Description	Status	Extract
<input type="radio"/> Subject List File	Prepared	<input type="button" value="Extract"/>
<input type="radio"/> Academic Performance File	Prepared	<input type="button" value="Extract"/>
<input checked="" type="radio"/> Personal and General Ability File	Prepared	<input type="button" value="Extract"/>

Proceed

http://nat132.websams.edu.gov.hk/jsp/slp/jupas/prepareRefRptDataFile.do?slpact=extract&fileType= - Windows Internet E...

Application Number													
A1	A	B	C	D	E	F	G	H	I	J	K	L	
1	Application	School Co	HKID	Passport	Issue	Cou	Last Name	First Name	Class	Student No	Group	Attribute	Rating
2	40002220	9980	Y686546(A)				LEE	Bb Ww	6B	1	Science	AP	2
3	40002220	9980	Y686546(A)				LEE	Bb Ww	6B	1	Science	Comm	0
4	40002220	9980	Y686546(A)				LEE	Bb Ww	6B	1	Science	Cond	3
5	40002220	9980	Y686546(A)				LEE	Bb Ww	6B	1	Science	Creat	4
6	40002220	9980	Y686546(A)				LEE	Bb Ww	6B	1	Science	Idp	4
7	40002220	9980	Y686546(A)				LEE	Bb Ww	6B	1	Science	Ind	3
8	40002220	9980	Y686546(A)				LEE	Bb Ww	6B	1	Science	Init	2
9	40002220	9980	Y686546(A)				LEE	Bb Ww	6B	1	Science	Lead	1
10	40002220	9980	Y686546(A)				LEE	Bb Ww	6B	1	Science	Mat	0
11	40002220	9980	Y686546(A)				LEE	Bb Ww	6B	1	Science	Ov	0
12	40002220	9980	Y686546(A)				LEE	Bb Ww	6B	1	Science	Pers	1
13	40002220	9980	Y686546(A)				LEE	Bb Ww	6B	1	Science	Resp	2
14	40002220	9980	Y686546(A)				LEE	Bb Ww	6B	1	Science	W/oth	1
15	40002246	9980	Z398920(E)				LEE	Bb Ee	6B	2		AP	2
16	40002246	9980	Z398920(E)				LEE	Bb Ee	6B	2		Comm	2
17	40002246	9980	Z398920(E)				LEE	Bb Ee	6B	2		Cond	2
18	40002246	9980	Z398920(E)				LEE	Bb Ee	6B	2		Creat	2
19	40002246	9980	Z398920(E)				LEE	Bb Ee	6B	2		Idp	2
20	40002246	9980	Z398920(E)				LEE	Bb Ee	6B	2		Ind	2

Introduction on WebSAMS enhancement to cater for JUPAS application

(3) Click on the Report Template link to generate the report.

[S-SLP44-06] SLP > JUPAS Application

JUPAS Activity Lists Code File imported from JUPAS (R-SLP031-E) :- Built-in Template

Please input the print criteria.

Search Criteria

Format

PDF

 Preview & Print

 Reset

 Back

JUPAS Activity Lists Code File imported from JUPAS (R-SLP031)

This report lists out the imported JUPAS activity codes.

R-SLP031-E

Lui Kei Through-train School
JUPAS Activity Lists Code File imported from JUPAS

Category Code	Activity Code	Activity Name
01	00002	Kiwanis International (Global organization of volunteers)
01	00013	「愛・分享」義賣活動
01	00027	中一家長分享會
01	00056	青少年精神健康急救(證書)課程
01	00063	乘風航伴計劃
01	00071	基督教香港崇真會社會服務寶旗日
01	00073	教育局九龍城區公益少年團九龍城區聯校公益少年團義工訓練及服務
01	00082	開心社區服務九龍區寶旗日
01	00088	廣西農村義工服務計劃
01	00101	Academic Leaders Group
01	00111	Advanced Scout Standard
01	00167	Anniversary Preparatory Committee (Inter-School)
01	00168	Anniversary Preparatory Committee (Local)
01	00169	Anniversary Variety Show (Inter-School)
01	00170	Anniversary Variety Show (Local)
01	00218	Asia Pacific Red Cross Youth Network 亞太區紅十字青年網絡
01	00352	Asia-Pacific Regional Award for Outstanding Scouts
01	00368	Baden-Powell Award 貝登堡獎章
01	00404	Best Proposal Award on Green Action - Environmental Campaign Committee
01	00405	Best Service Project Competition - Hong Kong Red Cross
01	00448	Carmelian Vision (Junior Form Leadership Training)

JUPAS Category Code File imported from JUPAS (R-SLP032)

This report lists out the imported JUPAS category codes.

R-SLP032-E

Lui Kei Through-train School
JUPAS Activity Category Code File imported from JUPAS

Category Code	Category Name
01	Community Service
02	Career-related Experiences
03	Physical Development
04	Aesthetic Development
05	Moral and Civic Education
06	Others

*** End of Report ***

Introduction on WebSAMS enhancement to cater for JUPAS application**DSE Subject Code File imported from JUPAS (R-SLP033)**

This report lists out the imported HKDSE subject codes.

R-SLP033-E

Lui Kei Through-train School
DSE Subject Code

Subject Code	Subject Name
A010	Chinese Language
A020	English Language
A030	Mathematics (Compulsory part)
A031	Mathematics (Extended part - Calculus and Statistics)
A032	Mathematics (Extended part - Algebra and Calculus)
A040	Liberal Studies
A050	Chinese Literature
A060	Literature in English
A070	Chinese History
A080	Economics
A090	Ethics and Religious Studies
A100	Geography
A110	History
A120	Tourism and Hospitality Studies
A130	Biology
A140	Chemistry
A150	Physics
A160	Integrated Science
A165	Combined Science

Exception Report For Import OEA Activity File Template (R-SLP034)

This report lists out the exception records in the imported OEA activity file template.

R-SLP034-E

Date: 11/08/2011

Lui Kei Through-train School
Exception Report For Import OEA Activity File Template

School Year: 2010/2011

Page 1 of 6

The following WebSAMS student(s) has(have) no matched record(s) in JUPAS's OEA Activity File:

Eng Name	Class	Class No	HKID	Ident Doc No	JUPAS data maintained
BHFUSG BMS			Q9176636		No
Wong BB YY	6B	12		H20000000	No
Lee AA AA	6B	13	24151543		No
Lee AA BB	6B	14	24154763		No
Lee AA CC	6B	15	24162588		No
Ng AA ZZ	6B	16	2420891A		No
Lee BB HH	6B	17	24211546		No
Ng BB AA	6B	18	24213220		No
Lee BB II	6B	19	24215150		No
Ng BB BB	6B	20	24217315		No
Ng BB CC	6B	21	24219474		No
Lee BB JJ	6B	22	24223137		No
Ng BB DD	6B	23	24228708		No
Lee BB KK	6B	24	2422916A		No
Lee BB LL	6B	25	24229607		No
Ng BB EE	6B	26	24234511		No
Lee BB MM	6B	27	24235798		No
Lee BB OO	6B	28	24237014		No
Ng BB FF	6B	29	20511065		No
Lee BB PP	6B	30	24361114		No

Introduction on WebSAMS enhancement to cater for JUPAS application**Result of Student Mapping (R-SLP035)**

This report lists out the result of student mapping.

R-SLP035-E

Date: 11/08/2011

Lui Kei Through-train School
Mapped Student List

School Year: 2010/2011

Page 1 of 1

WebSAMS				JUPAS			
Eng Name	Class	Cls No	HKID / Passport No	Application No	Last Name	First Name	HKID / Passport No
Lee BB WW	6B	1	Y686546A	40002220	LI	Bb Ww	Y686546(A)
Lee BB EE	6B	2	Z3989209	40002246	LEE	Bb Ee	Z398920(9)
Lee BB FF	6B	3	Z3989829	40002270	LEE	Bb Ff	Z398982(9)
Ng AA UU	6B	4	Z3995535	40002288	NG	Aa Uu	Z399553(5)
Ng AA VV	6B	5	Z3996493	40002296	NG	Aa Vv	Z399649(3)
Ng AA WW	6B	6	Z4068824	40002199	NG	Aa Ww	Z406882(4)
Ng AA XX	6B	7	Z4087454	40002212	NG	Aa Xx	Z408745(4)
Ng AA YY	6B	8	Z4099940	40002238	NG	Aa Yy	Z409994(0)
Lee BB GG	6B	9	H20202020	40002254	LEE	Bb Gg	H20202020
Wong BB XX	6B	10	H10101010	40002262	WONG	Bb Xx	H10101010
Chan BB ZZ	6B	11	H12345678	40002263	WONG	Bx Bx	H12345678

*** End of Report ***

Result of Subject Mapping (R-SLP036)

This report lists out the result of subject mapping in Function A.

R-SLP036-E

Date: 11/08/2011

Lui Kei Through-train School
Subject Mapping List

School Year: 2010/2011

Page 1 of 1

WebSAMS Subject / Component	HKDSE Subject	Academic Result Retrieved From	Selected Assessment
045 Biology	A130 Biology	S6(2010)	T1A1
080 Chinese Language	A010 Chinese Language	S6(2010)	T1A1
135 Economics	A080 Economics	S6(2010)	T1A1
165 English Language	A020 English Language	S6(2010)	T1A1
210 Geography	A100 Geography	S6(2010)	T1A1
235 History	A110 History	S6(2010)	T1A1
243 Technology and Living	Inapplicable	S6(2010)	T1A1
- 01 Food Science & Technology	A210 Technology and Living (Food Science and Technology)	S6(2010)	T1A1
- 02 Fashion, Clothing & Textiles	A211 Technology and Living (Fashion, Clothing and Textiles)	S6(2010)	T1A1
265 Liberal Studies	A040 Liberal Studies	S6(2010)	T1A1
280 Mathematics	A030 Mathematics (Compulsory part)	S6(2010)	T1A1

Introduction on WebSAMS enhancement to cater for JUPAS application**OEA Activity maintained by student (R-SLP037)**

This report lists out the OEA activity maintained by student.

R-SLP037-E

Date: 11/08/2011

Lui Kei Through-train School
OEA Activity Records

School Year: 2010/2011

Page 1 of 1

Student Name:	LEE Bb Ee	Application No:	40002246	HKID:	2398920(9)
Passport No:		Issue Country:		School Code:	9980
Class:	6B	Student No:	2	Group:	Science

Activity Code	Activity Name	Category Code*	Year From	Year To	Participation	Award-bearing Activity	Award Nature	Participation Mode	Award Type	Description
00870	Hong Kong (Asia) Piano Open Competition 香港(亞洲)鋼琴公開比賽	04	2010	2010	Attended as non-school activity	Yes	By competition	Member / Participant	1st Runner-up / 2nd Runner-up / Silver / Bronze Medal	
00968	Hong Kong Schools Music Festival 香港學校音樂節	04	2010	2011	Attended as school activity	Yes	By competition	Member / Participant	Other Awards	
00000	Sports Day (Champion in high jump)	06	2010	2010	Attended as school activity	Yes	By competition	Member / Participant	1st Runner-up / 2nd Runner-up / Silver / Bronze Medal	Sports Day
00000	In-school Drama Festival (Certificate of Merit)	06	2010	2010	Attended as school activity	No	By participation	Member / Participant	No Award	In-school Drama Festival

* Category Code: 01-Community Service; 02-Career-related Experiences; 03-Physical Development; 04-Aesthetic Development; 05-Moral and Civic Education; 06-Others

Academic Performance (sorted by student) (R-SLP038)

This report lists out students' academic performance.

R-SLP038-E

Date: 11/08/2011

Lui Kei Through-train School
Academic Performance (By Student)

School Year: 2010/2011

Page 1 of 1

Student Name:	LEE Bb Ee	Application No:	40002246	HKID:	2398920(9)
Passport No:		Issue Country:		School Code:	9980
Class:	6B	Student No:	2	Group:	Science

HKDSE Subject	Percentile	Overall Rating
Biology	11% - 25%	Excellent
Chinese Language	26% - 50%	Very Good
Combined Science	26% - 50%	Very Good
English Language	51% - 75%	Good
Liberal Studies	26% - 50%	Very Good
Mathematics (Compulsory part)	51% - 75%	Good

*** End of Report ***

Introduction on WebSAMS enhancement to cater for JUPAS application**Academic Performance (sorted by subject) (R-SLP039)**

This report lists out the students' academic performance of specified HKDSE subject.

R-SLP039-E

Date: 11/08/2011

Lui Kei Through-train School
Academic Performance (By Subject)

School Year: 2010/2011

Page 1 of 1

Subject: Chinese Language

Assessment: T1A1

Academic result retrieved from:

S6(2010)

Application No	Class Name	Class No	Name	Percentile	Overall Rating
40002220	6B	1	Lee BB WW	Top 10%	Excellent
40002246	6B	2	Lee BB EE	26% - 50%	Very Good
40002270	6B	3	Lee BB FF	51% - 75%	Good
40002288	6B	4	Ng AA UU	26% - 50%	Very Good
40002296	6B	5	Ng AA VV	26% - 50%	Very Good
40002199	6B	6	Ng AA WW	Top 10%	Excellent
40002212	6B	7	Ng AA XX	Bottom 25%	Average
40002238	6B	8	Ng AA YY	51% - 75%	Good
40002254	6B	9	Lee BB GG	Top 10%	Excellent
40002262	6B	10	Wong BB XX	51% - 75%	Good

OEA Additional Information maintained by student (R-SLP040-E)

This report lists out the OEA additional information maintained by student.

R-SLP040-E

Date: 11/08/2011

Lui Kei Through-train School
OEA Additional Information

School Year: 2010/2011

Page 1 of 1

Student Name:	LEE Bb Ee	Application No:	40002246	HKID:	Z398920(9)
Passport No:		Issue Country:		School Code:	9980
Class:	6B	Student No:	2	Group:	Science

OEA Additional Information
<p>I enjoy getting along with people very much. I was a boy scout at junior secondary level. I liked meeting people and solving problems through community service. The experience enriched my learning and exerted a positive impact on my study. In a "Care for Community" project, as a team of teenagers, we made proposals to the district office to improve the facilities in our community so that people could make good use of the environment. For instance, we observed that some chairs in our community were not properly located because some metallic chairs there were not suitable for use during hot summers with no shelter on top. We channeled our ideas to the district office and made suggestions for improvement. At my senior secondary level, I got another opportunity to serve the community in a summer internship programme at the Wetland Park. I was trained to lead guided tours to promote wetland conservation and environmental protection. These activities gave me a chance to share love and care in a practical way. I also became more analytical, observant and aware of people's needs. With these positive experiences, I had more ideas in terms of writing and design, and my communication and interpersonal skills improved. Apart from the benefit in learning, I have also developed a disciplined and caring character. As compared to my childhood, I understand myself better, in terms of strengths, limitations and aspirations for the future.</p>

*** End of Report ***

Introduction on WebSAMS enhancement to cater for JUPAS application**Personal and General Ability (R-SLP041-E)**

This report lists out students' personal and general ability.

R-SLP041-E

Lui Kei Through-train School
Personal and General Ability

School Year: 2010/2011

Student Name:	LEE Bb Ee	Application No:	40002246	HKID:	2398920(9)
Passport No:		Issue Country:		School Code:	9980
Class:	6B	Student No:	2	Group:	Science

Attributes	Assessment
Ability to communicate	Excellent
Ability to work with others	Good
Analytical power	Good
Conduct	Excellent
Creativity	Excellent
Independence of mind	Good
Industriousness	Good
Initiative	Good
Leadership	Excellent
Maturity	Good
Perseverance	Good
Sense of responsibility	Excellent
Overall evaluation	Good

*** End of Report ***

Students excluded in the OEA Activity File (R-SLP042-E)

This report lists out the students who are excluded in the OEA Activity File.

R-SLP042-E

Date: 11/08/2011

Lui Kei Through-train School
Students Excluded in OEA Activity File

School Year: 2010/2011

Page 1 of 1

Class	Class No	Name	Reg No	HKID	Application No
6B	4	Ng AA UU	1999007	2399553(5)	40002288
6B	5	Ng AA VV	1999008	2399649(3)	40002296
6B	11	Chan BB ZZ	1999020		40002263

*** End of Report ***

Students excluded in the OEA Additional Information File (R-SLP043-E)

This report lists out the students who are excluded in the OEA Additional Information File.

R-SLP043-E

Date: 11/08/2011

Lui Kei Through-train School
Students Excluded in OEA Additional Information File

School Year: 2010/2011

Page 1 of 1

Class	Class No	Name	Reg No	HKID	Application No
6B	11	Chan BB ZZ	1999020		40002263

*** End of Report ***

Introduction on WebSAMS enhancement to cater for JUPAS application**Students excluded in the Academic Performance File (R-SLP044-E)**

This report lists out the students who are excluded in the Academic Performance File.

R-SLP044-E

Date: 12/08/2011

Lui Kei Through-train School
Students Excluded in Academic Performance File

School Year: 2010/2011

Page 1 of 1

Class	Class No	Name	Reg No	HKID	Application No
6B	11	Chan BB 22	1999020		40002263

*** End of Report ***

Students excluded in the Personal and General Ability File (R-SLP045-E)

This report lists out the students who are excluded in the Personal and General File.

R-SLP045-E

Date: 12/08/2011

Lui Kei Through-train School
Students Excluded in Personal and General Ability File

School Year: 2010/2011

Page 1 of 1

Class	Class No	Name	Reg No	HKID	Application No
6B	11	Chan BB 22	1999020		40002263

*** End of Report ***

Subject List (R-SLP046-E)

This report lists out the HKDSE subjects used for academic performance maintenance.

R-SLP046-E

Date: 12/08/2011

Lui Kei Through-train School
Subject List

School Year: 2010/2011

Page 1 of 1

HKDSE Subject
A010 Chinese Language
A020 English Language
A030 Mathematics (Compulsory part)
A031 Mathematics (Extended part - Calculus and Statistics)
A032 Mathematics (Extended part - Algebra and Calculus)
A040 Liberal Studies
A080 Economics
A100 Geography
A110 History
A130 Biology
A165 Combined Science
A170 Business, Accounting and Financial Studies
A210 Technology and Living (Food Science and Technology)
A211 Technology and Living (Fashion, Clothing and Textiles)
A230 Visual Arts
B590 Sports Coaching and Management
B640 Aviation Studies
C8685 Spanish

*** End of Report ***

Introduction on WebSAMS enhancement to cater for JUPAS application**Access Right for Teachers/System Administrators/SLP Administrators**

The access right could be refined for teachers for accessing OEA/Academic Performance, etc.

(1) Access Security → Access Control → User Group → SLP Admin

The screenshot shows the 'Access Right' configuration window for the 'SLP_ADMIN' group. The interface includes a left-hand navigation menu, a top navigation bar, and a main table of access rights.

Navigation Menu:

- Report
 - JUPAS Application
 - Import Data File
 - Student Mapping
 - OEA Form
 - School Reference Report
 - Special Assessment
 - Staff Deployment
 - CDS
 - HKAT
 - Applied Learning
 - HKAEA
 - SPA
 - Report Management
 - Data Management
 - Timetabling
 - Code Management
 - Security
 - Access Control
 - User Group
 - Special Team
 - User Account
 - Loc Access Control
 - Unlock Account
 - Login Status
 - Configuration
 - System Configuration
 - IP Configuration
 - System Customization
 - Report & Log
 - E-Mail
 - Archive
 - Customization

Top Navigation Bar: [S-SEC02-03] Security > Access Control > User Group > Access Right

Group Information:

Group Desc	Access Right	Add Account to Group
Group ID	SLP_ADMIN	
Group Description	SLP Administrator	

* Please click on the link of Module to edit the access rights or click > to display the list of access rights.

Module / Function: SLP

Access Right - Windows Internet Explorer

Module / Function	Enquiry	Report	Import Data File	Student Mapping	OEA Form	School Reference Report
Enquiry	<input checked="" type="checkbox"/>					
Report		<input checked="" type="checkbox"/>				
JUPAS Application - Import Data File			<input checked="" type="checkbox"/>			
JUPAS Application - Student Mapping	<input checked="" type="checkbox"/>			<input checked="" type="checkbox"/>		
JUPAS Application - OEA Form - OEA Code Mapping	<input checked="" type="checkbox"/>			<input checked="" type="checkbox"/>		
JUPAS Application - OEA Form - Verify OEA Activity	<input checked="" type="checkbox"/>			<input checked="" type="checkbox"/>		
JUPAS Application - OEA Form - Verify OEA Additional Info	<input checked="" type="checkbox"/>			<input checked="" type="checkbox"/>		
JUPAS Application - OEA Form - Prepare OEA Activity File						<input checked="" type="checkbox"/>
JUPAS Application - OEA Form - Prepare OEA Additional Information File						<input checked="" type="checkbox"/>
JUPAS Application - School Reference Report - Percentile and Overall Rating	<input checked="" type="checkbox"/>			<input checked="" type="checkbox"/>		
JUPAS Application - School Reference Report - Generate Academic Performance Info	<input checked="" type="checkbox"/>			<input checked="" type="checkbox"/>		
JUPAS Application - School Reference Report - Maint Academic Performance	<input checked="" type="checkbox"/>			<input checked="" type="checkbox"/>		
JUPAS Application - School Reference Report - Academic Performance (Add Subjects)	<input checked="" type="checkbox"/>			<input checked="" type="checkbox"/>		
JUPAS Application - School Reference Report - Maint Personal and General Ability	<input checked="" type="checkbox"/>			<input checked="" type="checkbox"/>		
JUPAS Application - School Reference Report - Prepare Subject List						<input checked="" type="checkbox"/>
JUPAS Application - School Reference Report - Prepare Academic Performance						<input checked="" type="checkbox"/>
JUPAS Application - School Reference Report - Prepare Personal and General Ability						<input checked="" type="checkbox"/>
JUPAS Application - Report						<input checked="" type="checkbox"/>

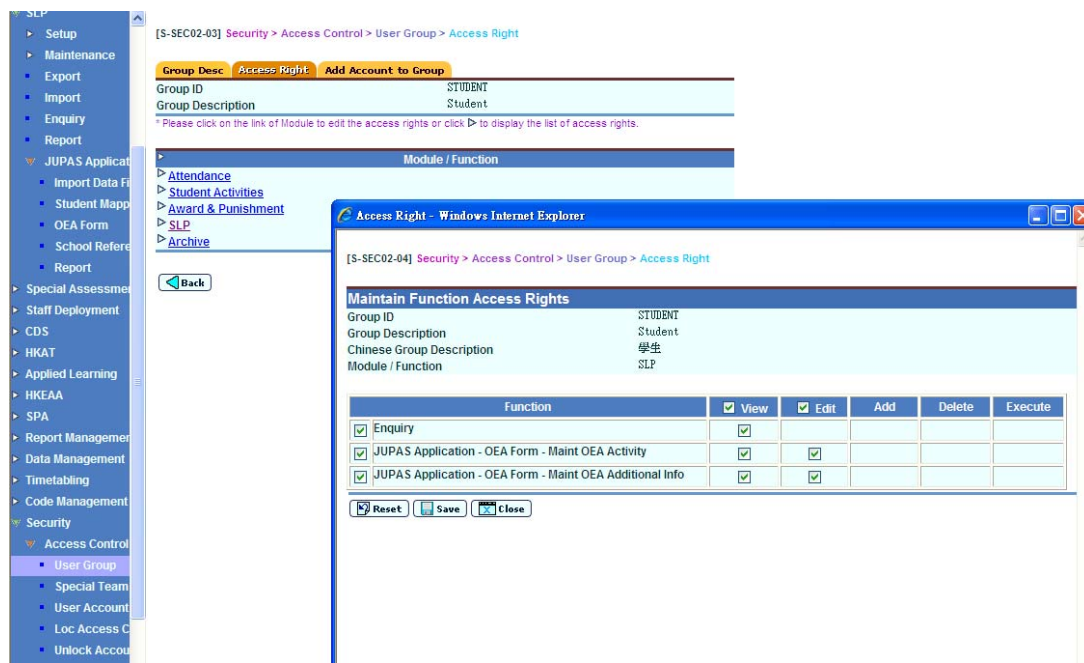
Buttons: Reset, Save, Close

Introduction on WebSAMS enhancement to cater for JUPAS application

Access Right for Student

The access right could be refined for students for accessing OEA/Academic Performance, etc.

(1) Access Security → Access Control → User Group → Student



Tentative Future Amendments

1. Schools could select academic results from more than one assessment when generating the percentiles. (Tentative schedule: Jan 2012)
2. Schools may opt to set default rating by their own percentage. For example, Top 40% as Excellent. (Tentative schedule: Dec 2011)
3. Supplementary Information would be included. (Tentative schedule: Dec 2011)
4. Description of Other Learning Experiences could be extracted for students' reference when prepare their own OEA information. (Tentative schedule: Early Oct 2011)
5. Reports will be available for verified information. (Tentative schedule: Early Oct 2011)
6. Printing students' SLP in separate pdf file. (Tentative schedule: Dec 2011)

Import from SLP module (import text-based information)

The function allows user to import a modified key project file into the system.

Import Key Projects

- (1) Click [SLP] → [Import] on the left menu.

Browse the exported key project excel file.

[S-SLP25-01] SLP > Import > Key Projects

Key Projects OLE Performance / Awards Gained Outside School Self-Account Import Print Sequence

Import Key Projects

File Name and Path (*.xls)

* Please do not edit the file format. It may lead to import failure.
* Only a single file can be uploaded.

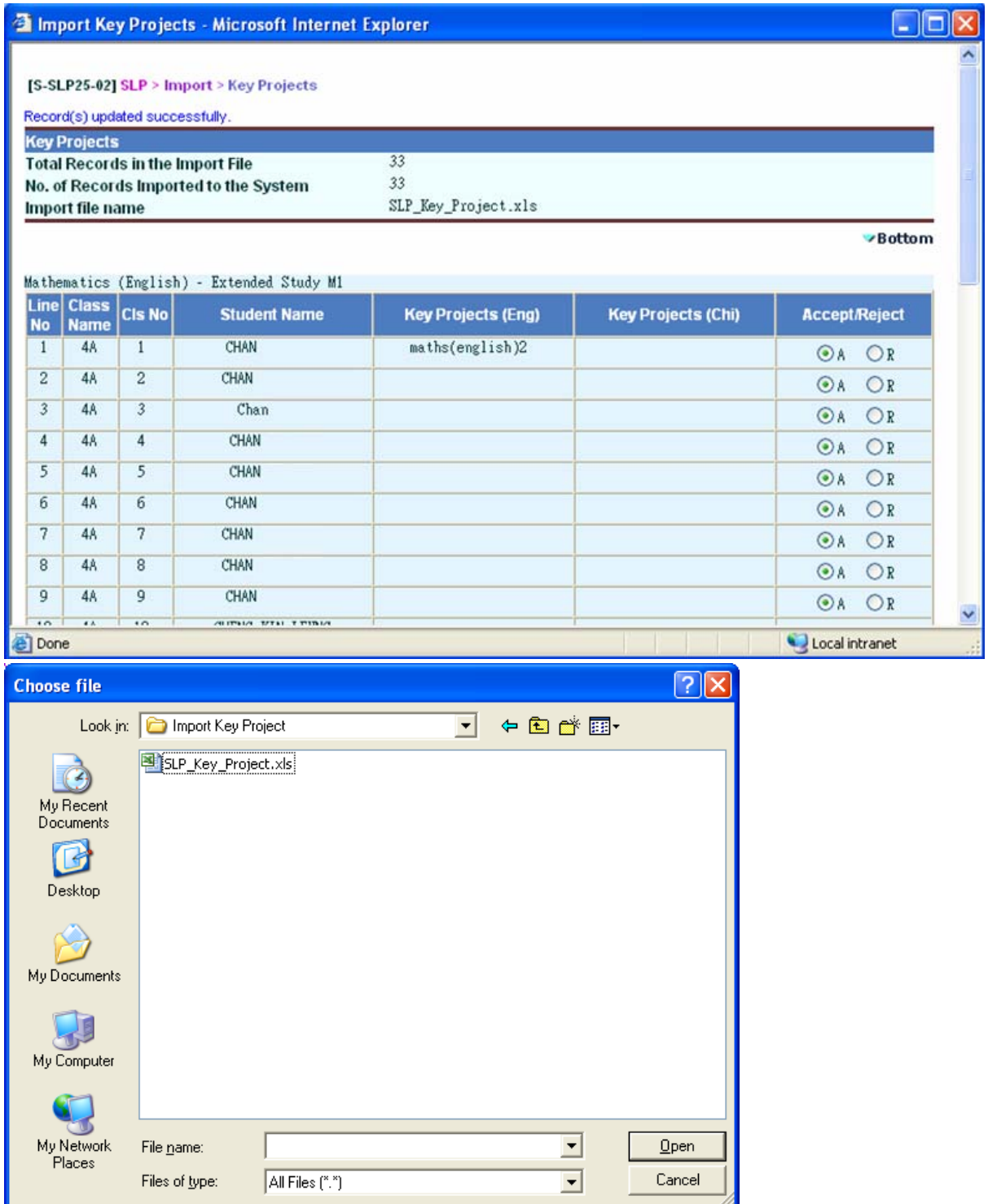
- (2) Fill in the Key Project for each of the student and save it. Leave it in blank if the student does not have key project.

	A	B	C	D	E	F	G	H	I
1	School ID	School Year	Class Level	Class Name	Class Number	Register Number	Student English Name	Student Chinese Name	Key Project (English)
2	8886	2009	S4	4A	1	2000229	CHAN	陳	sss
3	8886	2009	S4	4A	2	100010227	CHAN	陳	
4	8886	2009	S4	4A	3	APL600	Chan	陳	

- (3) Import Key Project is support to upload a single file only.

Introduction on WebSAMS enhancement to cater for JUPAS application

- (4) Click the [**browse..**] button and select the excel file
(SLP_Key_Project.xls)



- (5) Click [**Import**] button to import the Key Project record.

Introduction on WebSAMS enhancement to cater for JUPAS application

Import Key Projects - Microsoft Internet Explorer

[S-SLP25-02] SLP > Import > Key Projects

Key Projects		
Total Records in the Import File	33	
No. of Records Imported to the System	33	
Import file name	SLP_Key_Project.xls	

Bottom

Mathematics (English) - Extended Study M1

Line No	Class Name	Cls No	Student Name	Key Projects (Eng)	Key Projects (Chi)	Accept/Reject
1	4A	1	CHAN	maths(english)2		<input checked="" type="radio"/> A <input type="radio"/> R
2	4A	2	CHAN			<input checked="" type="radio"/> A <input type="radio"/> R
3	4A	3	Chan			<input checked="" type="radio"/> A <input type="radio"/> R
4	4A	4	CHAN			<input checked="" type="radio"/> A <input type="radio"/> R
5	4A	5	CHAN			<input checked="" type="radio"/> A <input type="radio"/> R
6	4A	6	CHAN			<input checked="" type="radio"/> A <input type="radio"/> R
7	4A	7	CHAN			<input checked="" type="radio"/> A <input type="radio"/> R
8	4A	8	CHAN			<input checked="" type="radio"/> A <input type="radio"/> R
9	4A	9	CHAN			<input checked="" type="radio"/> A <input type="radio"/> R

Done Local intranet

- (6) Select the radio button to “Accept / Reject” for each of the students record. Click [Save] button to update the key project.

Import Key Projects - Microsoft Internet Explorer

[S-SLP25-02] SLP > Import > Key Projects

Record(s) updated successfully.

Key Projects		
Total Records in the Import File	33	
No. of Records Imported to the System	33	
Import file name	SLP_Key_Project.xls	

Bottom

Mathematics (English) - Extended Study M1

Line No	Class Name	Cls No	Student Name	Key Projects (Eng)	Key Projects (Chi)	Accept/Reject
1	4A	1	CHAN	maths(english)2		<input checked="" type="radio"/> A <input type="radio"/> R
2	4A	2	CHAN			<input checked="" type="radio"/> A <input type="radio"/> R
3	4A	3	Chan			<input checked="" type="radio"/> A <input type="radio"/> R
4	4A	4	CHAN			<input checked="" type="radio"/> A <input type="radio"/> R
5	4A	5	CHAN			<input checked="" type="radio"/> A <input type="radio"/> R
6	4A	6	CHAN			<input checked="" type="radio"/> A <input type="radio"/> R
7	4A	7	CHAN			<input checked="" type="radio"/> A <input type="radio"/> R
8	4A	8	CHAN			<input checked="" type="radio"/> A <input type="radio"/> R
9	4A	9	CHAN			<input checked="" type="radio"/> A <input type="radio"/> R

Done Local intranet

Introduction on WebSAMS enhancement to cater for JUPAS application**Import Other Learning Experiences**

This function allows user to download an excel template of “Other Learning Experiences” for offline modification. The user could import the excel file / zip file (containing student’s excel files) into the system after modification.

- (1) Click [SLP] → [Import] on the left menu.

Chooses one of the excel template – multiple students per excel file or one student per excel file to download for offline modification.

[S-SLP29-01] SLP > Import > Other Learning Experiences

Key Projects **OLE** Performance / Awards Gained Outside School Self-Account Import Print Sequence

Import Other Learning Experiences

Import Option ☒ Multiple students per excel file ☐ One student per excel file

File Name and Path (*.xls / *.zip)

* The file name of each Excel file must be the same as registration number for option "One student per excel file".
 * The file uploaded may be a single Excel file, or a zip file containing more than one Excel file.

[Download Multiple students per excel file template](#) [Download One student per excel file template](#)
[Download Multiple students per excel file specification](#) [Download One student per excel file specification](#)

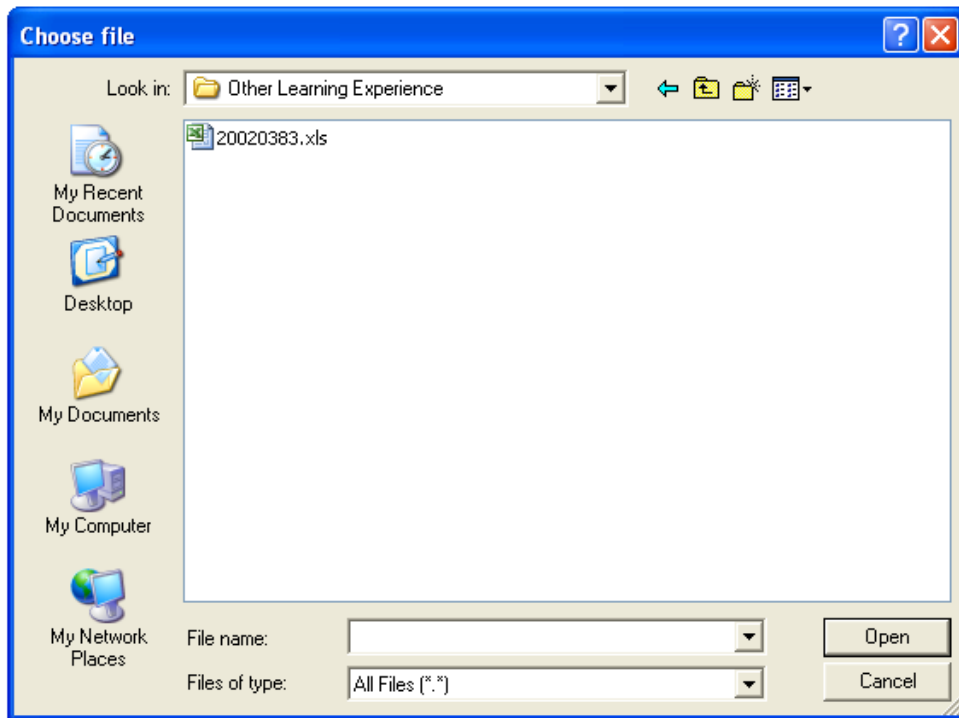
- (2) Fill in OLE record in the template and save the file name by using the student’s “Reg No” e.g. **2002038.xls** (For using “Reg No” as file name is only applicable for files with “one student per excel file” option. For “Multiple students per excel file” one, there is no such restriction.)

	A	B	C	D	E	F
	活動項目(英文) Programme Name (Eng)	活動項目(中文) Programme Name (Chi)	活動項目簡介(英文) Programme Description (Eng)	活動項目簡介(中文) Programme Description (Chi)	由學年 School Year From	至學年 School Year To
1						
2	Testing	測試	Testing	測試	2009	2010
3						

	G	H	I	J	K
	參與角色(英文) Role of Participation	參與角色(中文) Role of Participation (Chi)	合辦機構(英文) Partner Organization (Eng)	合辦機構(中文) Partner Organization (Chi)	其他學習經歷的主要種類(英文) Major Components of Other Learning Experiences (Eng)
1					
2	Testing	測試	Testing	測試	Testing
3					

	L	M	N	O
	其他學習經歷的主要種類(中文) Major Components of Other Learning Experiences (Chi)	獎項 / 證書文憑 / 成就 (如有)(英文) Awards / Certifications / Achievements (if any) (Eng)	獎項 / 證書文憑 / 成就 (如有)(中文) Awards / Certifications / Achievements (if any) (Chi)	Validation (校驗)
1				
2	測試	Testing	測試	
3				

- (3) User selects the import option either in multiple students per excel file or one student per excel file
- (4) Click the [**browse..**] button and select the excel file (2002038.xls)

Introduction on WebSAMS enhancement to cater for JUPAS application

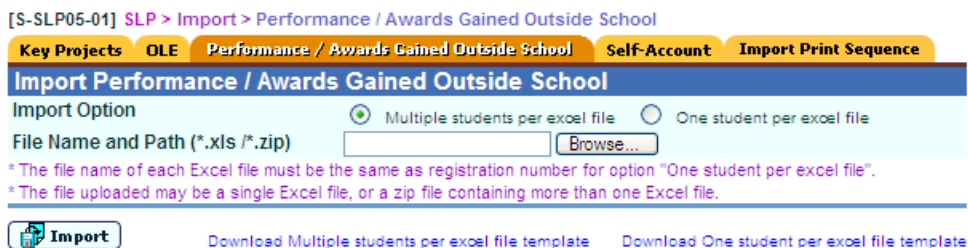
(5) Click **[Import]** button to import the OLE record.

Import Performance / Awards Gained Outside School

This function allows user to download an excel template of “Performance / Awards Gained Outside School” for offline modification. The user could import the excel file / zip file (containing student’s excel files) into the system after modification.

(1) Click **[SLP] → [Import]** on the left menu.

Chooses one of the excel template – multiple students per excel file or one student per excel file to download for offline modification.



(2) Fill in Performance / Awards Gained Outside School record in the template and save the file name by using the student’s “Reg No” e.g. **2002038.xls** (For using “Reg No”

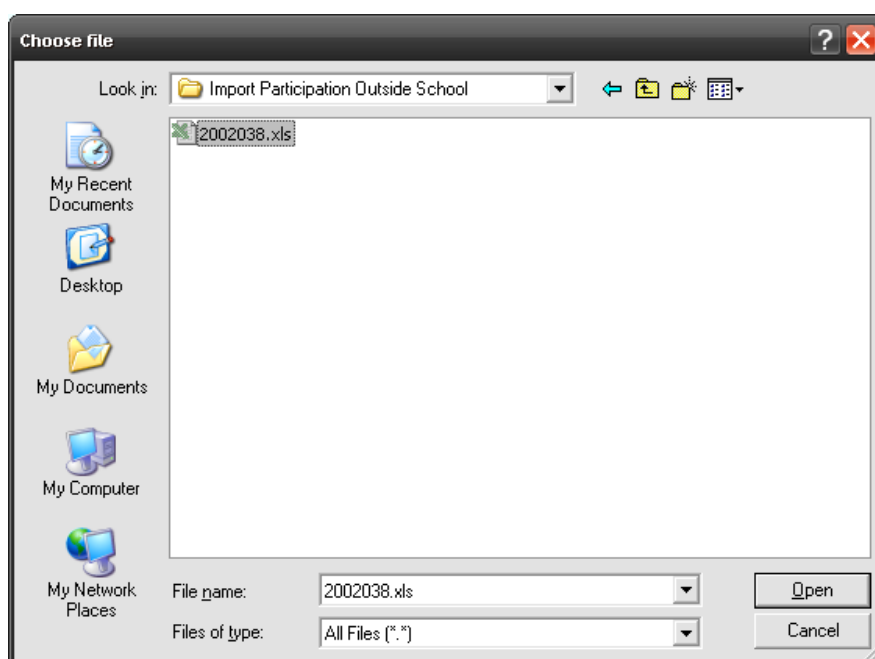
Introduction on WebSAMS enhancement to cater for JUPAS application

as file name is only applicable for files with “one student per excel file” option.
For “Multiple students per excel file” one, there is no such restriction.)

	A	B	C	D	E	F	G
	活動項目 Programme	活動項目簡介 Programme Description	由學年 School Year From	至學年 School Year To	參與角色 Role of Participation	主辦機構 Partner Organization	獎項 / 証書文憑 / 成就* (如有) Awards / Certifications /
1	Programme 1	This is a good programme	2005	2006	member		
2	Boy Scout	Boy Scout Event	2005	2007	Leader	Boy Scout HK	Best Performance

(3) User selects the import option either in multiple students per excel file or one student per excel file

(4) Click the [**browse..**] button and select the excel file (2002038.xls)



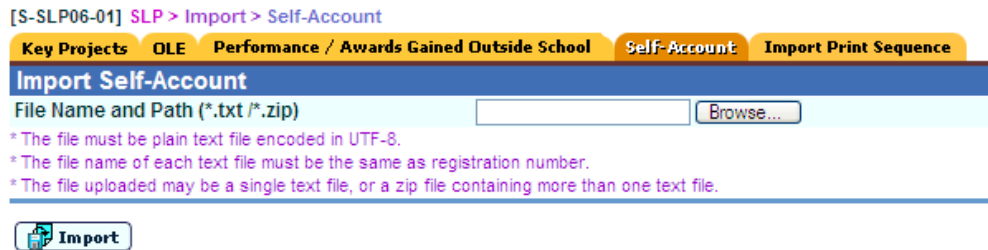
(5) Click [**Import**] button to import the Performance / Awards Gained Outside School record.

Introduction on WebSAMS enhancement to cater for JUPAS application**Import Self-Account**

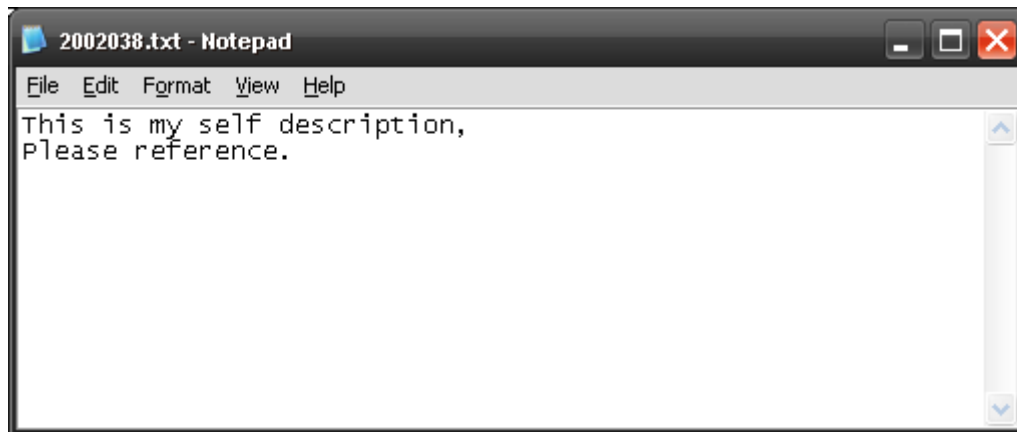
This function allows user to upload “Self-Account” text file / zip file (containing the student’s text files) into system. The text file must save in UTF-8 format.

(1) Click [SLP] → [Import] on the left menu.

Click **Self-Account** tab.

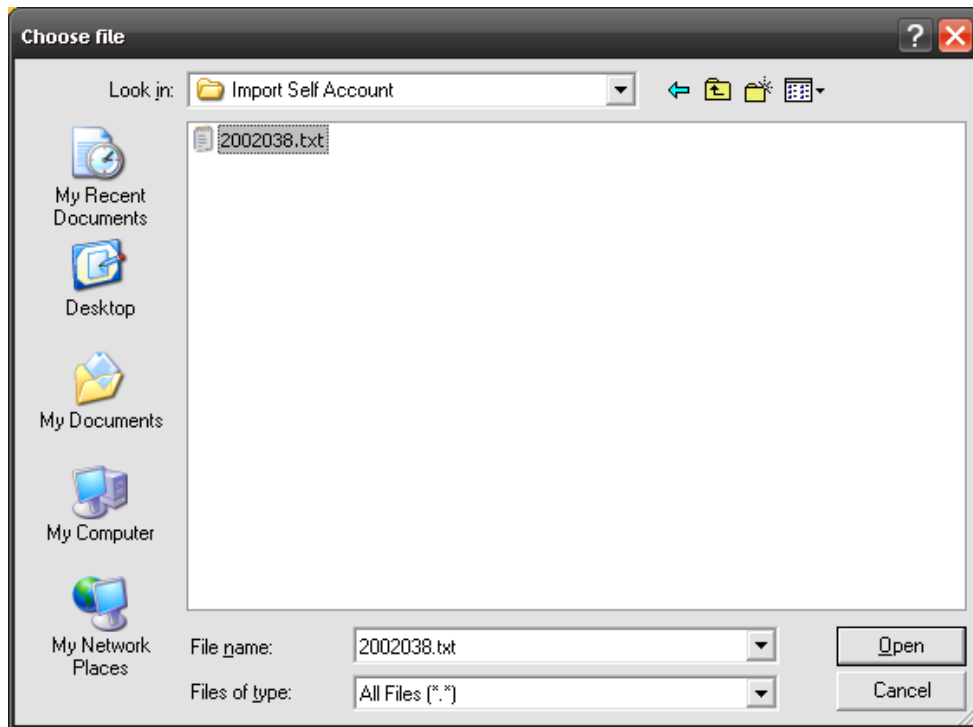


(2) Create a text file, fill in self-account information and save the file name by using the student’s “Reg No” e.g. *2002038.txt*



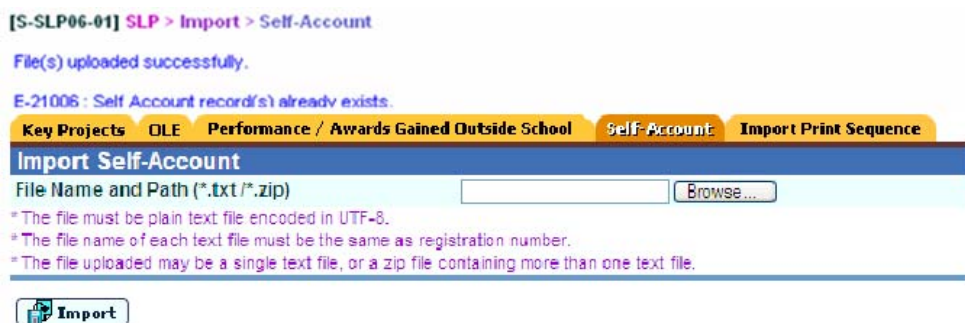
Introduction on WebSAMS enhancement to cater for JUPAS application

(3) Click the **[browse..]** button and select the text file (2002038.txt)



(4) Click **[Import]** button to import the student's self-account.

If Student's Self-Account already exist in the system, the following screen will be shown:



Introduction on WebSAMS enhancement to cater for JUPAS application**Import / Export Function for Print Sequence**

This function allows user to set the print sequence of OLE or Award by import the excel data file.

A. Import

1. Clicks on SLP > Import on the left menu and then click the Import Print Sequence tag.

[S-SLP23-01] SLP > Import > Import Print Sequence

Key Projects **OLE** **Performance / Awards Gained Outside School** **Self-Account** **Import Print Sequence**

Please specify the location of the file to be uploaded

Print Sequence ☒ OLE ☐ Lists of Awards and Major Achievements Issued by the School

Import Option ☒ Multiple students per excel file ☐ One student per excel file

File Name and Path (*.xls /*.zip)

* The file name of each Excel file must be the same as registration number for option "One student per excel file".

* The file uploaded may be a single Excel file, or a zip file containing more than one Excel file.

* Only the data of "Print Sequence" would be imported to the system

Please select class name to download

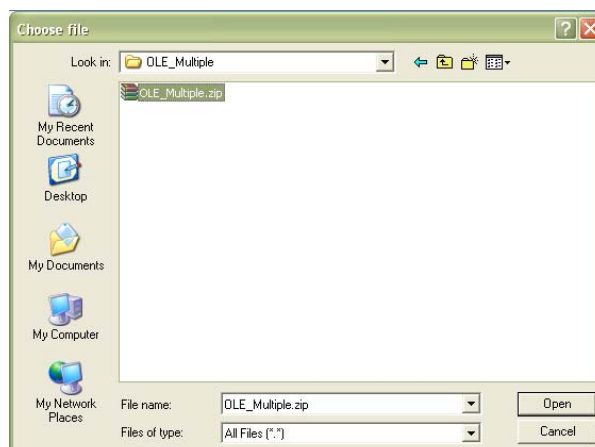
School Year

Class Level Class Name

Print Sequence ☒ OLE ☐ Lists of Awards and Major Achievements Issued by the School

Export Option ☒ Multiple students per excel file ☐ One student per excel file

2. Edit the print sequence from the exported excel file(s) only. For using "Reg No" as file name is only applicable for files with "one student per excel file" option. For "Multiple students per excel file" one, there is no such restriction.
3. Selects the import option in either multiple students per excel file or one student per excel file.
4. User clicks on "Browse" button to select the excel file or the zipped excel file(s) which to be imported.



Introduction on WebSAMS enhancement to cater for JUPAS application

5. User clicks on “Import” button to upload the file to the system
6. If the import operation fails, click [**View Error Report**] button to view the error report.

B. Export

- (1) Clicks on [**SLP > Import**] on the left menu and then click the Import Print Sequence tag.
- (2) Selects the School Year, Class Level and Class Name.
- (3) Selects the Print Sequence option either in OLE or Award.
- (4) Selects the export option in multiple students per excel file and one student per excel file.
- (5) Clicks the Export button.

Introduction on WebSAMS enhancement to cater for JUPAS application

Import from STA module (import coded information)

This use case allow user to import the new student activity and related SLP information for list of student by using MS Excel file.

- (1) Click **[Student Activities]** → **[Import]** on the left menu.

[S-STA17-01] Student Activities > Import

Import Student Activity

File Name and Path (*.xls)

* Please do not edit the file format. It may lead to import failure.
 * Only a single file can be uploaded.
 * The maximum number of records upload per file is 300.

[Download student activity excel file template](#)
[Download student activity excel file specification](#)
[Download Programme Description Report \(R-STA013\)](#)
[Download Student Activities Post Report](#)
[Download Student Activities Performance Report](#)
[Download Components of Other Learning Experiences Report](#)
[Download Awards/Certifications/Achievements Report](#)

	A	B	C	D	E	F	G	H
1	Registration Number	School Year	Duration	STA Code	STA Type	STA Post Code	STA Performance Code	Report Card Readable Indicator
2	1999002	2010	1	5013	E	0064	01	

From Programme Description Report

From Student Activities Post Report

From Student Activities Performance Report

	I	J	K	L
1	Major Components of Other Learning Experiences Code	Awards / Certifications / Achievements Code	Awards / Certifications / Achievements (by text 1) in English	Awards / Certifications / Achievements (by text 1) in Chinese
2	01,02,03	03		

From Components of Other Learning Experiences Report

From Awards/Certifications/Achievements Report

- (2) Click **[Browse]** button to select imported MS Excel file.
- (3) Click the **[Import]** button.
- (4) During the importing records procedure, if any error been found, error message will be shown on the top of the screen and the process will be aborted.

Introduction on WebSAMS enhancement to cater for JUPAS application**[S-STA17-01] Student Activities > Import**

E-54137 : The file failed to upload. Please refer to the error report by clicking the button View Error Report below.

Import Student Activity

File Name and Path (*.xls)

* Please do not edit the file format. It may lead to import failure.
 * Only a single file can be uploaded.
 * The maximum number of records upload per file is 300.

5

[Download student activity excel file template](#)
[Download student activity excel file specification](#)
[Download Programme Description Report \(R-SIAU13\)](#)
[Download Student Activities Post Report](#)
[Download Student Activities Performance Report](#)
[Download Components of Other Learning Experiences Report](#)
[Download Awards/Certifications/Achievements Report](#)

- (5) User can click **[View Error Report]** button to view the error report.

Date 日期 : 22/06/2011

Lui Kei Through-train School
呂祺一條龍學校
Import Student Activity Error Report
課外活動匯入錯誤報告

Page: 1 of 1
第 1 頁

Row No 行數	Reg No. 註冊編號	School Year 學年	STA Dur. 時段	STA Code 活動代碼	Type 類型	STA Post Code 職位代碼	STA Perf. Code 表現代碼	Report Card Readable Indicator 成績表可讀取示標	Major Comp. Code 主要種類代碼	Awards / Cert. / Ach. Code 獎項 / 證書文憑 / 成就代碼	Eng. Awards / Cert. / Ach. (by text) 英文獎項 / 證書文憑 / 成就	Chi. Awards / Cert. / Ach. (by text) 中文獎項 / 證書文憑 / 成就	Error 錯誤
2	ASR004	2100	1	4001	E	0001	11	N	01,02	01,02	1...	A1...	E-54154 : School year inputted is invalid E-54154 : 學年輸入不正確
3	AFR2222	1800	50	1001	E	0002	11		01,02,03	01,02	2...	A2...	E-54154 : School year inputted is invalid E-54154 : 學年輸入不正確
4	2001112	2010	2	1001	E	0003	11	Y	01,02,03,04,06		3...	A3...	E-54148 : STA Performance Code inputted is invalid E-54148 : 表現代碼輸入不正確
4	2001112	2010	2	1001	E	0003	11	Y	01,02,03,04,06		3...	A3...	E-54152 : Major Components of Other Learning Experiences Code inputted is invalid E-54152 : 其他學習經歷的主要種類代碼輸入不正確
6	2001186	2010	50	1001	E	0005	08			01	5...	A5...	E-54144 : Duration inputted is invalid E-54144 : 時段輸入不正確
22	2001186	2010	2	4001	E	0005	08			01	5...	A5...	E-54135 : STA Code inputted is invalid or STA not offered E-54145 : 課外活動代碼輸入不正確或課外活動沒有提供

*** End of Report ***
完

- (6) The system will prompt a new confirm page if no error being found in the importing records

Introduction on WebSAMS enhancement to cater for JUPAS application

- (7) User can click **[A]**(accept) or **[R]**(reject) radio button.

[S-STA17-02] Student Activities > Import

Student Activity

Total Records in the Import File 1

No. of Records Imported to the System 0

Import file name STA_Student_Activity_Sec_template.xls

Row No	Reg No	Sch Yr	Cls Nm	Cls No	Student Nm	Dur	Ty	STA Cd	STA	Post Cd	Post	Perf Cd	Perf	Rpt Ind	Appl Ind	Comp Cd	Awrd Cd	Awrd Eng	Awrd Chi	Acpt / Rej
2	1999002	2010	6B	2	Lee BB EE(李三十)	1	E	5013	Community Service Together	0064	Team Leader	01	Good		N	01,02,03	03	1. 2. 3. 4.	1. 2. 3. 4.	<input checked="" type="radio"/> A <input type="radio"/> R

A - Accept, R - Reject

Print Confirm Abort

8

7

- (8) Click **[Confirm]** button to import records to system.

- (9) If importing is success, the system will be shown success message on the screen

[S-STA17-02] Student Activities > Import

Record saved successfully.

Student Activity

Total Records in the Import File 1

No. of Records Imported to the System 1

Import file name STA_Student_Activity_Sec_template.xls

Row No	Reg No	Sch Yr	Cls Nm	Cls No	Student Nm	Dur	Ty	STA Cd	STA	Post Cd	Post	Perf Cd	Perf	Rpt Ind	Appl Ind	Comp Cd	Awrd Cd	Awrd Eng	Awrd Chi	Acpt / Rej
2	1999002	2010	6B	2	Lee BB EE(李三十)	1	E	5013	Community Service Together	0064	Team Leader	01	Good		N	01,02,03	03	1. 2. 3. 4.	1. 2. 3. 4.	<input checked="" type="radio"/> A <input type="radio"/> R

A - Accept, R - Reject

Print Close

Top

Data Entry

Key Projects

User can maintain the Name of Project / Extension Activities / Programmes data by Subject or Subject Components (for NSS subject only) for the students.

- (1) Click [SLP] → [Maintenance] → [Data Entry] on the left menu.
- (2) Click the **Key Projects** tab.
- (3) Select the search criteria in the drop-down list box.
- (4) To search the class subject(s) for input of Key Projects,
 - (I) Select By Class radio button
 - (II) Select Subject/Component from the list box
 - (III) Click [Search] button.
 - (IV) Enter or amend the key projects in the text box for each student for class subject.

[S-SLP09-01] SLP > Maintenance > Data Entry > Key Projects

☒ Key Projects
 ☐ OLE
 ☐ Performance / Awards Gained Outside School
 ☐ Self-Account

School Year: Current Year (2009)

 School Level: Secondary

 School Session: Whole Day

Key Projects	Subject
<input checked="" type="radio"/> By Class Class Level: Secondary 4 Class Name: 4A	Application Devt for Mobile Devices(COC) (Chinese (Cantonese)) Chinese Language (Chinese (Cantonese)) Hindi (Others) Mathematics (Chinese (Cantonese)) Mathematics (Chinese (Cantonese)) - Core Mathematics (Chinese (Cantonese)) - Extended Study M1
<input type="radio"/> By Subject Group Class Level: Secondary 4 Class Name: All Subject Group: All	
<input type="radio"/> By Cross Class Subject Class Level: Secondary 4 Cross Class Sub-Group: All	

4

Search

Introduction on WebSAMS enhancement to cater for JUPAS application

- (5) To search the subject group subject(s) for input of Key Projects
- (I) Select By Subject Group radio button
 - (II) Select Subject Group
 - (III) Select Subject/Component from the list box
 - (IV) Click [Search] button.
 - (V) Enter or amend the key projects in the text box for each student.

[S-SLP09-01] SLP > Maintenance > Data Entry > Key Projects

Key Projects OLE Performance / Awards Gained Outside School Self-Account

School Year Current Year (2009) ▼

School Level Secondary

School Session Whole Day

Key Projects	Subject
<input type="radio"/> By Class Class Level Secondary 4 ▼ Class Name 4A ▼	Technology and Living (Chinese (Cantonese))
<input checked="" type="radio"/> By Subject Group Class Level Secondary 4 ▼ Class Name All ▼ Subject Group All ▼	Technology and Living (Chinese (Cantonese)) - Food Science & Technology
	Technology and Living (Chinese (Cantonese)) - Fashion, Clothing & Textiles
<input type="radio"/> By Cross Class Subject Class Level Secondary 4 ▼ Cross Class Sub-Group All ▼	

5

Search

- (6) To search the cross class subject(s) for input of Key Projects
- (I) Select By Cross Class Subject radio button
 - (II) Select Cross Class Sub - Group
 - (III) Select Subject/Component from the list box
 - (IV) Click [Search] button.
 - (V) Enter or amend the key projects in the text box for each student.

Introduction on WebSAMS enhancement to cater for JUPAS application

[S-SLP09-01] SLP > Maintenance > Data Entry > Key Projects

Key Projects OLE Performance / Awards Gained Outside School Self-Account

School Year: Current Year (2009)
 School Level: Secondary
 School Session: Whole Day

Key Projects **Subject**


☐ By Class
 Class Level: Secondary 4
 Class Name: 4A

☐ By Subject Group
 Class Level: Secondary 4
 Class Name: All
 Subject Group: All

☒ By Cross Class Subject
 Class Level: Secondary 4
 Cross Class Sub-Group: All

Subject

- Biology (Chinese (Cantonese))
- Economics (Chinese (Cantonese))
- Geography (English)
- History (Chinese (Cantonese))
- History (English)
- Liberal Studies (Chinese (Cantonese))

 Search


(VI) A list of students with Key Projects is shown.




[S-SLP09-02] SLP > Maintenance > Data Entry > Key Projects

Key Projects OLE Performance / Awards Gained Outside School Self-Account

School Year: 2009 School Level: Secondary
 School Session: Whole Day Class Level: Secondary 5
 Subject Group: N/A Class Name: 5A
 Subject: Chinese Language (Chinese (Cantonese))

Bottom

Class	Cls No	Student Name	Code	Key Projects (Eng) <input type="button" value="v"/>	Key Projects (Chi) <input type="button" value="v"/>	Table	 Batch Add
5A	1	Chan AA AA	<input type="text"/>	<input type="text"/>	<input type="text"/>	Table	<input type="checkbox"/>
5A	2	Chan AA BB	<input type="text"/>	<input type="text"/>	<input type="text"/>	Table	<input type="checkbox"/>
5A	3	Chan AA CC	<input type="text"/>	<input type="text"/>	<input type="text"/>	Table	<input type="checkbox"/>
5A	4	Chan AA EE	<input type="text"/>	<input type="text"/>	<input type="text"/>	Table	<input type="checkbox"/>
5A	5	Chan AA FF	<input type="text"/>	<input type="text"/>	<input type="text"/>	Table	<input type="checkbox"/>

 Save  Back  Top

Introduction on WebSAMS enhancement to cater for JUPAS application

(VII) Fill in Key projects by inputting free text / Click the Table button beside the Key Projects (Chi) column.

- Fill in by **free text**:

Bottom

Class	Cls No	Student Name	Code	Key Projects (Eng) [+]	Key Projects (Chi) [+]		
4A	1	LAM		Key Project I	主要作品 I	Table	Batch Add
4A	2	LAU				Table	

- Fill in by **select Code Table**.
 - Click the Table button beside the Key Projects (Chi) column, a pop-up window will shown.

http://localhost/jsp/slp/S-SLP09-03.jsp - Microsoft Internet Explorer

[S-SLP09-03] SLP > Maintenance > Data Entry > Key Projects

Code	Key Projects (Eng)	Key Projects (Chi)	
0011	Project Researcher	計劃研究員	Select
0023	Chief Project	主要計劃	Select

Close

Done Trusted sites

- Then click the [Select] button to fill in the text box.

Class	Cls No	Student Name	Code	Key Projects (Eng) [+]	Key Projects (Chi) [+]		
6A	2	CHEUNG LAI		Key Project I	主要作品 I	Table	Batch Add
6A	16	STUDENT0981		Chief Project	主要計劃	Table	
6A	60	STUDENT1239				Table	

Save Back

Introduction on WebSAMS enhancement to cater for JUPAS application

- Fill in the content by using **Batch Add** button.
 - Fill in the text box of the first column.
 - Check checkbox for each record.

Class	Cls No	Student Name	Code	Key Projects (Eng) [+]	Key Projects (Chi) [+]	Table	Batch Add
6A	2	CHEUNG LAI		Project Researcher	計劃研究員	Table	<input checked="" type="checkbox"/>
6A	16	STUDENT0981				Table	<input checked="" type="checkbox"/>
6A	60	STUDENT1239				Table	<input checked="" type="checkbox"/>

Save Back

- Click the **[Batch Add]** button.
- Click the **[Save]** button to save the Key Projects.

Class	Cls No	Student Name	Code	Key Projects (Eng) [+]	Key Projects (Chi) [+]	Table	Batch Add
6A	2	CHEUNG LAI		Project Researcher	計劃研究員	Table	<input checked="" type="checkbox"/>
6A	16	STUDENT0981		Project Researcher	計劃研究員	Table	<input checked="" type="checkbox"/>
6A	60	STUDENT1239		Project Researcher	計劃研究員	Table	<input checked="" type="checkbox"/>

Save Back

Other Learning Experience***Add OLE record***

- (1) Click **[SLP] → [Maintenance] → [Data Entry]** on the left menu.
- (2) Click the **OLE** tab.
- (3) Fill in the search criteria.
- (4) Click the **[Search]** button to search for a particular student.
- (5) Click on the Eng Name of the student from the search results to view the student's OLE record.
- (6) All records from SLP module for the student will be listed out.

Introduction on WebSAMS enhancement to cater for JUPAS application

[S-SLP28-01] SLP > Maintenance > Data Entry > Other Learning Experiences

Key Projects **OLE** **Performance / Awards Gained Outside School** **Self-Account**

Select Student

☐ By Reg No
☐ By STRN
☒ By Selection

School Year
 School Level School Session
 Class Level Class Name

▼Bottom

Class	Cls No	Reg No	Eng Name	Chi Name	Sex	Status
5A	1	1999027	Chan AA AA	陳十日	M	Inactive
5A	2	1999168	Chan AA BB	陳一二	M	Inactive
5A	3	1999170	Chan AA CC	陳一三	F	Active
5A	4	1999175	Chan AA EE	陳一五	M	Active
5A	5	1999182	Chan AA FF	陳一六	F	Inactive
5A	6	1999184	Chan AA GG	陳一七	M	Active
5A	7	1999188	Chan AA HH	陳一八	M	Active
5A	8	1999190	Chan AA II	陳一九	M	Active
5A	9	1999202	Chan AA JJ	陳一十	M	Active
5A	10	1999205	Chan AA KK	陳二文	F	Active

▲Top

[S-SLP28-02] SLP > Maintenance > Data Entry > Other Learning Experiences

Key Projects **OLE** **Performance / Awards Gained Outside School** **Self-Account**

Student Name (Eng) Student Name (Chi)
 Reg No Sex

Latest Schooling Record:
 School Year School Level
 School Session Class Level
 Class Name Class No

OLE (Input in SLP module)

<input type="checkbox"/>	School Year	Programme	Programme Description	Role of Participation	Partner Organization	Major Components of Other Learning Experiences	Awards / Certifications / Achievements (if any)
<input type="checkbox"/>	2010	Import OLE data (whole class)	To test if the system can handle the import file with many OLE records	Planner	Education Bureau	Moral and Civic Education	Winner of the competition

(7) Click **[Add]** button to assign a new OLE record to the student.(8) Fill in information of the new record and click **[Save]** button.

Introduction on WebSAMS enhancement to cater for JUPAS application[S-SLP28-03] [SLP](#) > [Maintenance](#) > [Data Entry](#) > [Other Learning Experiences](#)

Key Projects		OLE	Performance / Awards Gained Outside School	Self-Account
Student Name (Eng)	Chan AA AA	Student Name (Chi)	陳十日	
Reg No	1999027	Sex	M	
Latest Schooling Record:				
School Year	2009	School Level	Secondary	
School Session	Whole Day	Class Level	Secondary 5	
Class Name	5A	Class No	1	

Programme Name (Eng)	Import OLE data (whole class)	▲▼
Programme Name (Chi)	匯入整班學生的OLE 紀錄	▲▼
Programme Description (Eng)	To test if the system can handle the import file with many OLE records	▲▼
Programme Description (Chi)	測試系統是否能夠處理整班的其他學習經歷紀錄	▲▼
School Year (From)	2010	
School Year (To)		
Role of Participation (Eng)	Planner	▲▼
Role of Participation (Chi)	策劃人	▲▼
Partner Organization (Eng)	Education Bureau	▲▼
Partner Organization (Chi)	教育局	▲▼
Major Components of Other Learning Experiences (Eng)*	Moral and Civic Education	▲▼
Major Components of Other Learning Experiences (Chi)*	德育及公民教育	▲▼
Awards / Certifications / Achievements (if any) (Eng)	Winner of the competition	▲▼
Awards / Certifications / Achievements (if any) (Chi)	冠軍	▲▼

* The five components of Other Learning Experiences are Moral and Civic Education, Community Service, Career-related Experiences, Aesthetic Development and Physical Development.

 Save  Back

Edit Other Learning Experience record

- (1) Click **[SLP]** → **[Maintenance]** → **[Data Entry]** on the left menu.
- (2) Click the **OLE** tab.
- (3) Fill in the search criteria.
- (4) Click the **[Search]** button to search for a particular student.
- (5) Click on the **Eng Name** of a student from the search results to view the student's OLE record from SLP module.
- (6) All OLE records from SLP module for the student will be listed out.

Introduction on WebSAMS enhancement to cater for JUPAS application

[S-SLP28-01] SLP > Maintenance > Data Entry > Other Learning Experiences

[Key Projects](#)
[OLE](#)
[Performance / Awards Gained Outside School](#)
[Self-Account](#)

Select Student

☐ By Reg No
☐ By STRN
☒ By Selection

School Year
 School Level School Session
 Class Level Class Name

Bottom

Class	Cls No	Reg No	Eng Name	Chi Name	Sex	Status
5A	1	1999027	Chan AA AA	陳十日	M	Inactive
5A	2	1999168	Chan AA BB	陳一二	M	Inactive
5A	3	1999170	Chan AA CC	陳一三	F	Active
5A	4	1999175	Chan AA EE	陳一五	M	Active
5A	5	1999182	Chan AA FF	陳一六	F	Inactive
5A	6	1999184	Chan AA GG	陳一七	M	Active
5A	7	1999188	Chan AA HH	陳一八	M	Active
5A	8	1999190	Chan AA II	陳一九	M	Active
5A	9	1999202	Chan AA JJ	陳一十	M	Active
5A	10	1999205	Chan AA KK	陳二文	F	Active

Top

[S-SLP28-02] SLP > Maintenance > Data Entry > Other Learning Experiences

[Key Projects](#)
[OLE](#)
[Performance / Awards Gained Outside School](#)
[Self-Account](#)

Student Name (Eng) Student Name (Chi)
 Reg No Sex

Latest Schooling Record:
 School Year School Level
 School Session Class Level
 Class Name Class No

OLE (Input in SLP module)

<input type="checkbox"/>	School Year	Programme	Programme Description	Role of Participation	Partner Organization	Major Components of Other Learning Experiences	Awards / Certifications / Achievements (if any)
<input type="checkbox"/>	2010	Import OLE data (whole class)	To test if the system can handle the import file with many OLE records	Planner	Education Bureau	Moral and Civic Education	Winner of the competition

(7) Click the programme name to edit the OLE record of the student.

Introduction on WebSAMS enhancement to cater for JUPAS application

(8) Edit the information of the selected record and click **[Save]** button.

[S-SLP28-03] [SLP](#) > [Maintenance](#) > [Data Entry](#) > [Other Learning Experiences](#)

Key Projects		OLE	Performance / Awards Gained Outside School		Self-Account	
Student Name (Eng)		Chan AA AA		Student Name (Chi)		陳十日
Reg No		1999027		Sex		M
Latest Schooling Record:						
School Year		2009		School Level		Secondary
School Session		Whole Day		Class Level		Secondary 5
Class Name		5A		Class No		1

Programme Name (Eng)	Import OLE data (whole class)	▲▼
Programme Name (Chi)	匯入整班學生的OLE 紀錄	▲▼
Programme Description (Eng)	To test if the system can handle the import file with many OLE records	▲▼
Programme Description (Chi)	測試系統是否能夠處理整班的其他學習經歷紀錄	▲▼
School Year (From)	2010	
School Year (To)		
Role of Participation (Eng)	Planner	▲▼
Role of Participation (Chi)	策劃人	▲▼
Partner Organization (Eng)	Education Bureau	▲▼
Partner Organization (Chi)	教育局	▲▼
Major Components of Other Learning Experiences (Eng)*	Moral and Civic Education	▲▼
Major Components of Other Learning Experiences (Chi)*	德育及公民教育	▲▼
Awards / Certifications / Achievements (if any) (Eng)	Winner of the competition	▲▼
Awards / Certifications / Achievements (if any) (Chi)	冠軍	▲▼

* The five components of Other Learning Experiences are Moral and Civic Education, Community Service, Career-related Experiences, Aesthetic Development and Physical Development.

 **Save**  **Back**

Introduction on WebSAMS enhancement to cater for JUPAS application**Delete Other Learning Experience record**

User can delete the OLE data.

- (1) Click [SLP] → [Maintenance] → [Data Entry] on the left menu.
- (2) Click the **OLE** tab.
- (3) Fill in the search criteria.
- (4) Click the [Search] button to search for a particular student.
- (5) Click on the **Eng Name** of a student from the search results to view the student's OLE record from SLP module.
- (6) All OLE records from SLP module for the student will be listed out.

[S-SLP28-01] SLP > Maintenance > Data Entry > Other Learning Experiences

Key Projects **OLE** Performance / Awards Gained Outside School Self-Account

Select Student

☐ By Reg No

☐ By STRN

☒ By Selection

School Year School Level School Session

Class Level Class Name

▼ Bottom

Class	Cls No	Reg No	Eng Name	Chi Name	Sex	Status
5A	1	1999027	Chan AA AA	陳十日	M	Inactive
5A	2	1999168	Chan AA BB	陳一二	M	Inactive
5A	3	1999170	Chan AA CC	陳一三	F	Active
5A	4	1999175	Chan AA EE	陳一五	M	Active
5A	5	1999182	Chan AA FF	陳一六	F	Inactive
5A	6	1999184	Chan AA GG	陳一七	M	Active
5A	7	1999188	Chan AA HH	陳一八	M	Active
5A	8	1999190	Chan AA II	陳一九	M	Active
5A	9	1999202	Chan AA JJ	陳一十	M	Active
5A	10	1999205	Chan AA KK	陳二文	F	Active

▲ Top

- (7) Check the checkbox beside the Programme column to delete the record.

[S-SLP28-02] SLP > Maintenance > Data Entry > Other Learning Experiences

Key Projects **OLE** Performance / Awards Gained Outside School Self-Account

Student Name (Eng) Student Name (Chi)

Reg No Sex

Latest Schooling Record:

School Year School Level

School Session Class Level

Class Name Class No

OLE (Input in SLP module)

<input checked="" type="checkbox"/>	School Year	Programme	Programme Description	Role of Participation	Partner Organization	Major Components of Other Learning Experiences	Awards / Certifications / Achievements (if any)
<input checked="" type="checkbox"/>	2010	Import OLE data (whole class)	To test if the system can handle the import file with many OLE records	Planner	Education Bureau	Moral and Civic Education	Winner of the competition

- (8) Click [Delete] button to confirm the operation.

Introduction on WebSAMS enhancement to cater for JUPAS application**Add Performance / Awards Gained Outside School record**

User can add the Performance / Awards Gained Outside School data.

- (1) Click [SLP] → [Maintenance] → [Data Entry] on the left menu.
- (2) Click the **Performance / Awards Gained Outside School** tab.
- (3) Fill in the search criteria.
- (4) Click the [Search] button to search for a particular student.
- (5) Click on the **Eng Name** of the student from the search results to view the student's Performance / Awards Gained Outside School record.
- (6) All Performance / Awards Gained Outside School records for the student will be listed out.

[S-SLP07-01] SLP > Maintenance > Data Entry > Performance / Awards Gained Outside School

Key Projects OLE Performance / Awards Gained Outside School Self-Account

Select Student

☐ By Reg No

☐ By STRN

☒ By Selection

School Year

School Level School Session

Class Level Class Name

Page 1 of 6 Bottom

Class	Cls No	Reg No	Eng Name	Chi Name	Sex	Status
5A	1	1999027	Chan AA AA	陳十日	M	Inactive
5A	2	1999168	Chan AA BB	陳一二	M	Inactive
5A	3	1999170	Chan AA CC	陳一三	F	Active
5A	4	1999175	Chan AA EE	陳一五	M	Active
5A	5	1999182	Chan AA FF	陳一六	F	Inactive
5A	6	1999184	Chan AA GG	陳一七	M	Active
5A	7	1999188	Chan AA HH	陳一八	M	Active
5A	8	1999190	Chan AA II	陳一九	M	Active

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[S-SLP07-02] SLP > Maintenance > Data Entry > Performance / Awards Gained Outside School

Key Projects OLE Performance / Awards Gained Outside School Self-Account

Student Name (Eng) Chan AA AA Student Name (Chi) 陳十日

Reg No 1999027 Sex M

Latest Schooling Record:

School Year 2009 School Level Secondary

School Session Whole Day Class Level Secondary 5

Class Name 5A Class No 1

Performance / Awards Gained Outside School

Programme	Programme Description	School Year	Role of Participation	Organization	Awards / Certifications / Achievements (including grades/marks, if any)	Print Sequence
<input type="checkbox"/> 123456	Testomg	2010	A	B	C	<input type="button" value="Fill"/>

Introduction on WebSAMS enhancement to cater for JUPAS application

- (7) Click **[Add]** button to assign a new Performance / Awards Gained Outside School record to the student.
- (8) Fill in information of the new record and click **[Save]** button.

[S-SLP07-03] [SLP](#) > [Maintenance](#) > [Data Entry](#) > [Performance / Awards Gained Outside School](#)

Key Projects	OLE	Performance / Awards Gained Outside School	Self-Account
Student Name (Eng)	Chan AA AA	Student Name (Chi)	陳十日
Reg No	1999027	Sex	M
Latest Schooling Record:			
School Year	2009	School Level	Secondary
School Session	Whole Day	Class Level	Secondary 5
Class Name	5A	Class No	1

Programme	123456
Programme Description	Testong
School Year From	2010 - School Year To
Role of Participation	A
Organization	B
Awards / Certifications / Achievements (including grades/marks, if any)	C

Introduction on WebSAMS enhancement to cater for JUPAS application**Edit Performance / Awards Gained Outside School record**

User can edit the Performance / Awards Gained Outside School data.

- (1) Click [SLP] → [Maintenance] → [Data Entry] on the left menu.
- (2) Click the **Performance / Awards Gained Outside School** tab.
- (3) Fill in the search criteria.
- (4) Click the [Search] button to search for a particular student.
- (5) Click on the **Eng Name** of a student from the search results to view the student's Performance / Awards Gained Outside School record.
- (6) All Performance / Awards Gained Outside School records for the student will be listed out.

[S-SLP07-01] SLP > Maintenance > Data Entry > Performance / Awards Gained Outside School

Key Projects OLE Performance / Awards Gained Outside School Self-Account

Select Student

☐ By Reg No

☐ By STRN

☒ By Selection

School Year School Session

Class Level Class Name

Page 1 of 6 Bottom

Class	Cls No	Reg No	Eng Name	Chi Name	Sex	Status
5A	1	1999027	Chan AA AA	陳十日	M	Inactive
5A	2	1999168	Chan AA BB	陳一二	M	Inactive
5A	3	1999170	Chan AA CC	陳一三	F	Active
5A	4	1999175	Chan AA EE	陳一五	M	Active
5A	5	1999182	Chan AA FF	陳一六	F	Inactive
5A	6	1999184	Chan AA GG	陳一七	M	Active
5A	7	1999188	Chan AA HH	陳一八	M	Active
5A	8	1999190	Chan AA II	陳一九	M	Active

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[S-SLP07-02] SLP > Maintenance > Data Entry > Performance / Awards Gained Outside School

Key Projects OLE Performance / Awards Gained Outside School Self-Account

Student Name (Eng) Chan AA AA Student Name (Chi) 陳十日

Reg No 1999027 Sex M

Latest Schooling Record:

School Year 2009 School Level Secondary

School Session Whole Day Class Level Secondary 5

Class Name 5A Class No 1

Performance / Awards Gained Outside School

Programme	Programme Description	School Year	Role of Participation	Organization	Awards / Certifications / Achievements (including grades/marks, if any)	Print Sequence
<input type="checkbox"/> 123456	Testomg	2010	A	B	C	<input type="button" value="Fill"/>

Introduction on WebSAMS enhancement to cater for JUPAS application

- (7) Click the programme name to edit the Performance / Awards Gained Outside School record of the student.
- (8) Edit the information of the selected record and click [**Save**] button.

[S-SLP07-03] SLP > Maintenance > Data Entry > Performance / Awards Gained Outside School

Key Projects	OLE	Performance / Awards Gained Outside School	Self-Account
Student Name (Eng)	Chan AA AA	Student Name (Chi)	陳十日
Reg No	1999027	Sex	M
Latest Schooling Record:			
School Year	2009	School Level	Secondary
School Session	Whole Day	Class Level	Secondary 5
Class Name	5A	Class No	1

Programme	123456
Programme Description	Testong
School Year From	2010 - School Year To
Role of Participation	A
Organization	B
Awards / Certifications / Achievements (including grades/marks, if any)	C

Delete Performance / Awards Gained Outside School record

User can delete the Performance / Awards Gained Outside School data.

- (1) Click [SLP] → [Maintenance] → [Data Entry] on the left menu.
- (2) Click the **Performance / Awards Gained Outside School** tab.
- (3) Fill in the search criteria.
- (4) Click the [**Search**] button to search for a particular student.
- (5) Click on the **Eng Name** of a student from the search results to view the student's Performance / Awards Gained Outside School record.
- (6) All Performance / Awards Gained Outside School records for the student will be listed out.

Introduction on WebSAMS enhancement to cater for JUPAS application

[S-SLP07-01] SLP > Maintenance > Data Entry > Performance / Awards Gained Outside School

Key Projects **OLE** **Performance / Awards Gained Outside School** **Self-Account**

Select Student

☐ By Reg No
☐ By STRN
☒ By Selection

School Year: Current Year (2009)
 School Level: Secondary School Session: Whole Day
 Class Level: Secondary 5 Class Name: All

Page 1 of 6 [Bottom](#)

Class	Cls No	Reg No	Eng Name	Chi Name	Sex	Status
5A	1	1999027	Chan AA AA	陳十日	M	Inactive
5A	2	1999168	Chan AA BB	陳一二	M	Inactive
5A	3	1999170	Chan AA CC	陳一三	F	Active
5A	4	1999175	Chan AA EE	陳一五	M	Active
5A	5	1999182	Chan AA FF	陳一六	F	Inactive
5A	6	1999184	Chan AA GG	陳一七	M	Active
5A	7	1999188	Chan AA HH	陳一八	M	Active
5A	8	1999190	Chan AA II	陳一九	M	Active

Page 1 of 6 [Top](#)

(7) Check the checkbox beside the Programme column to delete the record.

[S-SLP07-02] SLP > Maintenance > Data Entry > Performance / Awards Gained Outside School

Key Projects **OLE** **Performance / Awards Gained Outside School** **Self-Account**

Student Name (Eng): Chan AA AA Student Name (Chi): 陳十日
 Reg No: 1999027 Sex: M

Latest Schooling Record:
 School Year: 2009 School Level: Secondary
 School Session: Whole Day Class Level: Secondary 5
 Class Name: 5A Class No: 1

Performance / Awards Gained Outside School							
	Programme	Programme Description	School Year	Role of Participation	Organization	Awards / Certifications / Achievements (including grades/marks, if any)	Print Sequence
<input checked="" type="checkbox"/>	123456	Testong	2010	A	B	C	<input type="button" value="Fill"/>

(8) Click [**Delete**] button to confirm the operation.

Introduction on WebSAMS enhancement to cater for JUPAS application**Maintenance the print sequence of Performance / Awards Gained Outside School record**

User can maintain the print sequence of the Performance / Awards Gained Outside School data.

- (1) Click [SLP] → [Maintenance] → [Data Entry] on the left menu.
- (2) Click the **Performance / Awards Gained Outside School** tab.
- (3) Fill in the search criteria.
- (4) Click the [Search] button to search for a particular student.
- (5) Click on the **Eng Name** of a student from the search results to view the student's Performance / Awards Gained Outside School record.
- (6) All Performance / Awards Gained Outside School records for the student will be listed out.

[S-SLP07-01] SLP > Maintenance > Data Entry > Performance / Awards Gained Outside School

Key Projects OLE Performance / Awards Gained Outside School Self-Account

Select Student

☐ By Reg No

☐ By STRN

☒ By Selection

School Year

School Level School Session

Class Level Class Name

Search Reset

Page 1 of 6 Bottom

Class	Cls No	Reg No	Eng Name	Chi Name	Sex	Status
5A	1	1999027	Chan AA AA	陳十日	M	Inactive
5A	2	1999168	Chan AA BB	陳一二	M	Inactive
5A	3	1999170	Chan AA CC	陳一三	F	Active
5A	4	1999175	Chan AA EE	陳一五	M	Active
5A	5	1999182	Chan AA FF	陳一六	F	Inactive
5A	6	1999184	Chan AA GG	陳一七	M	Active
5A	7	1999188	Chan AA HH	陳一八	M	Active
5A	8	1999190	Chan AA II	陳一九	M	Active

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Introduction on WebSAMS enhancement to cater for JUPAS application

- (7) Fill in print sequence numbers in the range 0-999.9 or you may leave it blank under 'Print Seq' column.

Participation Outside School							
	Programme	Programme Description	School Year	Role of Participation	Partner Organization	Awards / Certifications / Achievements	Print Sequence
<input type="checkbox"/>	Boy Scout 2005-2007	This is a boy scout event. 這是童軍項目	2005 - 2007	教練	童軍總會 Scout Association	金章 Gold Medal	<input type="text" value="1"/>
<input type="checkbox"/>	Moonwalkers 2006 Orbis	By walking from darkness to dawn with us, we hope that you will experience just a little of the joy a blind person must feel when having his or her sight restored. Ultimately, the Night Walkathon is not simply a fund-raising activity.	2006 - 2007	Member	奧比斯	Champion	<input type="text" value="2"/>
<input type="checkbox"/>	Programme I	Good Programme, very good.	2006 - 2007	COMMITTEE		BEST PERFORMANCE	<input type="text" value="3"/>

- (8) Click **[Save]** button to store the print sequence.
- (9) User can click the **[Preview]** button to preview the effect. This will not save the data until user trigger **[Save]** button.

[S-SLP07-04] SLP > Maintenance > Data Entry > Participation Outside School

Programme	Programme Description	School Year	Role of Participation	Partner Organization	Awards / Certifications / Achievements	Print Sequence
Boy Scout 2005-2007	This is a boy scout event. 這是童軍項目	2005 - 2007	教練	童軍總會 Scout Association	金章 Gold Medal	1
Moonwalkers 2006 Orbis	By walking from darkness to dawn with us, we hope that you will experience just a little of the joy a blind person must feel when having his or her sight restored. Ultimately, the Night Walkathon is not simply a fund-raising activity.	2006 - 2007	Member	奧比斯	Champion	2
Programme I	Good Programme, very good.	2006 - 2007	COMMITTEE		BEST PERFORMANCE	3

Introduction on WebSAMS enhancement to cater for JUPAS application**Self-Account**

- (1) Click [SLP] → [Maintenance] → [Data Entry] on the left menu.
- (2) Click the **Self-Account** tab.
- (3) Fill in the search criteria.
- (4) Click the [Search] button to search for a particular student.
- (5) Click on the **Eng Name** of a student from the search results to view the student's self-account.

[S-SLP08-01] SLP > Maintenance > Data Entry > Self-Account

Key Projects OLE Performance / Awards Gained Outside School **Self-Account**

Select Student

☐ By Reg No

☐ By STRN

☒ By Selection

School Year

School Level School Session

Class Level Class Name

Search Reset

Bottom

Class	Cls No	Reg No	Eng Name	Chi Name	Sex	Status	Self-Account
5A	1	1999205	Chan AA AAA	陳二文	F	Inactive	N
5A	2	1999168	Chan AA BB	陳一二二	M	Inactive	N
5A	3	1999170	Chan AA CC	陳一三	F	Inactive	Y
5A	4	1999171	Chan AA DD	陳一四	F	Inactive	N
5A	5	1999175	Chan AA EE	陳一五	M	Active	N
5A	6	1999182	Chan AA FF	陳一六	F	Active	N
5A	7	1999184	Chan AA GG	陳一七	M	Active	N
5A	8	1999188	Chan AA HH	陳一八	M	Inactive	N
5A	9	1999190	Chan AA II	陳一九	M	Active	N
5A	10	1999202	Chan AA JJ	陳一十	M	Active	N

Top

[S-SLP08-02] SLP > Maintenance > Data Entry > Self-Account

Key Projects OLE Performance / Awards Gained Outside School **Self-Account**

Student Name (Eng) 600 Student Name (Chi) Sex M

Reg No APL600

Latest Schooling Record:

School Year 2009 School Level Secondary

School Session Whole Day Class Level Secondary 4

Class Name 4A Class No 1

Self-Account

Testing

Save Back

- (6) Fill in the information of self-account in the textbox and click [Save] button.

JUPAS 4.0

JUPAS 4-Year Curriculum for 2012 Admission

Data File Structure

(Version 2.0 – Last updated on 1 Sept 2011)

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1. Introduction

1.1 Purpose and Scope

This document aims to provide detailed description on the files to be used by Schools on JUPAS 4.0.

1.2 Audience

School users

2. Overview

2.1 File Format

- JUPAS 4.0 support file upload in csv and xls formats.
- Files provided in xls format should be in plain text without any formula embedded.
- Headers are all required to be specified
- Data uploaded will be truncated if it exceeds the specified maximum length.
- The following fields in upload file will be verified against the JUPAS 4.0 system once specified:
 1. HKID
 2. Passport Number
 3. Issue Country
 4. Last Name
 5. First Name
 6. Class
 7. Student Number
 8. Group
- The uploading will be aborted if there is any missing mandatory data or invalid format
- Please refer to the description of each file for the data overwritten rules.

3. OEA

3.1 OEA Activity File

FILE NAME:	OEA Activity File		
DESCRIPTION:	<p>This file is for uploading the OEA activities. Each student should have a maximum of 20 activities included.</p> <p>After each successful upload, the corresponding records of ALL applicants of the school that applied the admission exercise will be replaced and overwritten.</p>		
COLUMN NAME	LENGTH	MANDATORY	DESCRIPTION
Application Number	8	Y	The JUPAS application number
School Code	5	Y	School Code
HKID	11	N	The Hong Kong identification number of the applicant
Passport Number	30	N	The passport number of the applicant
Issue Country	3	N	The country code of the specified passport issue country in ISO 3166-1 alpha-3 format. It will be verified with passport number of specified.
Last Name	28	N	Student last name
First Name	100	N	Student first name
Class	3	N	Student class name
Student Number	20	N	The school student number
Group	10	N	Student group name
Sequence Number	5	Y	OEA Sequence Number (Input 00000 for “Others”)
Activity Name	400	N	<p>Activity name of OEA activity.</p> <p>It is mandatory if the activity is not selected from the provided OEA list, i.e. with sequence number “00000”. (This field may contain Chinese characters)</p> <p>Otherwise, it will be ignored.</p>
Year From	4	Y	Start year of the award / participation
Year To	4	Y	End year of the award / participation

Participation	1	Y	S - "Attended as school activity", P - "Attended as non-school activity"
Award Bearing	1	Y	Y - "Award-bearing", N - "Not award-bearing"
Award Nature	1	Y	C - "By competition", N - "By nomination", P - "By participation" (“By competition” is only for the activities that have awards.)
Participation Mode	1	Y	L - "Leader", C - "Committee Member", M - "Member / Participant"
Award Type	1	Y	G - "Champion / Gold Medal", B - "1 st Runner-up / 2 nd Runner-up / Silver / Bronze Medal", O - "Other Awards", N - "No Award"
Description	300	N	Description of the activity participation of the applicant. It is mandatory if the activity is not selected from the provided OEA list, i.e. with sequence number "00000". (This field may contain Chinese characters)

3.2 OEA Additional Information File

FILE NAME:	OEA Additional Information File		
DESCRIPTION:	<p>This file is for uploading the OEA additional information.</p> <p>After each successful upload, the corresponding records of ALL applicants of the school that applied the admission exercise will be replaced and overwritten.</p>		
COLUMN NAME	LENGTH	MANDATORY	DESCRIPTION
Application Number	8	Y	The JUPAS application number
School Code	5	Y	School Code
HKID	11	N	The Hong Kong identification number of the applicant
Passport Number	30	N	The passport number of the applicant
Issue Country	3	N	The country code of the specified passport issue country in ISO 3166-1 alpha-3 format. It will be verified with passport number of specified.

Last Name	28	N	Student last name
First Name	100	N	Student first name
Class	3	N	Student class name
Student Number	20	N	The school student number
Group	10	N	Student group name
Additional Information	2000	Y	Additional information for the student (Chinese input allowed)

3.3 OEA Sequence Number File

FILE NAME:	OEA Sequence Number File		
DESCRIPTION:	This file is for school to update the OEA sequence number in their own system		
COLUMN NAME	LENGTH	MANDATORY	DESCRIPTION
Category Code	2	Y	OEA activity category code
Sequence Number	5	Y	OEA sequence number
Activity Name	400	Y	The activity name

3.4 OEA Category Code File

FILE NAME:	OEA Category Code File		
DESCRIPTION:	This file is for school to update the OEA activity category code in their own system		
COLUMN NAME	LENGTH	MANDATORY	DESCRIPTION
Category Code	2	Y	OEA activity category code
Category Name	100	Y	The activity category name (e.g. Community Services, Career-related Experience, Physical Development, Aesthetic Development, Moral and Civic Education)

4. Reference Report

4.1 Personal and General Ability File

FILE NAME:	Personal and General Ability File		
DESCRIPTION:	<p>This file is for uploading the personal and general ability details.</p> <p><i>** The overwritten rule of this file is different from the others:</i></p> <p>After each successful upload, the corresponding records will be replaced and overwritten in the following order:</p> <ol style="list-style-type: none">1. In group level if the "Group" field is specified;2. In class level if the "Class" field is specified;3. In applicant level if both "Group" and "Class" are not specified.		
COLUMN NAME	LENGTH	MANDATORY	DESCRIPTION
Application Number	8	Y	The JUPAS application number
School Code	5	Y	School Code
HKID	11	N	The Hong Kong identification number of the applicant
Passport Number	30	N	The passport number of the applicant
Issue Country	3	N	The country code of the specified passport issue country in ISO 3166-1 alpha-3 format. It will be verified with passport number of specified.
Last Name	28	N	Student last name
First Name	100	N	Student first name
Class	3	N	Student class name
Student Number	20	N	The school student number
Group	10	N	Student group name
Attribute	5	Y	Name of the Ability Attribute (Comm, W/oth, AP, Cond, Creat, Idp, Ind, Init, Lead, Mat, Pers, Resp, Ov)
Rating	1	Y	0 - "Unable to judge", 1 - "Excellent", 2 - "Good", 3 - "Average", 4 - "Below Average"

4.2 Subject List File

FILE NAME:	Subject List File		
DESCRIPTION:	This file is for school to upload the subjects what the applicants have taken and will be included in the academic reference report. The list will be used for applicant records validation and online report composition.		
COLUMN NAME	LENGTH	MANDATORY	DESCRIPTION
Subject Code	10	Y	DSE Subject Code

4.3 Academic Performance File

FILE NAME:	Academic Performance File		
DESCRIPTION:	This file is for uploading the academic performance details per subject. Each student should have a maximum of 10 subjects included. After each successful upload, the corresponding records of ALL applicants of the school that applied the admission exercise will be replaced and overwritten.		
COLUMN NAME	LENGTH	MANDATORY	DESCRIPTION
Application Number	8	Y	The JUPAS application number
School Code	5	Y	School Code
HKID	11	N	The Hong Kong identification number of the applicant
Passport Number	30	N	The passport number of the applicant
Issue Country	3	N	The country code of the specified passport issue country in ISO 3166-1 alpha-3 format. It will be verified with passport number of specified.
Last Name	28	N	Student last name
First Name	100	N	Student first name
Class	3	N	Student class name
Student Number	20	N	The school student number
Group	10	N	Student group name
Subject Code	10	Y	DSE Subject Code

Percentile	2	Y	P1 - "Top 10%", P2 - "11% - 25%", P3 - "26% - 50%", P4- "51% - 75%", P5 - "Bottom 25%"
Overall Rating	2	Y	R1 - Excellent, R2 - Very Good, R3 - Good, R4 - Average, R5 - Below Average

4.4 Academic Performance Supplementary File

FILE NAME:	Academic Performance Supplementary File		
DESCRIPTION:	<p>This file is for uploading the academic performance supplementary information.</p> <p>After each successful upload, the corresponding records of ALL applicants of the school that applied the admission exercise will be replaced and overwritten.</p>		
COLUMN NAME	LENGTH	MANDATORY	DESCRIPTION
Application Number	8	Y	The JUPAS application number
School Code	5	Y	School Code
HKID	11	N	The Hong Kong identification number of the applicant
Passport Number	30	N	The passport number of the applicant
Issue Country	3	N	The country code of the specified passport issue country in ISO 3166-1 alpha-3 format. It will be verified with passport number of specified.
Last Name	28	N	Student last name
First Name	100	N	Student first name
Class	3	N	Student class name
Student Number	20	N	The school student number
Group	10	N	Student group name
Supplementary Information	2000	Y	Supplementary information for the student

4.5 DSE Subject Code File

FILE NAME:	DSE Code File		
DESCRIPTION:	This file is for school to update the DSE subject code in their own system		
COLUMN NAME	LENGTH	MANDATORY	DESCRIPTION
Subject Code	10	Y	DSE Subject Code
Subject Name	300	Y	The subject name
Subject Type	30	Y	The subject type. Possible values are APL, Elective, Compulsory, and Compulsory (optional) in the case of Chinese Language