Workshop on Latest Enhancement of **SLP Module of WebSAMS** for **Institution Application** (**Revised**)

CDI and SIM Section JUN 2016

Today's Workshop



Background information

SLP Module – Institution Application ~ Enhanced Functions (hands-on practice)



Using SLP to enhance students' reflection and facilitate students' personal development

Background_Helpdesk





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			27 511250	BUDDHIST CHUNG WAH KORNHILL PRIMARY SCHOOL	佛教中華康山學校	Ms Novem CHENG	鄭俊盈女士 3-	164 0573	aeosim10@edb.gov.hk	
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間分曾及_1作功 30 21493 BUDDHIST HUNG SEAN CHAU MEMORIAL COLLEGE 係数元山洲記念中単 Mr Kmson KWONG 都位生先生 3464054 paosim@edb.gov.hk ● 教育局網上校管系統網頁 31 190217 BUDDHIST KMK KWONG SECONDARLY SCHOOL 係数型法師中學 Mr Kmson KWONG 都位生先生 3464054 gaesim@edb.gov.hk 2 11400 BUDDHIST KMK KWONG SECONDARLY SCHOOL 係数数金単位 信港佛教聯合會主辦 Mr Kmson KWONG 都位生先生 3464054 gaesim@edb.gov.hk 3 52031 BUDDHIST LM KIM TIAN MEMORIAL SCHOOL (SPONSORED D' 條教护機送協記念中學 Mr Kmson KWONG 都位生先生 3464054 gaesim@edb.gov.hk 4 524330 BUDDHIST MAU FUNG MEMORIAL COLLEGE 條教护機送協記念中學 Mr Tim SHUM 等了場先生 34640531 gaesim@edb.gov.hk 4 54530 BUDDHIST SM TAX COLLEGE 條教护艇送協記念中學 Mr Tim SHUM 等了場先生 34640531 gaesim@edb.gov.hk 4 54530 BUDDHIST SM TAX COLLEGE 條教护艇法部記念中學 Mr Tim SHUM 等了場先900 hk gaesim@edb.gov.hk		***	29 270172	BUDDHIST HO NAM KAM COLLEGE	佛教何南金中學	Ms Anna LO	盧盈裕女士 3-	464 0572	aeosim16@edb.gov.hk	
		間介層及工作功	30 214973	BUDDHIST HUNG SEAN CHAU MEMORIAL COLLEGE	佛教孔仙洲紀念中學	Mr Kimson KWONG	都	464 0548	paosim@edb.gov.hk	
 			31 190217	BUDDHIST KOK KWONG SECONDARY SCHOOL	佛教覺光法師甲學	Mis Anna LO	医盆裕女士 3-	+64 0572	aeosm16@edb.gov.hk	
35 22/201 BUDDHIST LIM KIM TIAN MEMORIAL PKIMARY SCHOOL 情報研全院記念の学 Mr Kmson KWONG 都位生先生 346 054 paosim@edb.gov.hk 34 52450 BUDDHIST LIM KIM TIAN MEMORIAL COLLEGE 佛教師確法総念中學 Mr Tim SHUM 岑子揭先生 346 0521 csitasim@edb.gov.hk ① ③ ① ③ ③ ③ ③ ③ ③ ③ ③ ③ □ □ ③ □ □ ① □		 教育島網上校管系統網頁 	32 114030	BUDDHIST LAM BING YIM MEMORIAL SCHOOL (SPONSORED B)	(佛教林内炎記念學校〔香港佛教聯合會主辦〕 (佛教社人間をする)」開	Mr Kimson KWONG	翻版生先生 3- 翻位由出出	104 0548	paosim@edb.gov.hk	
● <u>《香港増補字符集》(HKSCS)</u> (1 ↔ N) with effect from 23 Nov 2015 / 2 / 2 / 3 / 2 / 3 / 2 / 2 / 3 / 2 / 2			24 524520	BUDDHIST LIM KIM TIAN MEMORIAL PRIMARY SCHOOL	時教林金厳記念小学	MIT KIMSON KWONG	新旗生先生 3-	104 0548	paosim@edb.gov.hk	
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主頁>參考資料>使用「網上校管系統」學生學習概覽模組參考資料

使用「網上校管系統」學生學習概覽模組參考資料		
有關問題及答案		
有關SQL參考庫	ory	
用戶手冊 (中文版/英文版)		
Procedure to Generate Student List for JUPAS Application in SLP	2模組報表(只適用於 Microsoft Word 2013)	
Module	已模組報表(只適用於 Microsoft Word 2010)	
Latest Enhancement of SLP Module of WebSAMS for Institution _ Application	2模組報表 (只適用於Microsoft Word 2007)	
網上校管系統學生學習概覽模組 - 新增功能	·模組報表(適用於Microsoft Word 2000 或	
<u>Guidelines on Rectifying the Self-Customized SLP A and SLP B</u> <u>Report Templates</u> (for report templates created by using WebSAMS with version 2.0.1.07062011 or earlier)	須知	
	& Reserve DP Applicants	
下載(Download 香港考評局 程序 T蔵(Download 正蔵(Download HKDSE 香港中學文憑考試抽取學生執	段收-5、《續結果、列印報告及分析表 設名資料(建新	
學生學習輕 使用「網上校管系統」學生學習概算	種組參考資料(連結)	





Protection of Personal Data Student List to E-APP Students' Access Right

Latest Enhancement of SLP Module to Facilitate Institution Application



SLP Module

Setup

- Maintenance
- Export
- Import
- Enquiry
- Report
 - Institute Application
 - Gen Student List
 - Import Data File
 - Student Mapping
 - Import Personal and General
 - School Reference Report
 - Report

JUPAS Application

1. Generation of Student List

- JUPAS Student List
- Designated Student List
- 2. Import of JUPAS Student List & Subject Code
- 3. Student Mapping
- 4. Import Personal General Abilities
- 5. Student Reference Report (*Overall Rating *, Percentile, PGA, Supplementary Info)
- **6.Report**

SLP Module – Institution Application

~ Enhanced Functions



SLP Module – Institution Application

~ Enhanced Functions



Generation of Student Lists





> HKAT

SLP → **Institute Application** → **Gen Student List** Home [S-SLP50-01] SLP > Institute Application > Generate Student List for Institute Student Info Enquiry Please select class name to search School Management Class Name 6B Student 🕵 Search 🕽 S6A S6S Attendance Student Activities Click Extract to extract Student List for Institute Application Award & Punishment Class Name All Assessment Extract Option • Student List for JUPAS Application ODesignated Student List SLP Extract Setup Note: Designated Student List may include both JUPAS and Non-JUPAS applicants for any institute application. Maintenance Bottom Export Import Enquiry Report ▼ Institute Application Gen Student Lis t Import Data File Student Mapping Import Pers onal and General Abilities School Reference Report Report Special As sessment Staff Deployment CDS HKAT



🔚 Save 🛛 🚱 Reset

Generate Student \rightarrow Institute Application \rightarrow Gen Student List (Search Class & supplement information)



$SLP \rightarrow Institute Application \rightarrow Gen Student List (Search Class & supplement information)$

 Home Student Info Enquiry School Management Student Activities Student Activities Attendance Student Activities Click Extract to extract Student List for Institute Application Click Extract to extract Student List for Institute Application 	
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Generate Student List



Setup

Setup
 Data Ent

Confirm

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Home

- Student Info Enquiry
- School Management
- Student
- Attendance
- Student Activities
- Award & Punishment
- Assessment
- SLP
- ▶ Setup
- ▶ Maintenance
- Export
- Import
- Enquiry
- Report

Gen Student List

- Student Mapping
- Import Pers onal and General Abilitie
- School Reference Report
- Report

Special Assessment

Staff Deployment

- CDS
- HKAT

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SLP Module – E-APP Application



Generate Student Lists for JUPAS & E-APP Application



Let's Practise 1 !



SLP Module – JUPAS Application ~ Enhanced Functions







Download Student List with Application No. from JUPAS Portal

JUPAS Portal

6. Q: Where can I get the Student List from JUPAS website for importing to WebSAMS?

A: The Student List should be imported into the WebSAMS in order to start the JUPAS application function. The Student List data file can be downloaded from the JUPAS website after user logons with his/her school portal account. You may download the Student List by clicking "Student Info Management" ---- "School Reference Report (SRR)(Batch Upload)" --- "Personal and General Abilities" --- "Download to Excel". Please note that the Student List can only be available after school has submitted the student information to JUPAS office and the students of the school have funshed the registration at JUPAS portal.

Import student list with JUPAS numbers Home [S-SLP30-01] SLP > Institute Application > Import Data File Student Info Eng Import Data File School Manageme File Type JHPAS Student List v Student Imported Source WPAS Student List Nsen DSE Subject Code File Attendance 静 Import Student Activities The JUPAS Student List data file can be downloaded from the JUPAS portal. Award & Punishme Accocemon 🗶 | 🛃 🍠 - 🔍 - | 🖛 Student List for JUPAS Application (with app no) [相容模式] - Microsoft Excel 檔案 常用 版面配置 校閱 檢視 插入 公式 資料 Σ 自動加總 从 剪下 2 A 🖥 自動換列 Arial - 10 - A A = æ, 通用格式 - 53 🛃 填滿 🔻 🗈 複製 🔻 設定格式化 格式化為 儲存格 貼上 插入 刪除 格式 排序與篩選 尋找與 ····· • • 4 跨欄置中 ▼ 00. 0.⇒ 0. 00. BIU-گھ = = ٠ ٠ 3] - % 🖉 清除 🗸 💞 複製格式 的條件▼ 表格▼ 樣式▼ -選取▼ 剪貼簿 字型 樣式 儲存格 編輯 對齊方式 Di. 數值 E. - (m) fx F22 В С D E G Н K Application Number School Code HKID Passport No. Passport Issuing C Last Name First Name Class Student Number Group Z1234567 99902 CHA 6B A Z1234568 99902 CHA С 6B Z1234569 99902 CHA T/ THON 6B Z1234570 99902 CHE L 6B 99902 Z1234571 DT F 6B 99902 DT TI 6B Z1234572 Re Student List with Application No. downloaded from JUPAS Portal

~ Enhanced Functions

Import student list with JUPAS numbers

 Home 				A 100 A 100 A		
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School Management						
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Student	Eng Name	Class	LIS NO	HKID	Ident Doc No	JUPAS data maintained
Attendance	BHFUSG BMS			Q9176636		N
S 8. Q : After importing the Student	List, why are there warning messages	s telling 'no matche	d records??		7710045000	17
A A: After importing the Student	List, system would check whether the	e students in the file	can be mappe	ed to the students ex	xisted in WebSAMS. Two	warning messages would be shown if the followings
A found:						
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 a) It means that the Student List may of the information listed is correct, y Report Institute Application Gen Student List Import Data File Student Mapping Import Personal and G 	consist of some applicants who are is ou can click 'Proceed' button to the Ng BB WW Ng BB XX Chan BB WW Wong BB ZZ Lee AA DD Ng AA AA Ng AA BB Ng AA CC Lee AA EE	NOT the student ne next step. 6B 6B 6B 6B 6B 6B 6B 6B 6B 6B 6B 6B 6B	52 53 After You 1 58 59 60	z465636A z4670060 r impor may see	to contact the JUPAS of ting the JU e this.	ffice and report to them about the irregularities.
 a) It means that the Student List may (a) It means that the Student List may (a) It means that the Student List may (b) It means that the Student List may (c) Institute Application c) Gen Student List c) Import Data File c) Student Mapping c) Import Personal and Q c) School Reference Rep 	no see if you need to receiv the stud consist of some applicants who are it not can click 'Proceed' button to the Ng BB WW Ng BB XX Chan BB WW Wong BB ZZ Lee AA DD Ng AA AA Ng AA BB Ng AA AA Ng AA EB Ng AA CC Lee AA FF	NOT the student ne next step. 6B 6B 6B 6B 6B 6B 6B 6B 6B 6B 6B 6B 6B	52 53 After You 1 58 59 60 61	Z465636A Z4670060 r impor may see	to contact the JUPAS of ting the JU e this.	ffice and report to them about the irregularities.
 a) It means that the Student List may of If the information listed is correct, y Report Institute Application Gen Student List Import Data File Student Mapping Import Personal and G School Reference Report 	rou can click 'Proceed' button to the Ng BB WW Ng BB XX Chan BB WW Wong BB ZZ Lee AA DD Ng AA AA Ng AA BB Ng AA CC Lee AA EE Lee AA EE Lee AA EE Lee AA EE	NOT the student ne next step. 6B 6B 6B 6B 6B 6B 6B 6B 6B 6B 6B 6B 6B	52 53 After You 59 60 61 JUPA Statud	z465636A z4670060 r impor may see	to contact the JUPAS of ting the JUPAS of ting the JUPAS of this.	ffice and report to them about the irregularities.

~ Enhanced Functions



Prepare **Data Files** for School Reference Report

Student Info Enquin									
 School Management 	[S-SLP31-01] SLP>	Institut	te Appl	ication > Studen	it Mapping				
Student	Record(s) saved su	ccessful	у.						
Attendance									
Student Activities	Sector Copping								
Award & Punishment		WebS/	AMIS			Student	List		
Assessment	Eng Name	Class	Cls	HKID /	JUPAS Application	Last	First	HKID/	
▶ Setup	Enginame	Class	No	Passport No	No	Name	Name	Passport No	
 Maintenance Export 	Lee BB WW	6B	1	¥686546A	Z1234567	Lee	BB WW	¥686546A	
Import Enquiry	Lee BB EE	6B	2	Z3989209	Z1234568	Lee	BB EE	Z3989209	
Report	Lee BB FF	6B	3	Z3989829	Z1234569	Lee	BB FF	Z3989829	
 Institute Applicatio Gen Student List 	Ng AA UU	6B	4	Z3995535	Z1234570	Ng	AA UU	Z3995535	
 Import Data File Student Mapping 	Ng AA VV	6B	5	Z3996493	Z1234571	Ng	AA VV	Z3996493	
Import Pers onal School Referenc	Ng AA WW	6B	6	Z4068824	Z1234572	Ng	AA WW	Z4068824	
 Report Special Assessment 	Ng AA XX	6B	7	Z4087454	Z1234573	Ng	AA XX	Z4087454	
Staff Deployment	Ng AA YY	6B	8	Z4099940	Z1234574	Ng	AA YY	z4099940	
HKAT	Lee BB GG	6B	9	H20202020	Z1234575	Lee	BB GG	H20202020	
HKEAA	Wong BB XX	6B	10	H10101010	Z1234576	Wong	BB XX	H10101010	
 SPA Report Management 	Wong BB YY	6B	12	H20000000	Z1234577	Wong	BB YY	H20000000	
 Data Management Timetabling 	Lee AA BB	6B	14	Z4154763		Lee	AA BB	Z4154763	
 Code Management Security 	Lee AA CC	6B	15	Z4162588		Lee	AA CC	Z4162588	
> E-Mail > Archive	Ng AA ZZ	6B	16	Z42.0891A		Ng	AA ZZ	Z420891(A)	✓
Customization	Lee BB HH	6B	17	Z4211546	Z1234578	Lee	BB HH	Z4211546	
	Confirm Preview & Print			· · · · · · · · ·					



Prepare Data Files for School Reference Report

- 1. Importing JUPAS Student List with JUPAS application number
- 2. Conduct Student Mapping
- 3. Check
 - ~ HKID/Passport No.+ Issuing Country
 - ~ Last name, First name, Hyphenated name
 - ~ "Student" Module Profile

4. Confirm

JUPAS Portal

Gentle Reminder

	Home	FS SLD20 041 SLD2 lastitute Application 2 language Data File
	 Student Info Enquiry 	A SEPARATINE SEPARATION A IMPORT Data File
	School Management	Import Data File
	Student	DSE Subject Code File
	Attendance	
	Student Activities	
	Award & Punishment	The JLPAS Student List data file can be downloaded from the JLPAS portal
	► As ses sment	
	▼ SLP	
1	 10. Q : Where can I get the DSE Subject (A : The DSE Subject Code File can be Management"→ "School Reference 	Code File from JUPAS website for importing to WebSAMS? downloaded from the JUPAS website after user logons with his/her school portal account. You may download the DSE Subject Code File by clicking "Student Inf e Report (SRR)(Batch Upload)"→"Subject List"→"HKDSE Subject Code Full List".
	 Import Data File 	Download the DSE Subject Code File

- Import Personal and General Abilities
- School Reference Report
- Report

Download the DSE Subject Code File from JUPAS every school year Import JUPAS Student List & conduct Student Mapping




SLP Module – JUPAS Application ~ Enhanced Functions







(a) Import Personal & General Abilities (PGA)



(a) Import Personal & General Abilities (PGA)

Student Info Enguin	[S-SLP52-02]	SLP:	> Ins	titu te Appli	ication	> Import Personal and	General Abilities											
School Management	Import Pers	onala	and G	General Abi	ilities													
Student	JUPAS		Cls		Eng							_			Attributes			
Attendance	Application No.	Class	No	Reg No	Nam	Ability to communicate	Ability to work with others	Analytical power	Conduct		Creativity		Independence o mind	of	Industriousness		Initiative	
Student Activities	Z1234567	6B	1	100010244	Le	Unable to Judge 🗸	Excellent 🗸	Good 🗸	Average	~	Below Average	~	Below Average	~	Average	v G	bood	V
Award & Punishment					W													
Assessment	Z1234568	6B	2	1999002	Le BF	Excellent 🗸	Good 🗸	Good 🗸	Excellent	~	Excellent	~	Good	~	Good	✓ G	bood	
SLP	71024560	6D	2	1000004	EE							_						
▶ Setup	21254505	00		1999004	BE	Below Average 🗸	Below Average 🗸	Below Average 🗸	Below Average	~	Below Average	~	Below Average	~	Below Average	✓ B	elow Average	<u> </u>
▶ Maintenance	Z1234570	6B	4	1999007	Ng J	Average 🗸	Below Average	Average V	Below Average	~	Average	~	Below Average	~	Average		elow Average	
 Export 	71234571	6B	5	1000008	ŪU Ng	Eventlant M			Delew Arender	· ·	Table to Index		August -		de al		Labla to Labo	
Import	21254511	00	-	1000050	Ŵ	Excellent 🗸		Average	Below Average	-	Unable to Judge	×	Average	×	0000	• [u	nable to Judge	
Enquiry		6B	27	1999053	BE	Unable to Judge 🗸	Unable to Judge 🗸	Unable to Judge 🗸	Below Average	~	Below Average	~	Below Average	~	Below Average 🚿	✓ A	werage	<u>~</u>
 Report 		6B	28	1999054	1000 Lei	Ibable to Indre 🗙	Ibahla ta Indra 🗙	Inchie to Indre 🗙	Polow Arrorado	~	Polow Amorago		Polow Anorago	$\overline{\mathbf{v}}$	Polor Amorago		http://www.aco	
🔻 Institute Applicatio					BE	unable to sudge +	unable to sunge +	unaore to sunge +	Delow Avelage	•	Dellow Avelage	<u> </u>	Delow Avelage	•	Delow Avelage	• [n	werage	<u> </u>
Gen Student List		6B	29	1999060	Ngl	Unable to Judge 🗸	Unable to Judge 🗸	Unable to Judge 🗸	Below Average	~	Below Average	~	Below Average	~	Below Average	✓ A	werage	v i
Import Data File	Z1234588	6B	30	1999069	FF	Ibable to Judge 🗸	Ibable to Indge 🗸	Unable to Judge 🗸	Below Average	$\overline{}$	Below Average	$\overline{}$	Below Average	~	Below Average		werage	
Student Mapping					BE PP		, <u></u>		,			_						
Import Pers onal	Z1234589	6B	31	1999071	Ng 1	Unable to Judge 🗸	Unable to Judge 🗸	Unable to Judge 🗸	Below Average	~	Below Average	~	Below Average	~	Below Average	✓ [A	werage	~[
School Reference	Z1234590	6B	32	1999073	Ng 1	Unable to Judge 🗸	Unable to Judge 🗸	Unable to Judge 🗸	Below Average	~	Below Average	~	Below Average	~	Below Average	v [e	werage	~
 Report 	Z1234591	6B	33	1999075	HH Ng 1	Ibable to Indee M	Thehle to Indee M	Unable to Indee M	Polen Anona	_	Polen Arona -	_	Polese furbation		Polem émonoso			
Special As ses sment	71124501		2.4	1000070	II No D	unable to sudge +			Delow Average	-	Delow Avelage	Ì	Delow Average	Ť	Delow Average		werage	÷.
Staff Deployment	21234392	OB	24	1999070	JJ	Unable to Judge 🗸	Unable to Judge 🗸	Unable to Judge 🗸	Below Average	~	Below Average	\sim	Below Average	~	Below Average	✓ A	werage	Ľ.
CDS	Z1234593	6B	35	1999079	Ng BE KK	b. ble to Judge 🗸	Unable to Judge 🗸	Average 🗸	Below Average	~	Below Average	~	Below Average	~	Below Average	✓ A	iverage	¥
HKAI	Z1234594	6B	36	1999081	Ng BE	Unable												~[
Applied Learning	Z1234595	6B	37	1999085	Lee	Unable to Judge 🗸	Unable to Judge 🗸	Unable to Judge 🗸	Average		low Average	$\overline{}$	Below Average	~	Below Average		werage	
HKEAA					BB												-	
SPA	Z1234596	6B	38	1999087	Lee	Unable to Judge 🗸	Unable to Judge 🗸	Average 🗸	Excellent	1		~	Below Average	~	Below Average 🚿	✓ [A	iverage	▼[
Report Management		(D	20	1000002	RR					1								
Timotabling		6B	39	1999088	BB	Unable to Judge 🗸	Unable to Judge 🗸	Average 🗸 🗸	Excellent	4			low Average	~	Below Average 🚿	✓ A	werage	∨ ∥
Code Management	Z1234597	6B	40	1999092	SS Ng BE	Imable to Indre 🗸	Ibable to Indee 🗸	Average V							· ·			
Socurity			<u> </u>		MM			nveidge	4. E	d	it the	r	ating	T	t need	e	d	
5ecunty E Mail	🔚 Save 🛛	d Ba	ck							-		•		-			.	
L-IMAII																		



(a) Import Personal & General Abilities (PGA)

[S-SLP52-03] SLP > Institute Application > Import Personal and General Abilities

The following stuc	lent(s) is(are) missing in	the import file. A rely ou sure to continue?															
JUPAS Application No.	Clas s	Cls No	Reg No				A	re y	OL	I S	ure	e to	o re	plac	e	the	9
Z1234572	6B	6	1999011							-) (
Z1234573	6B	7	1999014				re	ecor	\mathbf{O}	S)							
Z1234574	6B	8	1999016						S($\overline{}$							
Z1234575	6B	9	1999017				Le	еввою									
Z1234576	6B	10	1999019				Wor	g BB XX									
71234577	68	12	1999023				Wor	g BB YY									
	6B	14	1000025				Τo	O AA PP									
	6B	15	[S-SLP52-02] SLP>	Inst	titu te Appl	ication	Import Perso	nal and Ge	neral Abilit	ties						
	6B	16	Record(s) sa	ved suc	cess	fully.											
212 545 78	6B	17	Import Pers	sonal a	nd G	eneral Ab	ilities										
Z1234579	6B	18												Attributes			
Z1234580	6B	19	JUPAS	~	Cls		Ena		Ability to								1
Z1234581	6B	20	Application	1 Class	No	Reg No	Name	Ability to	work	Analytical	Conduct	Creativity	Independence	Industrious nes s	Initiative	Leadershi	pМ
Z1234582	68	21	- 110.					communicate	others	power			ormina				Π
Z1234583	68	22	Z1234567	6B	1	100010244	Lee	Unable to	Excellent	Good	Average	Below	Below Average	Ave rage	Good	Excellent	U
Z1234584	6B	23					BB	Judge				Average					J
Z1234585	6B	24	Z1234568	6B	2	1999002	Lee	Excellent	Good	Good	Below	Excellent	t Good	Good	Good	Excellent	T
Z1234586	6B	25					BB EE				Average						
Z1234587	6B	26	Z1234569	6B	3	1999004	Lee	Below Average	Below	Below	Average	Below	Below Average	Below Average	Below	Below	F
7							BB		Average	Average		Average			Average	Average	Av

No Application No. will be shown for non-JUPAS applicant(s)

mport Pers	onal a	na G	eneral ADI	lities											
											Attributes				
JUPAS Application No.	Class	Cls No	Reg No	Eng Name	Ability to communicate	Ability to work with others	Analytical power	Conduct	Creativity	Independence of mind	Industrious nes s	Initiative	Leadership	Maturity	Pers everance
Z1234567	6B	1	100010244	Lee BB W	Unable to Judge	Excellent	Good	Average	Below Average	Below Average	Average	Good	Excellent	Unable to Judge	Excellent
Z1234568	6B	2	1999002	Lee BB EE	Excellent	Good	Good	Below Average	Excellent	Good	Good	Good	Excellent	Good	Good
Z1234569	6B	3	1999004	Lee BB FF	Below Average	Below Average	Below Average	Average	Below Average	Below Average	Below Average	Below Average	Below Average	Below Average	Below Averag
Z1234570	6B	4	1999007	Ng AA UU	Ave rage	Below Average	Average	Unable to Judge	Ave rage	Below Average	Average	Below Average	Below Average	Average	Average
Z1234571	6B	5	1999008	Ng AA VV	Excellent	Good	Average	Below Average	Unable to Judge	Average	Good	Unable to Judge	Good	Average	Average
	6B	27	1999053	Lee BB MM	Unable to Judge	Unable to Judge	Unable to Judge	Unable to Judge	Below Average	Below Average	Below Average	Average	Average	Average	Below Averag
	6B	28	1999054	Lee BB CO	Unable to Judge	Unable to Judge	Unable to Judge	Average	Below Average	Below Average	Below Average	Average	Average	Average	Below Averag
	6B	29	1999060	Ng BB FF	Unable to Judge	Unable to Judge	Unable to Judge	Good	Below Average	Below Average	Below Average	Average	Average	Average	Below Average
Z1234588	6B	30	1999069	Lee BB PP	Unable to Judge	Unable to Judge	Unable to Judge	Below Average	Below Average	Below Average	Below Average	Average	Average	Average	Below Average
Z1234589	6B	31	1999071	Ng BB OG	Unable to Judge	Unable to Judge	Unable to Judge	Unable to Judge	Below Average	Below Average	Below Average	Average	Average	Average	Below Averag
Z1234590	6B	32	1999073	Ng BB HH	Unable to Judge	Unable to Judge	Unable to Judge	Below Average	Below Average	Below Average	Below Average	Average	Average	Average	Below Average

Import Personal & General Abilities to Prepare Data Files for School Reference Report





(b) Prepare Academic Performance Info

1.

Home Student Info Enquiry School Management Student Student Attendance Student Activities Award & Punishment

SLP

- ▶ Maintenance
- Export
- Import
- Enquiry
- Report

HKAT

E-Mail

- Institute ApplicationGen Student List
- Import Data File
- Student Mapping

School Reference
 Report
 Special As sessment
 Staff Deployment

[S-SLP37-01] SLP > Institute Application	on > School Reference Report > Setting	Range for Overall Rating
Setting Range for Overall Rating Ge	n Academic Performance Info Maint Aca	demic Performance
Academic Performance (Add Subjects)	Maint Personal and General Abilities	Maint Supplementary Info
Despare Data File		
Category All	~	
HKD SE Subject Any		~
Generation Option Or By Percent	ile	
· · · · ·		
By Percentile		
HKDSE Subject	Percentile Range	Over all Rating
	From 1 % To 10 %	Excellent 🗸
	From 11 % To 25 %	Very Good 🗸 🗸
Any	From 26 % To 50 %	Good
	From 51 % To 75 %	Ave rage 🗸 🗸
	From 76 % To 100 %	Below Average 💙

Clear 🔚 Save 📴 Preview & Print

HKDSE Subject	Score Range	Overall Rating
	From 0 To 20	Below Average 🗸
	From 21 To 40	Average 🗸
Any	From 41 To 60	Good 🗸
	From 61 To 80	Very Good 🗸
	From 81 To 100	Excellent 🗸

3. For percentile, the value of "Front" and "To" must be number and in the range of 1-100 inclusive; for consolidated score,

where OM by Class Level = OM / (Total no. of S5/S6 students taking the subject and having score input in selected

1. The options of HKDSE Subject in searching page are "Any" and all available subjects. 2. "Any" refers to subject(s) not specified in this "Setting Range for Overall Rating" function.

the value of "From" and "To" must be number and in the range of 0-100 inclusive. 4. The value of "From" should not be greater than the value of "To".

5. Schools may choose up to five different ratings for "Any" or a specific subject.

6. Percentile = Round Up(OM by Class Level X 100%)

Assessment / Term/ Annual regardless of MOI)

Applied Learning HKEAA SPA Report Management Data Management Timetabling Code Management

Note:

- Core & Elective Subjects
- ApL
- Other Languages

"Category" select box for

Set the range for

all subject or

individual

subjects



(b) Prepare Academic Performance Info

"Category" select box for Core & Elective Subjects, ApL, Other Languages

- User can filter DSE subject based on Category.
- When user clicks the [Save] button, the setting will be applied to DSE subject(s) based on the category selected.

 [S-SLP37-01] SLP > Institute Application > School Reference Report > Setting Range for Overall Rating

 Setting Range for Overall Rating
 Gen Academic Performance Info
 Maint Academic Performance

 Academic Performance (Add Subjects)
 Maint Personal and General Abilities
 Maint Supplementary Info

 Prepare Data File
 Category
 Applied Learning Subjects

 HKD SE Subject
 Any

 Generation Option
 By Percentile
 By Consolidated Score

HKDSE Subject	Overall Rating	
	From % To %	T
	From % To %	•
Any	From % To %	•
	From % To %	•
	From % To %	•

(b) Prepare Academic Performance Info

	[S-SLP37-01] SLP > Institute Applicatio	n > School Reference Report > Sett	ing Range for Overall Rating		
Student info Enquiry	Setting Range for Overall Rating Gen	Academic Performance Info Maint	Academic Performance		
 School Management 	Academic Performance (Add Subjects)	Maint Personal and General Abilities	s Maint Supplementary Info		Catally a many and fam
Student	Despace Data Cila			1.	Set the range for
▶ Attendance	Category All	~			U
Student Activities	HKDSE Subject Any		Y		all subject or
Award & Punishment					an subject of
ment	Generation Option Organities By Percenti	le 💿 By Consolidated Score			in dividual
₹ SLP					individual
p p	By Percentile				
► Maintenance		D			subjects
 Export 	HKDSE Subject	Percentile Range	Ov. Rating		Judjeets
 Import 		From 1 % To 10 %	Excellent		
 Enquiry 		From 11 % To 25 %	Very Good 🗸		
Report	Any	From 26 % To 50 %	Good 🗸		
V Institute Application		Excm 51 & To 75 &	Áverage 🗸		
Gen Student List			Rolling (monoro M		
Import Data File		From 70 % To 100 %	Derow Average 👻		
Student Mapping	Clear 🔲 Save 🗐 Preview & Pr	int			
School Deference Depart	By Consolidated Score			2	By Percentile or
	HKDSE Subject	Score Range	Overall Rating	۷.	by reicentile of
Reikill		From 0 To 20	Below Average 🗸		Concern History
Special As sessment		F	Ávera ge		Consolidated
Staff Deployment		F TOM 21 1040			
► CDS	Any	From 41 To 60	Good		Score ??
► HKAT		From 61 To 80	Very Good 🗸		
Applied Learning		From 81 To 100	Excellent 🗸		
► HKEAA	Clear Save Preview & Pr	int			
► SPA	Note:				
Report Management	1. The options of HKDSE Subject in searchi	ing page are "A ny" and all available sub	jects.		
► Data Management	 "A ny" refers to subject(s) not specified in 3 For percentile, the value of "From" and "1 	in this "Setting Range for Overall Rating" Fo" must be number and in the range of	* function. 1-100 inclusive: for consolidated score		
► Timetabling	the value of "Fron" and "To" must be numb	er and in the range of 0-100 inclusive.		3.	Set the range
▶ Code Management	 The value of "From" should not be greated 5 Schools may choose up to five different 	er than the value of "To". ratings for "Any" or a specific subject			0
► Security	6. Percentile = Round Up(OM by Class Lev	el X 100%)			
► E-Mail	where OM by Class Level = OM / (Total no. Assessment / Term/ Appual regardless of	or So/So students taking the subject an MOI)	nd naving score input in selected		

(b) Prepare Academic Performance Info



				()	o) Prepa	re A	ademic Performanc	e Info
 Home 	15 51	D36 041 SI D3	Institute Application	School Reference		lomic Porfo	mance info	
 Student Info Enquiry 	Sat	ting Range for	Overall Rating Con A	cademic Performance	e Info	lamic Perfor		
 School Management 	Aca	demic Perforn	nance (Add Subjects)	Heine Personal and	e circo di	Maint Suppl	mentary Info 4. Select	the
Student	Pre	epare Data File						
▶ Attendance	List	Component	Mathematics	Technology & L	iving		appro	priate
Student Activities		Search						
Award & Punishment	Acc	ian "Acadom	ic Docult Potriovod Fr	om" for All Subject	re (86/2015) V	to 🔍 ATA1		1 & click
► Assessment	A55	igit Academ	ic Result Retrieved H		IS [30(2015) ♥	10 CATAT		
∀ SLP	Ass	ign "Assessr	nent" for All Subjects	[1A1 ✓ to	• ATA1 () ATA2	Assign	- Assign	1′
► Setup	Ass	ign "Weightir	ng" for All Subjects	% to 🖲 ATA		lign		
► Maintenance		WebSAMS		Academic Result				
 Export 		Subject /	MOI	Retrieved From	Assessment	Weighting	HKDSE Subject Auto Map	
 Import 		045 Biology	Chinese	\$5(2014)	Annual 🗸	40 ĸ	A130 BIOLOGY	~
 Enquiry 			(Cantonese)/English	\$6(2015)	T1A1 V	60 %		
 Report 		080 Chinese	Chinese (Cantonese)	\$5(2014)	Annual 🗸	40 ø.	ANIN CHINESE LANGUAGE	~
Institute Application		Language		\$6(2015)	TIA1 V	60 %		
 Gen Student Lis t 		135	English	\$5(2014)	Annual 🗸	40 🔍	AUSO ECONOMICS	
Import Data File		Economics		\$6(2015)	TIAI V	60 %	3 Man the)SF
Student Mapping		165 English	Chinese	\$5(2014)	Annual 🗸	/10 øt	AD20 ENGLISH	J.
Import Pers onal and General.		Language	(Cantonese)/English	\$6(2015)		40 m	subject co	des with
 School Reference Report 		210	English	86(2015)		at at		
Report		Geography		×	×	70	the WebS/	AMS
Special Assessment		235 History	English	86(2015)		at at		
Staff Deployment		,	-0	>0(2015)		70 at.	Subjects	
► CDS		243	Chinese (Cantonese)	86(2015)		70		
► HKAT		Technology	(041,01000)	>0(2015)		70		
Applied Learning		265 Liberal	Chinese (Cantonese)	(5/2014)	(humo)	70 40 m	ADAD I IDEDAL STUDIES	
► HKEAA		Studies	Gamobe (Gamonese)	S6(2014) ✓	TIAI	40 %	A040 LIBERAL STOUTES	`
► SPA				50(2015) *		00 %		

Home	IS SLD36.041.SLD.> Institute Application > School Page
 Student Info Enquiry 	[Poll of one of the manufactor Apple data of the state of
School Management	Academic Performance Info
Student	Prepare Data File
Attendance	List Component 🗌 Mathematics 🗌 Technology & Living
Student Activities	Search Search
Award & Punishment	Assign "Assign Desuk Detrieved From" for All Cubicate $\left[\frac{\alpha(2015)}{\alpha}\right]$ At $A = 0$ ATA4 \bigcirc ATA4
Assessment	Assign Academic result retrieved Hom for All subjects $so(2015) \lor 10 \lor All All All All All All All All All A$
/ SLP	Assign "Assessment" for All Subjects TIAI V to O ATA1 ATA2 PASSION
▶ Setup	Assign "Weighting" for All Subjects
▶ Maintenance	WebSAMS Academic Result 5. The appropriate
 Export 	Subject / MOI Retrieved From As
 Import 	
Enquiry	(Can tonese)/English S6(2015) V TIA
Report	
Institute Application	Language
Gen Student List	135 Evalish
Import Data File	Economics
Student Mapping	
 Import Pers onal and General. 	Language (Can tonese)/English S(2015) X T141 X Control A020 AMCONTROL AND A AN
School Reference Report	
Report	Geography Registric S6(2015) TIAL GEOGRAPHY
Special As ses sment	
Staff Deployment	Solution anglish Solution anglish Solution and Solution a
CDS	
НКАТ	Technology Chinese (Cantonese) S6(2015) V TIAL V M A211 TECHNOLOGY AND LIVING (FASHION, CLOTHING AND TEXTILES) V
Applied Learning	and Living
HKEAA	Zo's Liberal Chinese (Cantonese) S5(2014) V Annual V 40 K A040 LIBERAL STUDIES V
SPA	
Report Management	Z80 Chinese (Cantonese) S5(2014) V Annual V 40 s. A030 MATHEMATICS COMPULSORY PART V
Data Management	$[\underline{S6(2015)}] [\underline{TIAI}] [\underline{60}]_{g_6}$
Timetabling	Combined English S5(2014) V Annual V 40 % A165 COMBINED SCIENCE V
Code Management	Science S6(2015) V TIA1 V 60 K
Security	951 English S6(2015) V Annual V 40 % A032 MATHEMATICS EXTENDED PART (ALGEBRA AND CALCULUS) V
E-Mail	(Module 1) TIA1 60 %
Archive	952 English S6(2015) V TIA1 V A031 MATHEMATICS EXTENDED PART (CALCULUS AND STATISTICS) V
Customization	(Module 2)
	🕅 Reset] 🔚 Save] Setup] Generate

(b) Prepare Academic Performance Info

[S-SLP36-02] SLP > Institute Application > School Reference Report > Subject Setup

	WebSAMS Subject / Component	Include Dropped Students as the base for calculating the percentile	Include Exempted/Absent Students as the base for calculating the percentile 100% [*] Assign Weighting8 Assign	Include Repeated Students as the base for calculating the percentile ✓ 100%* Assign Weighting& Assign	Include Departed Students as the base for calculating the percentile 100% [*] Assign Weighting& Assign	Only One ATA With Assessment Data # 100% [•] Assign Weighting& Assign	Include OM Excluded Students	Retrieve Adjusted Score/ Grade ✓
ŀ	210 Geography		✓	✓		◉ 100% ◯ Weighting	✓	✓
		🔵 100% 🔵 Weighting	◉ 100% ○ Weighting	● 100% ○ Weighting	🔵 100% 🔵 Weighting			

Define which w eighting, i.e. 100% or according to the w eighting setup, w ould be used to calculate the score/grade for the case that two ATAs are chosen but only one ATA has assessment data.

* If two ATAs are chosen but only one has assessment data, the ATA with assessment data would be counted as 100% for calculating the score/grade.

& If two ATA's are chosen but only one has assessment data, the ATA with assessment data would be counted according to weighting setup for calculating the score/grade.

 Home 	IS-SI P	236-011 SI P2	Institute Application	> School Reference	e R	(b)	Dr	engre Academic Derformance Info
 Student Info Enquiry 	Record	(s) saved su	ccessfully.	School Merchene	c n			
School Management	Setti	ng Range for	Overall Ratin Gen /	Academic Performan	ce Info	Maint Academic	Perfor	mance
> Student	Acad	emic Perform	nance (Add Subjects)	Maint Personal and	Genera	Abilities Main	nt Supp	lementary Info
Attendance	Prep	are Data File						
Student Activities	List Co	omponent	Mathematics	Technology &	iving			
Award & Punishment	[🕵 s	Search						
Assessment	Ass ig	ın "Academ	ic Result Retrieved Fr	om" for All Subject	ts 🗄	6(2015) 🗸 to 🤅	ATA1	ATA2 Assign
/ SLP	Assia	ın "Assessi	nent" for All Subjects	T1A1 V to	• ATA		ssign)
▶ Setup							1	-
► Maintenance	Assig	in vveightir	ng for All Subjects	% to ● A14)	
 Export 		WebSAMS Subject /	MOL	Academic Result	Ae	sessment We	ahtina	
 Import 		Component	inor	Retrieved From			ginnig	
Enquiry		145 Biology	Chinese (Contamone) (Fuglia)	\$5(2014)	Annu	al 🗸 40	%	A130 BIOLOGY
 Report 			(Cantonese)/English	S6(2015) 🗸	TIA1	✓ 60	%	
Institute Application		080 Chinese	Chinese (Cantonese)	\$5(2014)	Annu	al 🗸 40	%	A010 CHINESE LANGUAGE
Gen Student List		anguage		S6(2015) 🗸	TIAI	✓ 60	%	
Import Data File		35	English	\$5(2014)	Annu	al 🗸 40	5.	A080 ECONOMICS
Student Mapping	— E	(Conom1CS		S6(2015) 🗸	T1A1	網頁訊息		
Import Pers onal and General		65 English	Chinese	\$5(2014)	Annu			
School Reference Report		anguage	(Cantonese)/English	\$6(2015) 🗸	T1A1			
Report		210	English	86(2015)	T1A1		Acad	emic performance information has been generated before. If
Special As ses sment	G	eography		×	1		it is g	enerated again, the following data would be cleared. Are you
Staff Deployment		25 History	English	S6(2015)	T141		sure t	to continue?
CDS		· · · · · · · · · · · · · · · · · · ·	-0	×	11111		-	the academic performance previously maintained
НКАТ		43	Chinese (Cantonese)	(44/2015)	T1 41		- acad	emic performance
Applied Learning	Ĩ	Technology		>0(2013)	IIM		acaa	
HKEAA	- 2	65 Liberal	(hinese (Cantonese)	G5(2014)				
SPA		Studies	cannese (cantonese)	\$5(2014)	T1A1	-		
Report Management	- 2	980	(hinese (Contonese)					確定 取消
Data Management	L m	Mathematics	Carriese (Carronese)	S5(2014) V S6(2015) V	Annu T1 41			
- Timetabling		19.9	Prolish				70	
Code Management		combined	English	S5(2014) V	Annu		%	A165 CCYGINED SCIENCE
Security	2	SC 1ence	P 1:-1	L 2013) V	I I I MI	<u></u> [6U	%	
E-Mail		Mathematics	Engilsh	S6(2015) V	Annu	al 🗸 40		ICS EXTENDED PART (ALGEBRA AND CALCULIJS)
Archive	(Module 1)		[30(2U1 C) V	IAII			
Customization		952 Mathematics	Engl 15h	S6(2015) V			%	A031 MATHEMATICS EXTENDED PART (CALCULUS AND STATISTICS)
	(Module 2)		<u> </u>			%	to a second s
	🛐 Re	eset 🔚 S	iave Setup Ger	nerate				

(b) Prepare Academic Performance Info

Home	[S-SLP36-01] SLP > Institute Application > School Reference Report > Gen Academic Performance Info
Student into Enquiry	Warning: There is(are) student(s) being exempted / absent / repeated / OM excluded with blank percentile generated or student(s) who has(have) dropped the subject(s) in S5 and retake(s) in S6 with no percentile generated.
School Management	You may click here to view the details Record (s) generated stuccessfully.
Student	Setting Range for Overall Rating Gen Academic Performance Info Maint Academic Performance
Attendance	Academic Performance (Add Subjects) Maint Personal and General Abilities Maint Supplementary Info
Student Activities	Prepare Data File
Award & Punis hment	List Component 🛛 Mathematics 🗋 Technology & Living
As s es s ment	Search
₹ SLP	Assign "Academic Result Detrieved From" for All Subjects S(2015) V to @ ATA1 ATA2 Assign
▶ Setup	
Maintenance	
Export	R-SLP051-E Date: 08/06/20
Import	Lui Kei Through-train School
	Exempted/Absent/Repeated/OM Excluded Students
Enquiry	School Year: 2015/2016 Page: 1 of
Report	
Institute Application	Two ATAs are chosen for the following subject(s) and exempted/absent/repeated student(s) has(have) no assessment data in BOTH ATAs
Gen Student List	The following student(s) with subjects has(have) blank percentile generated:
Import Data File	WebSAMS Subject / Component HKDSE Subject Academic Result Eng Name Class Class Remark
Student Mapping	Retrieved From, No
Import Porconal and (Assessment
	080 Chinese Language A010 CHINESE LANGUAGE S5 (2014), Annual Lee AA AA 6B 13 Absent in S6 (2015), TIA1
 School Reference Rep 	50(2013), TIAI

Report

*** End of Report ***

(b) Prepare Academic Performance Info

 Home 							
 Student Info Enquiry 	[S-SLP38-02] SLP > Institu	ute Applie	cation > S	chool Reference	ce Report > Search S	tudent	
School Management	Setting Range for Overall Academic Performance (A	Rating Add Subjec	Gen Acad cts) Ma	lemic Performan int Personal and	General Maint Acad	emic Performance	ifo
Student	Prepare Data File						
Attendance	English Name				JUPAS Applica	ntion No	
Student Activities	Reg No				Class Name		
Award & Punishment	💽 Search 🕑 Reset)				6. Click t	he student
Assessment						to view	hic/hor
SLP						toview	nis/ner
▶ Setup	JUPAS		o			perform	ance
▶ Maintenance	Application No	<u>Class</u>	<u>Cls No</u>	<u>Reg No</u>	Eng	periorin	
Export	Z1234567	6B	1	<u>100010244</u>	Lee BB WW	李五七	M Active
Import	Z1234568	6B	2	1000002	Lee BB EE	李三十	F Active
	Z1234569	6B	3	1999004	Lee BB FF	李四文	F Active
Enquiry	Z1234570	6B	4	1999007	Ng AA UU	吳二十	F Active
 Report 	Z1234571	6B	5	<u>1999008</u>	Ng AA VV	吳三文	F Active
V Institute Application	Z1234572	6B	6	<u>1999011</u>	Ng AA WW	吳三二	F Active
	Z1234573	6B	7	<u>1999014</u>	Ng AA XX	吳三三	M Active
Gen Student List	Z1234574	6B	8	<u>1999016</u>	Ng AA YY	吳三四	F Active
Import Data File	Z1234575	6B	9	<u>1999017</u>	Lee BB GG	李四二	M Active
 Student Mapping 	Z1234576	6B	10	<u>1999019</u>	Wong BB XX	王五八	F Active
Import Personal and General	Z1234577	6B	12.	1999023	Wong BB YY	王五九.	M Active
School Reference Report		бB	N	o Applic	ation No.	will be sho	wn for
Denset		6B					
кероп	7.1234578	6B	nc	on-JUPA	S applican	it(s)	

(b) Prepare Academic Performance Info

[S-SLP38-03] SLP > Institute Setting Range for Overall Ra Academic Performance (Add Prepare Data File Student Particulars Student Name HKID Issue Country Clas s Group	Application > School Re ating Gen Academic Peri I Subjects) Maint Perso Lee EB EE 23989209 6B Arts	eference Report > Maint Academic Performance formance Info Maint Academic Performance mal and General Abilities Maint Supplementary Info JUPAS Application No Pass port No JUPAS School Code Student No Remark Indicator (Percentile) Remark Indicator (Overall rating)		Z123 1234 2 N N	4568 5			JUPA: will s applie	S ap hov cant	oplic v fo t on	cati r JL ly.	on JP/	No. AS	
Acade mic Performance School Subject / Comp Biology Chines e Language Combined Science	ponent BIOLOGY CHINESE LANGU COMBINED SCIE	HKDSE Subject JAGE ENCE	Top 10% 〇 〇	11% 25% ○	Percent 50% O	ile (Positio	25%	Unable to Judge	Exceller O O O	Nery Good © ©	Good A O O O	verall Ra Average	Average	Jnable to Judne
Inglish Language Liberal Scholes Mathematics Add Colete Note: Remarks must be inputted when	Reset Save Reset	AGE COMPULSORY PART emarks Back ng is Uhable to Judge.	0		C SSLP38-04] S Remarks f XXX half	SLP> Institut or Percen	e Application tile (maximu een sic	 School Reference um: 100 words, k for 	Report > Inpu	O It Remarks 300 English	Characte	O O ers)	0	No Þ
	7. Ento subjec "unab	er "Remarks" for cts which are le to judge"			Remarks f XX ha	or Overall (X has If a yea	Rating(ma been s ar and	ximum: 100 wor sick for	rds, with up) to 800 En	glish cha	racters)		Clear

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(b) Prepare Academic Performance Info

[S-SLP38-03] SLP > Institute Application > School Reference Report > Maintain Academic Performance

Setting Range for Overall Rating Gen Academic Performance Info Maint Academic Performance Academic Performance (Add Subjects) Maint Personal and General Abilities Maint Supplementary Info Prepare Data File Student Particulars Z1234568 Student Name Lee BB EE JUPAS Application No HKID Z3989209 Pass port No JUPAS School Code 12345 Issue Country Class 6B Student No Arts Remark Indicator (Percentile) Group N Remark Indicator (Overall rating) N

Ac	ademic Performance										_			
	School Subject /Component	LIVINCE Subject			Percenti	le (Pos ition	in Form)					Overall R	lating	
	action anglest reomponent		Top 10%	11% - 25%	26% - 50%	51% - 75%	Bottom 25%	Unable to Judge	Excellent	Very Good	Good	Average	Below Average	Unable to Judge
	Biology	BIOLOGY	0	۲	0	0	0	0	0	۲	0	0	0	0
	Chines e Language	CHINESE LANGUAGE	0	0	۲	0	0	0	0	۲	0	0	0	0
E	Combined Science	COMBINED SCIENCE	0	0	۲	0	0	0	0	۲	0	0	0	0
	Englis h Language	ENGLISH LANGUAGE	0	0	0	0	0	۲	0	0	0	0	0	۲
	Liberal Studies	LIBERAL STUDIES	0	۲	0	0	0	0	0	۲	0	0	0	0
	Mathematics	MATHEMATICS COMPULSORY PART	0	0	۲	0	0	0	0	۲	0	0	0	0
C	Biology	A130 BIOLOGY V	0	0	0	0	0	0	0	0	0	0	0	0
Ū	Add XDelete Reset	Save Remarks Back												Cls No

Note

Remarks must be inputted when Percentile or Overall Rating is Unable to Judge.

** Add subjects NOT handled in WebSAMS if needed e.g. Applied Learning course to individual students
** Fill in the performance if subjects are added

(b) Prepare Academic Performance Info



(b) Prepare Academic Performance Info

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[S-SLP	46-01]	SLP > Instit	ute Applica	tion > School	Fiference Rep	ort > A cad en	nic Performan	ce (Add Subj	ects)	
Record	(s) sav	/ed successf								
Settin	ng Ran	ge for Overal	ll Rating (Gen Academic	Performance Inf	o Maint Aca	demic Perform	ance	_	
Acad	emič P	erformance (Add Subject	is) 🔰 Maint Po	ersonal and Gene	eral Abilities	Maint Supp	lementary Inf	o	
Prepa	are Da	ta File								
Catego	огу		All		~					
HKD SE	Sub	ject Group	All				~	'		
🔝 s	earch)								
	NI-		0 /		1					
	NO.		Category				HKDSE Subje	ect		
	NO. 1	New Senior	Category Secondary	Subjects	BUSINESS, ACO	OUNTING AND	HKDSE Subje FINANCIAL ST	ect I <u>DIES</u>		
	1 2	New Senior New Senior	Secondary Secondary	Subjects Subjects	BUSINESS, ACO HEALTH MANAGE	OUNTING AND MENT AND SOC	HKDSE Subje FINANCIAL STU CIAL CARE	ect <u>UDIES</u>		
	1 2 3	New Senior New Senior New Senior	Category Secondary Secondary Secondary	Subjects Subjects Subjects	BUSINESS, ACO HEALTH MANAGE VISUAL ARTS	OUNTING AND MENT AND SOO	HKDSE Subje FINANCIAL STU CIAL CARE	ect I <u>DIES</u>		
	NO. 1 2 3 4	New Senior New Senior New Senior New Senior	Secondary Secondary Secondary Secondary	Subjects Subjects Subjects Subjects	BUSINESS, ACO HEALTH MANAGE VISUAL ARTS Added Subject	OUNTING AND MENT AND SOC	HKDSE Subje FINANCIAL STI CIAL CARE	ect JDIES		
	NO. 1 2 3 4 5	New Senior New Senior New Senior New Senior Applied Les	Category Secondary Secondary Secondary Secondary aming Sub	Subjects Subjects Subjects Subjects jects	BUSINESS, ACO HEALTH MANAGE VISUAL ARTS Added Subject AVIATION STUD	OUNTING AND MENT AND SOC	HKDSE Subje FINANCIAL STI CIAL CARE	ect IDIES		
	NO. 1 2 3 4 5 6	New Senior New Senior New Senior New Senior Applied Les Other Lang	Category Secondary Secondary Secondary Secondary aming Subject	Subjects Subjects Subjects Subjects jects cts	BUSINESS, ACO HEALTH MANAGE VISUAL ARTS Added Subject AVIATION STUD SPANISH LANGU	OUNTING AND MENT AND SOC IES AGE	HKDSE Subje FINANCIAL STI MAL CARE	ect IDIES		

- 2. Click "Save"
- 3. Click the newly added subject to select students

- 4. " \checkmark " the appropriate students
- 5. Fill in the Percentile and Overall Rating for every newly added student
- 6. Click "Save"

(b) Prepare Academic Performance Info

ort>Academic Performance (Add Subjects)

o Maint Academic Performance ral Abilities Maint Supplementary Info

KDSE Subject Group A170 BUSINESS, ACCOUNTING AND FINANCIAL STUDIES

Þ A	ls s es s ment																					✓Bottor
∀ S	SLP	Ac	ademic Perf	orma	nce (/	Add Sur,																
Þ	> Setup								P	erce	ntile	(Pos itio	n in For	m)				Overall F	Rating			
Þ	Maintenance		JUPAS Application N	Clas	s Cls N	o Eng Name	<u>e</u> Chi Name	Тор	11%	2 0%	51%	Bottom	Unable	Remark	Excollop	Vегу	Good	Avorage	Below	Unable	Remark	
•	Export		Application	Ĭ				10%	- 25%	- 50%	- 75%	25%	Judae	Indicator	LXCEIICH	Good	1 000 0	Averaye	Average	Judae	Indicator	
•	Import		21234567	6B	1	Lee BB	李五七	0	0	0	0	0	0	N	0	0	0	0	0	0	N	Remarks
	Enquiry		Z1234568	6B	2	Lee BB	李三十	0	0	0	0	0	0	N	0	0	0	0	0	0	N	Remarks
1	Report	Г	Z1234569	6B	3	Lee BB	李四文	0	0	0	0	0	0	N	0	0	0	0	0	0	N	Remarks
	Institute Application		21234570	6B	л	FF Ng AA III	□□ → →					0	0	N				0	0	0	N	D ann aultre
	 Gen Student List 		21234510	~		ing mi oo		0	\square	\square	\square	0	0		0	0	0	0	0	0		Remarks
	Import Data File		Z1234571	6B	5	Ng AA VV	吳二文	0	0	0	0	0	0	N	0	0	0	0	0	0	N	Remarks
	Student Mapping		Z1234572	6B	6	Ng AA WW	吳三二	0	0	0	0	0	0	N	0	0	0	0	0	0	N	Remarks
	Import Personal and G		Z1234573	6B	7	Ng AA XX	吳三三	0	0	0	0	0	0	N	0	0	0	0	0	0	N	Remarks
	School Reference Rep		Z1234574	6B	8	Ng AA YY	吳三四	0	۲	0	0	0	0	N	0	۲	0	0	0	0	N	Remarks
	Report		Save lea	r] [<	Back]																	<u>⊸</u> To

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[S-SLP39-01] SLP > Institute Application > School Reference Report > Search Student

Academic Performance (Add Subjects	Maint Personal and General Abilities	Maint Supplementary In
Prepare Data File		
English Name	JUPAS Appli	cation No
Reg No	Class Name	A11 V

	JUPAS Application No	<u>Class</u>	<u>Cls No</u>	<u>Reg No</u>	Eng Name	Chi Name	Sex	Status
		6B	1	100010244	Lee BB WW	李五七	M	Active
	Z1234568	6B	2	1999002	Lee BB EE	李三十	F	Active
	Z1234569	6B	3	1999004	Lee BB FF	李四文	F	Active
	Z1234570	6B	4	1999007	Ng AA UU	吳二十	F	Active
	Z1234571	6B	5	1999008	Ng AA VV	吳三文	F	Active
	Z1234572	6B	6	1999011	Ng AA WW	吳三二	F	Active
	Z1234573	6B	7	1999014	Ng AA XX	吳三三	M	Active
	Z1234574	6B	8	1999016	Ng AA YY	吳三四	F	Active
	Z1234575	6B	9	1999017	Lee BB 03	李四二	M	Active
	Z1234576	6B	10	1999019	Wong BB XX	王五八	F	Active
	Z1234577	6B	12	1999023	Wong BB YY	王五九	M	Active
d General		6B	14	1999025	Lee AA BB	李一二	M	Active
Report		6B	15	1999026	Lee AA CC	李一三	F	Active
		6B	16	1999031	Ng AA ZZ	吳三五	M	Active
	Z1234578	6B	17	1999032	Lee BB HH	李四三	F	Active

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No Application No. will be shown for non-JUPAS applicant(s)



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No tain Indicator Search Rese	All V		1. 2. 3.	Search the Click the Enter sup	he class student pplementar
JUPAS pplication No Z1234567	Class Cls No 6B 1	<u>Reg No</u> 100010244	Eng Name	Chi Name 李五七	Sex Status Indica M Active Yes
Student Particulars Student Name HIQD Issue Country Class Group	Lee EE Y68654 6B Arts	6A	JUPAS Application No Passport No JUPAS School Code Student No		12345 1





SLP Module – JUPAS Application

Generate School Reference Report

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Acad	mis Desformance (Add Subjects) Maint Personal and General Abilities	s Maint Suppl	ementary Info	
Prepa	re Data File			_
	File Description	Status	Extract	Ī
۲	Academic Performance File	Prepared	Extract	
0	Personal and General Ability File	Prepared	Extract	
\bigcirc	Academic Performance Supplementary File	Prepared	Extract	
Proc	eed			

[S-SLP42-01] SLP > Institute Application > School Reference Report > Prepare Data File

Setting Range for Overall Rating Gen Academic Performance Info Maint Academic Performance

1. Click "Proceed"

Generate School Reference Report

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Both JUPAS and non-JUPAS students' SRR will be prepared *

Student Info Enquir	[3-31942-0	DZJ SEP > Institute Applicat	ion > school Rei	erence Report > P	Tepar		cparca	
School Management	Setting R	ange for Overall Rating G	en Academic Per	formance Info M	aint Academic	Performanc	e	
Student	Academic Prenare I	c Performance (Add Subjects Data File	s) Maint Perso	nal and General Abi	lities Ma	int Suppleme	entary Info	
Attendance		DA.C. Application No.	Dec No	For Nome	Class	ClaNa	CTDN	
	30		Keg NO		Class		STKN	
Student Activities		21234567	100010244	Lee BB WW	20 - DB	1	10802408	
Award & Punishment		Z1234568	1999002	Lee BB EE	S6 - 6B	2	Z3989209	
No Applicatio		Z1234569	1999004	Lee BB FF	S6 - 6B	3	Z3989829	
		Z1234570	1999007	Ng AA UU	S6 - 6B	4	Z3995535	
No. will be		Z1234571	1999008	Ng AA VV	S6 - 6B	5	Z3996493	
shown for no	on-	Z1234572	1999011	Ng AA WW	S6 - 6B	6	Z4068824	
JUPAS		Z1234573	1999014	Ng AA XX	S6 - 6B	7	Z4087454	
onnlicent(c)		Z1234574	1999016	Ng AA YY	S6 - 6B	8	Z4099940	
applicant(s)		Z1234575	1999017	Lee BB GG	S6 - 6B	9	Z4117272	
 Report 		²¹ 2 Click "II	IPAS On	v" to		10	Z4129971	
V Institute Applicatio						12	Z4146450	
Gen Student List		— deselec	t non-JU	PAS stude	nts	13	Z4151543	
 Import Data File 	,	712245.00	19990.32	Lee BB HH	S6 - 68	17	11546	
 Student Mapping 			100000					
Import Personal	JUPAS	Dnly 🔚 Save Preview	Excluded Student	🗉 🖸 * Un	check t	he box	to	
 School Reference 	Note:			doc	alact ct	udant	. :f	
Report	Click "JUP/	AS Only" to deselect all the no	n-JUPAS applicant	ts. des	elect st	udents	5 11	
Special Assessment				nee	eded			

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- 🔻 Institute Applicatio
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 - Import Data File .
 - Student Mapping
 - Import Personal
 - School Reference

Report

- [JUPAS Only] 🔚 Save] Preview Excluded Students] Confirm] [< Back]
- - Click "JUPAS Only" to deselect all the non-JUPAS applicants.

Note:

[S-SLP42-02] SLP > Institute Application > School Reference Report > Prepare Academic Performance

Setting Range for Overall Rating	Gen	Academic Performance Info	Maint Ac	ademic Performance	
Academic Performance (Add Subj	ects)	Maint Personal and General	Abilities	Maint Supplement	ary Info
Prepare Data File					

JUPAS Application No	Reg No	Eng Name	Class	CIs No	STRN	
Z1234567	100010244	Lee BB WW	S6 - 6B	1	Y686546A	
Z1234568	1999002	Lee BB EE	S6 - 6B	2	Z3989209	
Z1234569	1999004	Lee BB FF	S6 - 6B	3	Z3989829	
Z1234570	1999007	Ng AA UU	S6 - 6B	4	Z3995535	
Z1234571	1999008	Ng AA VV	S6 - 6B	5	Z3996493	
Z1234572	1999011	Ng AA WW	S6 - 6B	б	Z4068824	
Z1234573	1999014	Ng AA XX	S6 - 6B	7	Z4087454	
Z1234574	1999016	Ng AA YY	S6 - 6B	8	Z4099940	
Z1234575	1999017	Lee BB GG	S6 - 6B	9	Z4117272	
Z1234576	1999019	Wong The Unit			74129971	
3. Click "Save"	1999023	Won 4. Cl	ICK "CO	nfirm"	4146450	
	1999024	Lee им и	J - 68	13	24151543	
Z1234578	1999032	Lee BB	S6 - 6B	17	Z4211546	
		2				

Gentle Reminder

Home	IS SI D42 021 SI Dis Institute Applicati	ion > Sobool Dof	erenes Depart > D	ronoro Acada	mia Dorform		
Student Info Enquir	E-21081 : Compulsory subject(s) is(are) r	missing. Click the "	view Error Report	witton for detail		ance	
School Management	Setting Range for Overall Rating G	en Academic Per	formance Inf <mark>o</mark> M	aint Academic	: Performand	e	
Student	Academic Performance (Add Subjects	s) Maint Person	nal and General Ab	ilities Ma	int Suppleme	entary Info	
Attendance	Prepare Data File						
Student Activities	JUPAS Application No	Reg No	Eng Name	Class	CIs No	STRN	
ward & Punishment	21234567	100010244	Lee BB WW	S6 - 6B	1	Y686546A	
Assessment	21234568	1999002	Lee BB EE	S6 - 6B	2	Z3989209	
SLP	Z1234569	1999004	Lee BB FF	S6 - 6B	3	Z3989829	
Setup	Z1234570	1999007	Ng AA UU	S6 - 6B	4	Z3995535	
Maintenance	Z1234571	1999008	Ng AA VV	S6 - 6B	5	Z3996493	
Export	Z1234572	1999011	Ng AA WW	S6 - 6B	6	Z4068824	
Import	Z1234573	1999014	Ng AA XX	S6 - 6B	7	Z4087454	
Enquiry	Z1234574	1999016	Ng AA YY	S6 - 6B	8	Z4099940	
Report	Z1234575	1999017	Lee BB GG	S6 - 6B	9	Z4117272	
Institute Applicatio	Z1234576	1999019	Wong BB XX	S6 - 6B	10	Z4129971	
 Gen Student List 	Z1234577	1999023	Wong BB YY	S6 - 6B	12	Z4146450	
Import Data File		1999024	Lee AA AA	S6 - 6B	13	Z4151543	
 Student Mapping 	Z1234578	1999032	Lee BB HH	S6 - 6B	17	Z4211546	
Import Personal							
School Reference	JUPAS Only 🔚 Save Preview	Excluded Student	s Contirm	🤇 Back 🗍			

School Reference

Report .

Staff Deployment

Special Assessment

Note: Click "JUPAS Only" to deselect all the non-JUPAS applicants.

View Error Report

Generate School Reference Report

5. Select the Data File

[S-SLP42-01] SLP > Institute Application > School Reference Report > Prepare Data File Interface file prepared successfully. 6.

6. Click "Extract"



SLP Module – Institution **Application**

Home **Student Info Enquiry**

[S-SLP44-01] SLP > Institute Application > Report

School Management	Perort Name (ID)
Student	Academic Performance (sorted by student) (R-SLP038-E)
Attendance	Ac ademic Performance (sorted by subject) (R-SLP039-E) Ac ademic Performance Supplementary Information (R-SLP048-E)
Student Activities	DSE Subject Code File imported from JUPAS (R-SLP033-E)
Award & Punishment	Exception Report For Import Student List (R-SLP034_E) Exempted/Absent/Repeated/OM Excluded Students (R-SLP051_E)
Assessment	Incomplete OEA Activity Records (R-SLP049-E)
SLP	JUPAS Activity Category Code File imported from JUPAS (R-SLP032-E) JUPAS Activity Lists Code File imported from JUPAS (R-SLP031-F)
▶ Setup	CEA Activity maintained by student (R-SLP037-E)
▶ Maintenance	CFA Additional Information maintained by student (R-SLP040-E)
 Export 	Result of Student Mapping (R-SLP035-F)
Import	
 Enquiry 	Students excluded in the Acadimic Performance File (R-SLP044-F)
Report	Students excluded in the OEA
Institute Application	Students excluded in the Person peral Ability File (R-SLP045-E)
Gen Student List	▶ <u>Subject List (R-SLP046-E)</u>

* Click > or the link to display the repo Import Data File

- Student Mapping
- Import Personal and General
- School Reference Report
- Report

click the template you need to create the report.

Name updated from "JUPAS Application" to "Institute Application".

SLP Module – Institution Application

SLP Reports for Schools

[S-SLP44-02] SLP > Institute Application > Report

Home

- Student Info Enquiry
- School Management

Student

Attendance

Student Activities

Award & Punishment

Assessment

- SLP
- ▶ Setup
- ▶ Maintenance
- Export
- Import
- Enquiry
- Report
- ▼ Institute Application
 - Gen Student List
 - Import Data File
- Student Mapping
- Import Pers onal and General.
- School Reference Report
- Report

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ss Level	Secondary 6 🗸]	Class Nan	iss Ion ne	All V
mat	PDF 🗸				
elect Student	📴 Preview & Print	: 📑 To File 🛛	🖓 Reset 🛛 🤇	Back	
R-SI.P039-F	(DESTRICTED)	_			Date: 10/06/2016
K-JHI 030-E	(RESTRICTED)	Lui Kei Through-t:	rain School		Date: 10/00/2010
School Year	Ac 2015/2016	Lui Kei Through-t: ademic Performance	rain School (By Student	.)	Page 1 of 2
School Year	Ac : 2015/2016 He:Lee BB HH	Lui Kei Through-t: ademic Performance JUPAS Application	<pre>rain School (By Student No: Z1234578</pre>) HKID:	Page 1 of 2 Z4211546
School Year Student Nam Pari	Ac :: 2015/2016 Me:Lee BB HH 6B	Lui Kei Through-t: ademic Performance JUPAS Application Student No:	rain School (By Student No: 21234578 17) HKID: Group:	Page 1 of 2 24211546 Science
School Year Student Nam Partiass: HKDSE Subj	Ac :: 2015/2016 He:Lee BB HH 6B ect	Lui Kei Through-t: ademic Performance JUPAS Application Student No: Percent	<pre>rain School (By Student No: Z1234578</pre>) HKID: Group: n in Form)	Page 1 of 2 Z4211546 Science Overall Rating
School Year Student Nam Particulars: HKDSE Subj CHINESE LA	Ac 2015/2016 e:Lee BB HH 6B ect NGUAGE	Lui Kei Through-t: ademic Performance JUPAS Application Student No: Percent 26% - 5	<pre>rain School (By Student No: Z1234578 17 ile (Position 0% column </pre>) HKID: Group: n in Form)	Page 1 of 2 Z4211546 Science Overall Rating Very Good
School Year Student Nam Pa lass: HKDSE Subj CHINESE LA LIBERAL ST MATHEMATIC	Ac 2015/2016 Me:Lee BB HH 6B ect NGUAGE UDIES S COMPULSORY PART	Lui Kei Through-t: ademic Performance JUPAS Application Student No: 26% - 5 26% - 5 7 op 10%	<pre>rain School (By Student No: 21234578 17 ile (Position 0% 0%</pre>) HKID: Group: n in Form)	Page 1 of 2 Z4211546 Science Overall Rating Very Good Good Excellent

Generate School Reference Report





學生學習概覽 Student Learning Profile (SLP)

5.2 學生學習概覽的目的

學生學習概覽概括地記錄學生於高中階段在全人發展方面的成就 <u>香港中學文憑</u>考試的成績除外)。學生學習概覽 的目的是就中學畢業生的能力及專長提供補充資料,從而更全面地反映學生的個人發展。

5.3 學生學習概覽的內容

學生學習概覽作為全人發展的佐證,其內容可包括以下簡要的資料:

- 校內學科成績(香港中學文憑考試的成績除外);
- <u>其他學習經歷</u>;
- ◎ 校外的表現或獎項;
- 學生的自述(例如:突出印象深刻的學習經歷或為事業訂立的目標)。

《高中課程指引—立足現在·創建未來》(中四至中六)(2009) 第五B冊學生學習概覽 - 彰顯全人發展 學校推行<mark>學生學習概覽</mark>寺,應注意下列各項:

學生了解建立個人的學生學習概覽的意義
 學生將學習概覽視為個人資料庫

製成品有助未來的發展,但過程同樣重要,因為這些寶貴的經驗將有助學生的未來生活
 教師和學生了解學生學習概覽的內在價值(例如:彰顯全人發展,推動自我管理和自主學習)

學生無須記錄所有活動,但需寫下他們的反思〈參閱第五A冊第5.8節「學生反思是邁向成功的關鍵」
 推行時可與學校周年計畫及學校發展計畫互相配合

《高中課程指引―立足現在・創建未來》(中四至中六)(2009) 第五B冊學生學習概覽 - 彰顯全人發展
其他學習經歷 Other Learning Experiences

其他學習經歷的有關資料,須由學校確認。其他學習經歷可透過由學校舉辦或學校與校外機構合辦的學習活動 獲得,包括在上課時間表以內及/或以外的學習時間進行的有關學習經歷。除核心及選修科目外,在高中學習階 段的其他學習經歷,尚包括德育及公民教育、藝術發展、體育發展、社會服務及與工作有關的經驗。 Information about Other Learning Experiences must be validated by the school. Other Learning Experiences can be achieved through programmes organised by the school or co-organised by the school with outside organisations. They may include learning experiences implemented during time-tabled and/or non-time-tabled learning time. Apart from core and elective subjects, Other Learning Experiences that the student participates in during his/her senior secondary education include Moral and Civic Education, Aesthetic Development, Physical Development, Community Service and Career-related Experiences.

活動項目(及簡介)* Programmes (with description)	學年 School Year	參與角色 Role of Participation	合辦機構 (如有) Partner Organisations (if any)	獎項/ 證書文憑/ 成就** (如有) Awards / Certifications / Achievements (if any)
共同策劃社會服務 Community Service Together 在教師和社福機構專家的指導下,學 生組成小組去策劃社會服務。組織工 作包括計劃、跟社福機構聯絡及評估 服務。這項活動的目的是為提升學生 承擔重要責任的能力及學習的素質 (例如解決問題的能力、創意和責任 威)。 Students organise their own Community Service in small groups, under supervision of teachers and experts from community agencies. Tasks include planning, liaising with community agencies as well as evaluating their service. The programme is designed to empower students with key responsibilities and enhance their quality of learning (e.g. problem solving, creativity and responsibility).	2009-2010	組長 Group leader	香港青年協會 The Hong Kong Federation of Youth Groups 香港小童群益會 The Boys' and Girls' Clubs Association of Hong Kong	出席證書 Certificate of Participation 學習紀錄 Learning Log http://hk.blog.yahoo.com/learning_log
企業計劃 Company Programme 透過企業計劃,在義務商管顧問的指 導下,學生成立一「小型」公司,售 賣股票、生產及推廣貨品,及在最後 階段把公司清盤。活動的目的是營造 學習氣氛,讓學生與同債及救師分享 學習成果。 This is an enterprise programme requiring students to establish a 'mini' company under the guidance of volunteer business advisors. Students are responsible for selling stock, producing and marketing real	2009-2010	會員 Member	國際成就計劃香港部 Junior Achievement Hong Kong	成就證書 Certificate of Achievement

校内頒發的主要獎項及成就

List of Awards and Major Achievements Issued by the School

年 份 Year	獎項及成就 Awards and Achievements	備註 Remarks
2010	李氏數學獎 Mrs. Lee Mathematics Award	
2011	校内戲劇節(優良證書) In-school Drama Festival (Certificate of Merit)	
2012	陸運會(跳高冠軍) Sports Day (Champion in high jump)	

校外的表現 / 獎項

Performance / Awards Gained Outside School

學生可向學校提供一些在高中階段曾參與過而並非由學校舉辦的學習活動資料。學校<u>不</u>須確認學生的參與資料。在有需要時,學生將會負責向相關人士提供適當證明。

For learning programmes not organised by the school during the senior secondary education period, students may provide information to the school. It is <u>not</u> necessary for the school to validate such information. Students will be responsible for providing evidence to relevant people whenever requested.

活動項目(及簡介) Programmes (with description)	學年 School Year	参與角色 Role of Participation	主辦機構 Organisation	獎項 / 證書文憑 / 成就* (如有) Awards / Certifications / Achievements* (if any)
英國皇家音樂學院鋼琴試 Associated Board of the Royal Schools of Music, Piano Examination			香港考試及評核局	英國皇家音樂學院,八級鋼琴
英國皇家音樂學院聯合委員會衛科考 試及樂理考試,為本港最為人熟悉的 音樂考試 The ABRSM examinations are the most popular music examinations in Hong Kong	2010-2011	考生 Candidate	Hong Kong Examinations and Assessment Authority	Associated Board of the Royal Schools of Music, Piano Examination, Grade 8
雅思國際英語測試 International English Language Testing System				
雅思國際英語測試原則上是為母語並 非英語的人士,測定及認證英文能力 的考試。 The International English Language Testing System has been developed	2011-2012	考生 Candidate	English for International Opportunity	達到英澳大學入學水平 Achieved UK and Australian universities enrolment standard

學生的自述(可選擇填寫)

學生可於本欄提供額外資料,重點描述其在高中或以前的學習階段中的學習生活及個人發展方面的情況,以便其它人士(例如各 大專院校及未來僱主等)參考。

舉例說,學生可概略地敘述一項印象深刻的學習經歷,如何影響其個人成長及人生目標。學生也可於本欄述說其訂定人生目標的故事,如何影響其個人抱負及全人發展。

我是一個愛挑戰、期盼團隊生活和喜歡服務他人的人。

述說個人故事及

在三年高中生活,我最難忘的是參加了第 13 屆明報校園小記者專題報導比賽。 未來抱負

每年專題報導比賽都有一個特定主題,而參賽者需要依照主題自訂採訪專題題目。我們參賽那年的 主題為貧富懸殊現象,我們選取了深水埗天光墟作題目。從中瞭解到天光墟無牌小販的辛酸經歷,和天光 墟小販以物易物,互相支持的溫暖。他們的辛酸,是他們辛勤工作,每天早上出動收集「貨品」——些 沒人要,掉到垃圾箱或街上的物品。可惜他們並不合法,所以每天都要在八時前離去,否則便會被小販管 理隊檢控。比賽中,我瞭解到社會上有不少被忽略的群體,細心一看,原來有其生活文化和特色。

我是一個愛挑戰的人。我參加了校際朗誦節、吃水果至 IN 至潮短片大賽、滬青港青少年 IT 夏令營 2010 等等。參加過後,我認為重要的不是取得冠軍亞軍,而是學會了新的知識,以致在日常生活有所幫助。

就像校際朗誦節。我是第一次參加校際朗誦節的。以往上課教唐詩三百首,我沒有花上心機研究每 首詩詞的背景和詩人的生路歷程。但今次我卻瞭解到背景的重要性。在戰亂的時代,反戰詩的情感比較激 昂,所以朗誦時亦需帶著無限感慨。而且,朗誦對想像的要求十分高。如果我都不能投入詩中,相信讀者 亦無法被打動。所以,對於詩中每個畫面,我都會在腦海中呈現才讀出口。而這一切,使我日後看一首詩 詞時,更會著重它的文化和背景。

對於群體生活,我亦充滿期待。在中四那年,我參加了香港青年獎勵計畫野外鍛煉科銅章級。這是 一項兩日一夜的遠足和露營生活。

「學生學習	概覽」	其他學習經歷 其他學習經歷的有關資料,須 獲得,包括在上課時間表以內 段的其他學習經歷,尚包括德員	由學校確認。其他學習 及「或以外的學習時間」 育及公民教育、藝術發	習經歷可透過由學 進行的有關學習經 於展、體育發展、	校舉辦或學校與校夕 歷。除核心及選修和 社會服務及與工作有	▶機構合辦的學習活動 ↓目外,在高中學習階 關的經驗。
		活動項目(及簡介)*	學年 參與角色	合辦機構 (如有)	其他學習經歷的 主要範疇	獎項 / 證書文憑 / 成就 ** (如有)
	\sim	共同策劃社曾版務 在数師和社福機構專家的指導下,學 生組成小組去策劃社會服務。組織工 作包括計劃、跟社福機構聯絡及評估 服務。這項活動的目的是為提升學生 20	009-2010 組長	香港青年協會	社會服務 徳育及公民教育	出席證書
	V	☆繪重要責任的能力及學習的素質 (例如解決問題的能力、創意和責任 感)。	The PA	香港小童群益會	與工作有關的經驗	http://hk.blog.yahoo.com/lea ming_log
	展示學生	主全人	發展	的	紀錄	成就證書
協助學	生反思及何	乍生涯;	規劃	的二	工具	

學校例子

(1)學校整體課程規劃

OLE 組(SLP)

- 策劃及推行「學生學習概覽」
- 負責統籌各部工作
- 中央資料存檔
- 跟進學生學業成績、個人資料上載電子檔案

科主任

科主任與科任老師商議安排學生呈交的學習作品內容。題材、字數不限。
 學生完成習作後,並經老師批改再作修定,便可將有關作品以文字、簡報表或圖像轉載至 I-Portfolio

中文科

- 教授學生寫作個人反思技巧 (適用於新高中學制中三級以上班別)
- 要求學生呈上個人期終反思文章,字數按班級釐定(於每個學期前兩週完成)
- 科任老師完成文章批改後發還學生,並著學生上載文章至電子學習概覽
- 確保學生妥善完成上述工作,科任老師需自行檢閱學生電子學習概覽、或要求
 學生展示電子部分

學生活動組

- 統籌學生活動資料,包括其他學習
 經歷、學會、獎項資料
- 提供學生活動資料供學生、老師參考

資訊科技組

- 負責學生電子學習概覽的運作 (I-portfolio)
- 新增學生電子學習概覽個人賬戶
- 上載學生學業成績及個人資料至電
 子檔案
- 教授老師、學生有關 I-Portfolio 操 作知識
- 跟進電腦室設備和開放

電腦科

- 將 I-Portfolio 操作系統編入正規課程
- 教授中三至中六(所有接受新高中課程的學生) I-Portfolio 操作知識
- 協助監察學生電子學習概覽的製作進度並給予技術上支援

班主任

- 協助及督促學生按進度製作
 學習概覽,指導及啓發,並給
 予意見作出改善
- 確認學生資料是否屬實、準確
- 留意學生填寫的資料內容恰當
- 定期檢閱學生電子學習概覽
 的製作進度
- 可自行訂立班本活動集體製
 作學習概覽
- 自行設立班本相片簿
- 確保學生於指定日期完成學習概覽的製作

(2) 編配課時及人力資源於「學生學習概覽」相關活動

2014-2015 學生學習概覽工作計劃日程

日期/時間》	對象	2. 部門 4. 10	負責人	內容	完成日期	地點
			第一些	<mark>曑 期</mark>		
8月開會週	全體老師	次部和十十分	王	電子學習概覽(教師培訓)	8月	電腦室
		資訊科技組	王	新增學生電子學習概覽個人賬戶	1/9/2014	
9月第2或3週 班主任課 (11/9/2014)	中三至中六級	OLE 組	惠/中三至中六 級班主任	學生第一期製作(中三至中六級)	16/9/2014	班房
20/9/2014-29/9/2014 電腦課	中三級	電腦科	王	I-Portfolio 工作坊(新生) * 教授 I-Portfolio 操作模式	29/9/2014	電腦室
	中三至中五級		班主任	監督學生完成發佈一頁個人資料篇	15/10/2014	班房
*11 月第 1 週 班主任課 (6/11/2014)	中三至中六級	OLE 組	惠/中三至中六 級班主任	學生第二期製作(中三至中六級) *OLE DAY (10 月最後一週)	4/11/2014	班房
3/11/2014-14/11/2014	中三至中五級	中文科	蘭	 教授學生寫作個人反思技巧 安水学生主工個人規於区志文早 批改後發還學生,並著學生上載文章至電子學習概覽 科任老師需檢閱學生電子學習概覽,確保 	14/11/2014	班房
12/2014	中三至中五級	OLE 組	惠	派發各班 I-Portfolio 進度表,跟進各班工作進	30/12/2014	

				度。
28/5/2015 12:00 p.m.	中三至中五級	OLE 組	惠/中三至中 級班主任	五 呈交 I-portfolio 28/5/2015
1-5/6/2015 午膳/課後會	中三至中五級	OLE 組/資訊科 技組	惠/王	跟進未完成學生 5/6/2015 電腦室
29/6/2015-10/7/2015		WESAMS 組	圖	● 上載學生第二學期學業成績至電子檔案 10/7/2015
10/7/2015-15/7/2015	中三至中六級	資訊科技組	王	 ● 將本年度的學生學習歡覽印製光碟交 OLE 15/7/2015 組存檔。
第一期製作 第一範疇:個人成長篇 第二期製作 第二至第五範疇(資料 第三期製作 資料整理 第四期製作 資料更新及整理 第五期製作 總結及班內匯報	(個人資料簡介、名 收集)	7年目標、自我反即	思)	循序漸進式 發展「學生學習概覽」

***班主任協助督促學生按進度製作學習概覽,指導及啓發,並給予意見作出改善。班主任需收集每期製作內容,可以文件夾收藏。

(3) 提供反思相關的活動

- 第一範疇:個人成長
- 第二範疇:學習活動及其他學習經歷
- 第三範疇:課外活動
- 第四範疇:服務學習
- 第五範疇:獎項及成就
- 第六範疇:總結

第一範疇:個人成長篇



第二範疇:學習活動及其他學習經歷篇

* 聯課活動

- * 科本活動
- * OLE 活動

第三範疇:課外活動篇

- * 班/級際活動/比賽
- * 體藝活動/比賽

第四範疇:服務學習篇

- * 班本服務
- * 校內/外服務

第五範疇:獎項及成就篇

* 校內/外比賽獎項及成就

第六範疇:總結

總結本學年的學習成果

匯報形式:I portfolio



(4) 留意高中與初中的銜接安排

幫助學生透過製作學生學習概覽展示學生在學習階段於全人發展方面所達至的成就和參與的活動。

目標:

中三級至中四級

- 了解製作學生學習概覽的意義
- 學習資料搜集及整理的技巧
- 掌握 I-Portfolio 的操作系統
- 培養資料搜集的習慣
- 熟習 I-Portfolio 的操作系統
- 學習個人反思

中五級至中六級

- 體會製作學生學習概覽的意義
- 建立有系統資料整理的技巧
- 培養製作學生學習概覽的自動性
- 深化個人反思的能力

Provide support for students' to access to SLP Module





- When student account login WebSAMS, SLP module will be shown based on class level of the student.
- If the class level of the student is not S4-S6, SLP module will be hidden.

Lui Kee Through Trai	n School			(R	ESTRICTEI	User:	: 12a1638 Login T	Fime: 10/03/2015 17:40 Logout I Help I 中文版本 Curve School Year: 2014 10 March 2015 17:41
Home Student Activities Customization	Primary - AM		Primary	arch ►	✓ 2015 ►	econdary - Who	ole Day	S1 student Account
	Sun 1 8	Mon 2 9	3 10	4 11	5 12	6 13	7 7 14	SI Student Account
	15	16	17	18	19	20	21	
	29 Customized da	30	31					

Students' Access to SLP Module - Access Control

ASSESSMEN

- ▶ Setup
- Maintenance
- Export
- Import
- Enquiry
- Report
- ▼ Institute Application
- Gen Student List
- Import Data File
- Student Mapping
- Import Pers onal and Gene
- School Reference Report
- Report
- Special As sessment
- Staff Deployment
- HKAT
- Applied Learning HKEAA
- SPA
- Report Management
- Data Management
- Timetabling
- Code Management
- Security
- Access Control
- .
- Special Team
- User Account
- Loc Access Ctrl
- Internet Access Time Prof

- Unlock Account
- Login Status
- Configuration
- Report & Log
- E-Mail
- **Archive**
- Customization

		✓Botton
Group ID	Group Description	Туре
SYSTEM_ADMIN	WebSAMS System Administrator	Built-in
SCHOOL_HEAD	School Head	Built-in
ALLOCATION GROUP PRI	Allocation Group (Primary)	Built-in
ALLOCATION_GROUP_SEC	Allocation Group (Secondary)	Built-in
APL_ADMIN	Applied Learning Administrator	Built-in
ANP_ADMIN	Award and Punishment Team	Built-in
CDS_ADMIN	CDS Administrator	Built-in
CLERK	Clerk	Built-in
DM_ADMIN	Data Management Administrator	Built-in
DM_USER	Data Management User	Built-in
DOT ADMIN	Data Query Tool Administrator	Built-in
DQT_USER	Data Query Tool User	Built-in
EMP_ACCT_CLERK	FMP Accounts Clerk	Built-in
EMP_ADMIN	FMP Administrator	Built-in
EMP_PETTYCASH_CLERK	FMP Petty Cash Clerk	Built-in
EMP_USER1	FMP USER 1	Built-in
EMP_USER2	FMP USER 2	Built-in
EMP_USER3	FMP USER 3	Built-in
HKEAA	HKEAA	Built-in
PARENT	Parent	Built-in
REPORT_ADMIN	Report Management Administrator	Built-in
SAS_ADMIN	SAS Administrator	Built-in
SENIOR TEACHER	Senior Teacher	Built-in
SLP_ADMIN	SLP Administrator	Built-in
STA_ADMIN	STA Administrator	Built-in
STAFF	Staff	Built-in
STAFF MANAGEMENT 1	Staff Management 1	Built-in
STAFF_MANAGEMENT_2	Staff Management 2	Built-in
STAFF MANAGEMENT 3	Staff Management 3	Built-in
STUDENT	Student	Built-in
STUDENT HELPERS	Student Helpers	Built-in

[S-SEC02-01] Security > Access Control > User Group

Students' Access to SLP Module - Access Control



SI P

CDS HKAT

SPA



Students' Access to SLP Module – Access Control



Students' Access to SLP Module – Access Control



Students' Access to SLP Module – Access Control

 首員 	1.63 L/F		.1. 69	* Ar	de la		
*出度 🕴	小学・上十		小字 - 1	<u>**</u>		<u>字-王日</u>	
) Č			< +	一月 ► ·	◀ 2014 ►		
	星期日	星期一	星期二	星期三	星期四	星期五	星期六
學生學習概覽							1
設定	2	3	4	5	6	7	8
	9	10	11	12	13	14	15
	16	17	18	19	20	21	22
	23	24	25	26	27	28	29
	30					-	

only?



🖗 呂祺一條龍學	ý (III MIL				
64	(限閱)				
 首頁 ▽ 学生学習報覽 ▽ 編修 	[S-SLP08-02] 學生學習經費 > 總條 > 數據輸入 > 學生的自述 校外的表現/獎項 學生的自选 	四生社 2 (山立)			_
■ 数据输入	學生計冊編號 2001020	性別	男		
列印次序 查询	最近在學紀錄: 學年 2013				
▶ 設定	學校授課制 全日	Type up th	o solf-acc	counts	
	班別 6B	Type up the	e sen-act	Jounts	
		here (Ch	i/Eng/Ro	th)	
	學生的自述		I/ LIIG/ DC		
	門的身景,這些的沿海總定一方軍委的,這能從進我的成此之一 推動力叫人甘心樂意地付出,為社會讓福祉。			7	A 10
	我希望將來可投身服務行業,幫助有需要的人。無論* 好的將來。	*Word Lim	it – canc	elled*	美
	I enjoy getting along with people very much. I was a b	verience enriched my les	raing and evert	.op	le
	impact on my study. In a "Care for Community" proje district office to improve the facilities in our commu	ct, as a team of teenage nity so that people coul	d make good use	posals to the of the cated because com	~
	•	Enter/	Edit Self	-account:	5



92

¥ 吕祺一條龍學校	ž		-	(限関)	
- 首頁 - 學	[S-SLP22-0 其他學習新	2] 學生學習板覽 > 編 王 (校內領發與助)	修 > 列印(大序 > 奠動列印次序	
• 數據輸入 • 列印次序	學生姓名 學生註冊編	英 <mark>文/</mark> 談	200102	學生姓名(中文) 陳大綱 0 性別 男	
 → 設定 	最近在學編 學年 學校授課制 班別	2錄: J	2013 全日 6B	學校級別 中學 級別 中六 班號	
	獎勵列印	叩次序			
	型年	鼓励事項日期	代碼	<u>事項</u> 學生學習級發備註	列印次序
	2012	30/06/2013	A₩11	陸運會(跳高冠軍)	2
	2013	30/06/2014	AW03	體育優點	3
	2013	30/06/2014	A₩04	品行優點	1
	11 M T	🖗 重設 [晶存	W.		

名祺一條黨學校			(限関)					用戶
(In ch. (II TO be 10)	5-SLP26-02] 争生争	日板堂 > 査約 >	校内學科成績					
▶ 19日 ● 1	學生資料 生生生名 生日期: 	呂祺一條龍學校 15 香港零仔女皇親 2300 3001	文 直二六九號		身份證例 性別: 學校編例	表碼:	2593	
	學科成績 其他學	智經歷 校內領 2010	設装数 √ 校外的ま -2011	E現/美項 2011	學生的自选 - 2012	20	12 - 2013	
	和日	4 諸分	P四 枝內表現	満分	P五 枝內表現	滿分	中六 校內表現	主要作品名質
View the	entered	300	200	300	175	300	(100)	
inform	ation	300	190	300	180	300	160	
	8(194	100	90	100	95	100	95	
3	画語教育	100	80	100	(45)	100	65	通立專題探究:發展中國家的 環保科技
1	科技與生活	100	90	100	85	100	60	
	₩學(延伸部分 - 載元二)	100	85	100	85	100	85	
4	主物	100	87	100	83	100	89	



Students' Access to SLP Module ~ Student Account ~



Workshop THANK on YOU Latest Enhancement Of **SLP Module of WebSAMS** for **Institution Application** (Revised) CDI and SIM Section **FDB JUN 2016**