

How to cope with JUPUS Arrangement from now on to Feb 2012

School TANG KING PO SCHOOL

Date	Goals	Students	School Administration	Student Support	Career teachers and class teachers	Other teachers
Jun 2011			Compiling the students' SLP.	LWL lessons teach students how to write a reflection.	Prepare guidelines for writing, provide exemplars of reflection.	
July 2011						LWL teachers give feedbacks on students' reflections.
Aug 2011						
Sep 2011		Write their reflections.	Releasing draft of SLP which listed the activities students had taken part in the last 2 years.	Guiding students to write their self reflection of the OEA .	Give guidelines and advices to students on writing of reflection.	Language teachers complete the proof reading.
Oct 2011		25/10-1/11 open the accounts				
Nov 2011		Fill up the OEA forms; making choices.	Releasing data into students' JUPAS accounts.	Give talk(s) on introducing the JUPAS procedures and making choices.	Conduct the talk(s). Give advices to students on course choices.	Give advices to students on course choices.
Dec 2011		Fill up the OEA forms; making choices.	Complete the SRR for all students.	Offer workshops / clinics for students.	Help students to make choices and filling the OEA forms. Fill in the SRR forms.	Fill in the SRR forms.

Jan 2012			Mock releasing of public examination results. Mock Examination.			
Feb 2012			Confirmation of all data.	Submission of the OEA forms.		
Mar 2012				Help Principal to make the recommend list.		